

Shepherd University 2023-2024 Verification: V4 Custom

Your 2023 – 2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. **This form must be completed IN-PERSON either in the Office of Financial Aid, or in the presence of a notary and physically returned to the Office of Financial Aid. Electronic copies/signatures are not acceptable.** Please present a valid government-issued photo ID for the process. Your financial aid cannot be packaged until verification is complete. **We are required to notify the Department of Education of these results within 60 days of sending you this form. Please attempt to complete and return it within 50 days.**

Student's Last Name

Student's First Name

Student's M.I.

Student's Shepherd ID Number

Student's Phone Number

Student's Date of Birth

OPTION #1: To be completed in the presence of the Office of Financial Aid

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational
(Print Student's Name)
Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Shepherd University for 2023-2024.

Student's Signature

Date

Office of Financial Aid's Certificate of Acknowledgement

On _____, before me, _____,
(Date) (Financial Aid Advisor's name)

personally appeared, _____, and proved to me on basis of satisfactory
(Printed name of signer)

evidence of identification _____ to be the above-named person who signed
(Type of unexpired government-issued photo ID provided)

the foregoing instrument.

(Financial Aid Advisor's signature)

OPTION #2: To be completed in the presence of a notary

Student's Shepherd ID Number

If you are unable to appear in person at Shepherd University to verify your identity, you must provide:

- ☐ A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
- ☐ The **original notarized** Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational
(Print Student's Name)
Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Shepherd University for 2023-2024.

Student's Signature

Date

Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and proved to me on basis of satisfactory
(Printed name of signer)

evidence of identification _____ to be the above-named person who signed
(Type of unexpired government-issued photo ID provided)

the foregoing instrument.

WITNESS my hand and official seal

(seal)

(Notary's signature)

My commission expires on _____
(Date)

Return to:
Shepherd University Office of Financial Aid
P.O. Box 5000, Shepherdstown, WV 25443-5000

WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail, or both.