

SHEPHERD UNIVERSITY

---

# Undergraduate Application for Admission



# SHEPHERD UNIVERSITY

Office of Admissions

P.O. Box 5000 • Shepherdstown, West Virginia 25443-5000

304-876-5212 • 800-344-5231

[www.shepherd.edu/admissions](http://www.shepherd.edu/admissions) • [admission@shepherd.edu](mailto:admission@shepherd.edu)

## INSTRUCTIONS FOR COMPLETION OF THE UNDERGRADUATE ADMISSION APPLICATION

### FIRST-TIME FRESHMAN

1. Complete the admissions application.
2. Send an official copy of your high school transcript or GED score to Shepherd either electronically to [admission@shepherd.edu](mailto:admission@shepherd.edu) or via mail.
3. Send your SAT (School Code: 5615) or ACT (School Code: 4532) scores to Shepherd.
4. Send a nonrefundable application fee of \$45.

### TRANSFER STUDENT

1. Complete the admission application.
2. Send a copy of your high school transcript and have all colleges and universities send official transcripts; if there are fewer than 24 earned credit college-level credit hours, please send your SAT (School Code: 5615) or ACT (School Code: 4532) scores to Shepherd.
3. Send a nonrefundable application fee of \$45.

### READMISSION

1. Complete the admission application.
2. Send a nonrefundable application fee of \$45.

### INTERNATIONAL STUDENT

1. Complete the admission application.
2. Send a nonrefundable application fee of \$45.
3. Send one of the following test scores to Shepherd:
  - **TOEFL:** Internet-based: 79; paper-based: 550; or computer-based: 213. (**TOEFL Code: 5615**)
  - **IELTS:** 6.5
  - **MELAB:** 77
  - **EIKEN:** Grade Pre-1
  - **Composite ACT:** 19 with a minimum score of 19 on the English and Reading. (**ACT Code: 4532**)
  - **Composite SAT:** 950 with a minimum score of 450 on Reading. (**SAT Code: 5615**)
4. Complete a secondary or high school program (or equivalent) with at least 2.0 cumulative grade point average on a 4.0 scale.
  - **International Transcripts:** Official transcripts with verifications by an approved academic credential evaluation service. Up to 72 credits of postsecondary courses on the official transcripts with earned grades of “B” or higher may be transferred. Courses must be taken within the past seven years.
  - **U.S. Transcripts:** Official transcripts with all coursework listed.
5. A brief letter or statement outlining why you would like to attend Shepherd University, signed and dated.
6. Send a proof of financial support for one-year’s estimated costs for studies. The documents cannot be older than three months at the time of submission. If students have a financial sponsor, an affidavit of support must be submitted.

# SHEPHERD UNIVERSITY UNDERGRADUATE ADMISSIONS APPLICATION

Please submit this application, \$45 application fee, and supporting materials to:  
Shepherd University Office of Admissions, P.O. Box 5000, Shepherdstown WV 25443-5000

Please print or type neatly

Last Name	First Name	Middle Name	Social Security Number			
_____						
Permanent Address: Street	City	State	Zip	County	Country	
_____						
Mailing Address (if different): Street or P.O. Box	City	State	Zip	County	Country	
_____						
Phone Number	Cell Phone Number		Email			
_____						

- Shepherd University may contact me via SMS Text Messaging, and my cell phone number is: \_\_\_\_\_  
*Disclaimer: Text message rate may apply from your cell phone provider to receive SMS messages.*
- Check here if you have ever been enrolled in school under any other name(s) and please provide the name(s): \_\_\_\_\_
- Check here if either of your parent is a Shepherd graduate.
- Check here if you are a first generation student (neither of your parent(s) has completed a four-year college degree).

## ADDITIONAL PERSONAL INFORMATION

NOTICE: All responses to the personal data questions are strictly optional and will in no way affect the decision of whether to admit any applicant. Shepherd University requests that these questions be completed to assist the university in complying with its obligations under state and federal law to attempt to collect these data and to periodically report the statistical totals in various reports, including the annual EEO/AA Plan published by the Affirmative Action Officer.

