INSTRUCTIONS FOR COMPLETION OF THE UNDERGRADUATE ADMISSION APPLICATION

FIRST-TIME FRESHMAN
1. Complete the admissions application.
2. Send an official copy of your high school transcript or GED score to Shepherd either electronically to admission@shepherd.edu or via mail.
3. Send your SAT (School Code: 5615) or ACT (School Code: 4532) scores to Shepherd.
4. Send a nonrefundable application fee of $45.

TRANSFER STUDENT
1. Complete the admission application.
2. Send a copy of your high school transcript and have all colleges and universities send official transcripts; if there are fewer than 24 earned credit college-level credit hours, please send your SAT (School Code: 5615) or ACT (School Code: 4532) scores to Shepherd.
3. Send a nonrefundable application fee of $45.

READMISSION
1. Complete the admission application.
2. Send a nonrefundable application fee of $45.

INTERNATIONAL STUDENT
1. Complete the admission application.
2. Send a nonrefundable application fee of $45.
3. Send one of the following test scores to Shepherd:
   - TOEFL: Internet-based: 79; paper-based: 550; or computer-based: 213. (TOEFL Code: 5615)
   - IELTS: 6.5
   - MELAB: 77
   - EIKEN: Grade Pre-1
   - Composite ACT: 19 with a minimum score of 19 on the English and Reading. (ACT Code: 4532)
   - Composite SAT: 950 with a minimum score of 450 on Reading. (SAT Code: 5615)
4. Complete a secondary or high school program (or equivalent) with at least 2.0 cumulative grade point average on a 4.0 scale.
   - International Transcripts: Official transcripts with verifications by an approved academic credential evaluation service. Up to 72 credits of postsecondary courses on the official transcripts with earned grades of “B” or higher may be transferred. Courses must be taken within the past seven years.
   - U.S. Transcripts: Official transcripts with all coursework listed.
5. A brief letter or statement outlining why you would like to attend Shepherd University, signed and dated.
6. Send a proof of financial support for one-year’s estimated costs for studies. The documents cannot be older than three months at the time of submission. If students have a financial sponsor, an affidavit of support must be submitted.

The University provides opportunity to all prospective and current members of the student body, faculty, and staff on the basis of individual qualifications and merit without regard to race, color, sex, sexual orientation, gender identity, religion, age, national origin, or ability. The University neither affiliates knowingly with nor grants recognition to any individual, group, or organization having policies that discriminate on the basis of race, color, age, religion, sex, sexual orientation, gender identity, national origin, or ability, as defined by applicable laws and regulations and the University does not tolerate any such acts or policies of discrimination and/or harassment by any person or entity. Shepherd University's complete institutional information on Non-Discrimination and Civility is available at: www.shepherd.edu/civility-memo
SHEPHERD UNIVERSITY UNDERGRADUATE ADMISSIONS APPLICATION

Please submit this application, $45 application fee, and supporting materials to:
Shepherd University Office of Admissions, P.O. Box 5000, Shepherdstown WV 25443-5000

Please print or type neatly

Last Name | First Name | Middle Name | Social Security Number

Permanent Address: Street | City | State | Zip | County | Country

Mailing Address (if different): Street or P.O. Box | City | State | Zip | County | Country

Phone Number | Cell Phone Number | Email

☐ Shepherd University may contact me via SMS Text Messaging, and my cell phone number is: ____________________________________________

Disclaimer: Text message rate may apply from your cell phone provider to receive SMS messages.

☐ Check here if you have ever been enrolled in school under any other name(s) and please provide the name(s): ____________________________________________

☐ Check here if either of your parent is a Shepherd graduate.

☐ Check here if you are a first generation student (neither of your parent(s) has completed a four-year college degree).

ADDITIONAL PERSONAL INFORMATION

NOTICE: All responses to the personal data questions are strictly optional and will in no way affect the decision of whether to admit any applicant. Shepherd University requests that these questions be completed to assist the university in complying with its obligations under state and federal law to attempt to collect these data and to periodically report the statistical totals in various reports, including the annual EEO/AA Plan published by the Affirmative Action Officer.

Gender: ☐ Female ☐ Male Date of Birth (MM/DD/YYYY): ________________

Are you Hispanic / Latino? ☐ Yes ☐ No

With which race/ethnicity do you most closely identify: ☐ American Indian/Alaskan ☐ Asian ☐ Black/African American ☐ Hispanic/Latino ☐ Native Hawaiian/Other Pacific Islander ☐ White ☐ Two or More Races

☐ Check here if you have been convicted of any offense other than a misdemeanor or minor traffic violation, and please explain on a separate sheet.

☐ Check here if you have served or are you currently serving in the U.S. Armed Services.

Please indicate if you will receive any of the following: ☐ Veteran Benefits ☐ Active Duty Benefits ☐ Veteran Dependent/Spouse Benefits

EMERGENCY CONTACT

Last Name | First Name | Relationship | Phone

Street or P.O. Box | City | State | Zip | County | Country

ENROLLMENT INFORMATION

I wish to apply for ☐ Fall _______(Year) ☐ Spring _______(Year) ☐ Summer _______(Year)

I am a ☐ First-Time Freshman ☐ Transfer ☐ Readmit: Last enrollment _______(Semester) _______(Year)

Residency: ☐ Out-of-State Resident ☐ West Virginia Resident: Number of years you have lived in West Virginia ______(Year(s)

Citizenship: ☐ U.S. ☐ Non-U.S. (Please provide a copy of green card or visa) Visa Type: ________________

☐ Check here if English is not your native language. Please list number of years of English instruction you have received __________Year(s).