- Gender:  Female  Male Date of Birth (MM/DD/YYYY): \_\_\_\_\_
- Are you Hispanic / Latino?  Yes  No
- With which race/ethnicity do you most closely identify:  American Indian/Alaskan  Asian  Black/African American  Hispanic/Latino  
 Native Hawaiian/Other Pacific Islander  White  Two or More Races
- Check here if you have been convicted of any offense other than a misdemeanor or minor traffic violation, and please explain on a separate sheet.
- Check here if you have served or are you currently serving in the U.S. Armed Services.
- Please indicate if you will receive any of the following:  Veteran Benefits  Active Duty Benefits  Veteran Dependent/Spouse Benefits

## EMERGENCY CONTACT

Last Name	First Name	Relationship	Phone			
_____						
Street or P.O. Box	City	State	Zip	County	Country	
_____						

## ENROLLMENT INFORMATION

- I wish to apply for  Fall \_\_\_\_\_ (Year)  Spring \_\_\_\_\_ (Year)  Summer \_\_\_\_\_ (Year)
- I am a  First-Time Freshman  Transfer  Readmit: Last enrollment \_\_\_\_\_ (Semester) \_\_\_\_\_ (Year)
- Residency:  Out-of-State Resident  West Virginia Resident: Number of years you have lived in West Virginia \_\_\_\_\_ Year(s)
- Citizenship:  U.S.  Non-U.S. (Please provide a copy of green card or visa) Visa Type: \_\_\_\_\_
- Check here if English is not your native language. Please list number of years of English instruction you have received \_\_\_\_\_ Year(s).
- Enrollment status:  Full-time  Part-time
- Housing status:  Residence Hall  Commuter\*
- \*Please note that all full-time, single, unmarried students without dependents are required to live on campus unless they commute from a parent or legal guardian's home located within the following counties: Jefferson and Berkeley counties of West Virginia and Frederick and Washington counties of Maryland.*