Enrollment status: ☐ Full-time ☐ Part-time

Housing status: ☐ Residence Hall ☐ Commuter*

*Please note that all full-time, single, unmarried students without dependents are required to live on campus unless they commute from a parent or legal guardian’s home located within the following counties: Jefferson and Berkeley counties of West Virginia and Frederick and Washington counties of Maryland.

ACADEMIC INFORMATION

High School | City | State/Country | Date of Graduation (MM/YYYY)

☐ Check here if you received a GED: ____________________________________________ Location) __________(Date:MM/YYYY)

Date you did or will take (MM/YYYY) ACT _______ SAT _______ TOEFL/IELTS __________

☐ Check here if you have been suspended or expelled for disciplinary reason, and please explain and attach in a written essay.
Please check the degree program(s) you are planning to study, learn more: www.shepherd.edu/majors

- Undeclared
- Accounting
- Art
  - Graphic Design
  - Nontoxic Printing
  - Painting
  - Photography and Computer Imagery
  - Sculpture
- Biology
- Traditional
- Ecological Science
- Business Administration
  - General Business
  - Entrepreneurship
  - Financial Planning
  - Management
  - Marketing
  - Risk Management and Insurance
  - 4+1 M.B.A.
- Chemistry
  - Traditional
  - Biochemistry
  - Biopharmaceutical Sciences
  - Environmental Chemistry
- Communication and New Media
- Communication Studies
- Digital Filmmaking
- Strategic Communication
- Computer Engineering
- Computer and Information Sciences
  - Computer Graphics and Games
  - Computer Programming and Information Systems
  - Computer Science
  - Networking and Security
- Computer and Information Technology
  - Information Technology
  - Management Information Systems
- Contemporary Theater Studies
- Data Analytics
  - Advanced Analytics
- Biology
- 4+1 M.S.
- Economics
  - Financial Economics
  - Traditional
- Engineering Science
  - Environmental Engineering
- Management Information Systems
- Digital Filmmaking
- Strategic Communication
- Computer Engineering
- Computer and Information Sciences
  - Computer Graphics and Games
- Computer Programming and Information Systems
- Computer Science
- Networking and Security
- Computer and Information Technology
  - Information Technology
- Management Information Systems
- Contemporary Theater Studies
- Data Analytics
  - Advanced Analytics
- Biology
- 4+1 M.S.
- Economics
  - Financial Economics
  - Traditional
- Education
  - Early Education
  - Elementary Education, K-6
  - Secondary Education
  - Art, PreK-Adult
  - Biology, Grades 9-Adult
  - Chemistry, Grades 9-Adult
  - English, Grades 5-Adult
  - Family and Consumer Sciences, Grades 5-Adult
  - General Science, Grades 5-Adult
  - Mathematics, Grades 5-Adult
  - Music, PreK-Adult
  - Physical Education, PreK-Adult
  - Social Studies, Grades 5-Adult
  - Spanish
- Engineering Science
  - Environmental Engineering
  - Systems Engineering
- English
  - Creative Writing
  - English Literature
  - Environmental Studies
  - Aquatic Science
  - Environmental Geomatics
  - Sustainable Food Production
  - Sustainable Resource Management
  - Family and Consumer Sciences
  - General
  - Hospitality and Food Service Management
- Global Studies
  - Global Culture and History
  - Global Economics and Development
  - Global Environments
  - Global Governance and Peace
  - Health Promotion and Exercise Science
  - History
  - General History
  - Civil War and 19th-Century America
  - Historic Preservation and Public History
- Mathematics
  - Traditional
  - Industrial Mathematics
  - Music
  - General Music
  - Music Composition
  - Piano Pedagogy
- Music in Performance
  - Instrumental Performance
  - Jazz Performance
  - Piano Performance
  - Vocal Performance
  - Nursing
  - R.N. to B.S.N.
  - Political Science
  - General
  - Legal Studies
  - Psychology
  - Pre-professional Studies
  - Dentistry
  - Law
  - Medicine
  - Veterinary Medicine
- Recreation and Sport Studies
  - Interscholastic Athletic Administration and Coaching
  - Public Recreation and Park Administration
  - Sport and Event Management
  - Sport Communication
  - Sport Marketing
  - Therapeutic Recreation
  - Tourism, Hospitality, and Entrepreneurship
  - Regents Bachelor of Arts
  - Agricultural Entrepreneurship Emphasis
  - Business Emphasis
  - Health Emphasis
  - Human Services Emphasis
  - Social Issues Emphasis
  - Sustainable Food Production Emphasis
  - Social Work
  - Sociology
  - Traditional
  - Criminal Justice
  - Spanish
- Special Interest:
  - Academic Clubs
  - Air Force ROTC
  - Athletics
  - Debate and Forensics
  - Intramural Sports
  - Robotics
  - Shepherd Ram Band
  - Student Government
  - Student Newspaper
  - Theater

<table>
<thead>
<tr>
<th>Name</th>
<th>City</th>
<th>State</th>
<th>From-To (MM/YYYY)</th>
<th>Credit Hours/Degree</th>
<th>GPA</th>
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Have you been suspended or expelled for academic or disciplinary reasons? □ Yes □ No
If yes, are you currently eligible to return to that institution? □ Yes □ No
If you have been suspended or expelled, or are ineligible to return to your previous institution, you will be required to provide additional information from your previous institution(s) regarding the specifics of the suspension/expulsion. This information will be required for admission and course registration.

**SIGNATURE**

I certify that all statements in this application are complete and true. I understand that any willful misrepresentation of information may be grounds for denial of my admission and dismissal.

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Signature ___________________________ Date ___________________