## ACADEMIC INFORMATION

High School	City	State/Country	Date of Graduation (MM/YYYY)		
_____					

**MAJOR FIELD OF STUDY OR INTEREST**

Please check the degree program(s) you are planning to study, learn more: [www.shepherd.edu/majors](http://www.shepherd.edu/majors)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Undeclared<br><input type="checkbox"/> Accounting<br><input type="checkbox"/> Art<br><input type="checkbox"/> Graphic Design<br><input type="checkbox"/> Nontoxic Printmaking<br><input type="checkbox"/> Painting<br><input type="checkbox"/> Photography and Computer Imagery<br><input type="checkbox"/> Sculpture<br><input type="checkbox"/> Biology<br><input type="checkbox"/> Traditional<br><input type="checkbox"/> Ecological Science<br><input type="checkbox"/> Business Administration<br><input type="checkbox"/> General Business<br><input type="checkbox"/> Entrepreneurship<br><input type="checkbox"/> Financial Planning<br><input type="checkbox"/> Management<br><input type="checkbox"/> Marketing<br><input type="checkbox"/> Risk Management and Insurance<br><input type="checkbox"/> 4+1 M.B.A.<br><input type="checkbox"/> Chemistry<br><input type="checkbox"/> Traditional<br><input type="checkbox"/> Biochemistry<br><input type="checkbox"/> Biopharmaceutical Sciences<br><input type="checkbox"/> Environmental Chemistry<br><input type="checkbox"/> Communication and New Media<br><input type="checkbox"/> Communication Studies<br><input type="checkbox"/> Digital Filmmaking<br><input type="checkbox"/> Strategic Communication<br><input type="checkbox"/> Computer Engineering<br><input type="checkbox"/> Computer and Information Sciences<br><input type="checkbox"/> Computer Graphics and Games<br><input type="checkbox"/> Computer Programming and Information Systems<br><input type="checkbox"/> Computer Science<br><input type="checkbox"/> Networking and Security<br><input type="checkbox"/> Computer and Information Technology<br><input type="checkbox"/> Information Technology<br><input type="checkbox"/> Management Information Systems<br><input type="checkbox"/> Contemporary Theater Studies<br><input type="checkbox"/> Data Analytics<br><input type="checkbox"/> Advanced Analytics<br><input type="checkbox"/> Biology<br><input type="checkbox"/> 4+1 M.S.<br><input type="checkbox"/> Economics<br><input type="checkbox"/> Financial Economics<br><input type="checkbox"/> Traditional | <input type="checkbox"/> Education<br><input type="checkbox"/> Early Education<br><input type="checkbox"/> Elementary Education, K-6<br><input type="checkbox"/> Secondary Education<br><input type="checkbox"/> Art, PreK-Adult<br><input type="checkbox"/> Biology, Grades 9-Adult<br><input type="checkbox"/> Chemistry, Grades 9-Adult<br><input type="checkbox"/> English, Grades 5-Adult<br><input type="checkbox"/> Family and Consumer Sciences, Grades 5-Adult<br><input type="checkbox"/> General Science, Grades 5-Adult<br><input type="checkbox"/> Mathematics, Grades 5-Adult<br><input type="checkbox"/> Music, PreK-Adult<br><input type="checkbox"/> Physical Education, PreK-Adult<br><input type="checkbox"/> Social Studies, Grades 5-Adult<br><input type="checkbox"/> Spanish<br><input type="checkbox"/> Engineering Science<br><input type="checkbox"/> Environmental Engineering<br><input type="checkbox"/> Systems Engineering<br><input type="checkbox"/> English<br><input type="checkbox"/> Creative Writing<br><input type="checkbox"/> English Literature<br><input type="checkbox"/> Environmental Studies<br><input type="checkbox"/> Aquatic Science<br><input type="checkbox"/> Environmental Geomatics<br><input type="checkbox"/> Sustainable Food Production<br><input type="checkbox"/> Sustainable Resource Management<br><input type="checkbox"/> Family and Consumer Sciences<br><input type="checkbox"/> General<br><input type="checkbox"/> Hospitality and Food Service Management<br><input type="checkbox"/> Global Studies<br><input type="checkbox"/> Global Culture and History<br><input type="checkbox"/> Global Economics and Development<br><input type="checkbox"/> Global Environments<br><input type="checkbox"/> Global Governance and Peace<br><input type="checkbox"/> Health Promotion and Exercise Science<br><input type="checkbox"/> History<br><input type="checkbox"/> General History<br><input type="checkbox"/> Civil War and 19th-Century America<br><input type="checkbox"/> Historic Preservation and Public History<br><input type="checkbox"/> Mathematics<br><input type="checkbox"/> Traditional<br><input type="checkbox"/> Industrial Mathematics<br><input type="checkbox"/> Music<br><input type="checkbox"/> General Music<br><input type="checkbox"/> Music Composition<br><input type="checkbox"/> Piano Pedagogy | <input type="checkbox"/> Music in Performance<br><input type="checkbox"/> Instrumental Performance<br><input type="checkbox"/> Jazz Performance<br><input type="checkbox"/> Piano Performance<br><input type="checkbox"/> Vocal Performance<br><input type="checkbox"/> Nursing<br><input type="checkbox"/> R.N. to B.S.N.<br><input type="checkbox"/> Political Science<br><input type="checkbox"/> General<br><input type="checkbox"/> Legal Studies<br><input type="checkbox"/> Psychology<br><input type="checkbox"/> Pre-professional Studies<br><input type="checkbox"/> Dentistry<br><input type="checkbox"/> Law<br><input type="checkbox"/> Medicine<br><input type="checkbox"/> Veterinary Medicine<br><input type="checkbox"/> Recreation and Sport Studies<br><input type="checkbox"/> Interscholastic Athletic Administration and Coaching<br><input type="checkbox"/> Public Recreation and Park Administration<br><input type="checkbox"/> Sport and Event Management<br><input type="checkbox"/> Sport Communication<br><input type="checkbox"/> Sport Marketing<br><input type="checkbox"/> Therapeutic Recreation<br><input type="checkbox"/> Tourism, Hospitality, and Entrepreneurship<br><input type="checkbox"/> Regents Bachelor of Arts<br><input type="checkbox"/> Agricultural Entrepreneurship Emphasis<br><input type="checkbox"/> Business Emphasis<br><input type="checkbox"/> Health Emphasis<br><input type="checkbox"/> Human Services Emphasis<br><input type="checkbox"/> Social Issues Emphasis<br><input type="checkbox"/> Sustainable Food Production Emphasis<br><input type="checkbox"/> Social Work<br><input type="checkbox"/> Sociology<br><input type="checkbox"/> Traditional<br><input type="checkbox"/> Criminal Justice<br><input type="checkbox"/> Spanish<br><br><b>Special Interest:</b><br><input type="checkbox"/> Academic Clubs <input type="checkbox"/> Shepherd Ram Band<br><input type="checkbox"/> Air Force ROTC <input type="checkbox"/> Sorority and Fraternity<br><input type="checkbox"/> Athletics <input type="checkbox"/> Study Abroad<br><input type="checkbox"/> Debate and Forensics <input type="checkbox"/> Student Government<br><input type="checkbox"/> Intramural Sports <input type="checkbox"/> Student Newspaper<br><input type="checkbox"/> Robotics <input type="checkbox"/> Theater |
|--|---|---|

**OTHER COLLEGES OR UNIVERSITIES ATTENDED**

Name	City	State	From-To (MM/YYYY)	Credit Hours/Degree	GPA
------	------	-------	-------------------	---------------------	-----

---



---



---

Have you been suspended or expelled for academic or disciplinary reasons?     Yes     No

If yes, are you currently eligible to return to that institution?                       Yes     No

If you have been suspended or expelled, or are ineligible to return to your previous institution, you will be required to provide additional information from your previous institution(s) regarding the specifics of the suspension/expulsion. This information will be required for admission and course registration.

**SIGNATURE**

I certify that all statements in this application are complete and true. I understand that any willful misrepresentation of information may be grounds for denial of my admission and dismissal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date