Shepherd University
Douglas C. Smith Distinguished Graduate Faculty Award
Presented at the Graduate Studies Banquet on May 4, 2017 • Storer Ballroom

In 2013, the Distinguished Graduate Faculty Award was named in honor of Dr. Douglas C. Smith. With over 40 years experience in higher education, Dr. Smith came to Shepherd in 2007 to start our professional education recertification courses for area teachers. With an emphasis on scholarly work, Dr. Smith has authored more than 50 books and articles and frequently travels to other countries as a visiting professor. In addition to his scholarly work, Dr. Smith works with local schoolteachers, administrators and government agencies such as NCTC. He is also a former member of Becker College's Board of Trustees, serving from 1999-2005.

Process: Self-nominations are appropriate as well as from other faculty members and students. Each graduate faculty nominee must fill in the following information. All graduate faculty members, both tenure-track and affiliate are encouraged to apply. Details on the process are below. In addition to this form, please submit required documents as indicated below:

DEADLINE: March 31, 2017 to Dean of Graduate Studies and Continuing Education Byrd Science Center, Room 212

Name of Graduate Faculty:

Criteria:

1. Teaching Evaluations
2. Scholarship
3. Community/Institutional Service
4. Contributions to graduate culture at Shepherd

Assessment:
1. Teaching evaluations for the respective year will be used for the nomination year. Only those questions pertaining to the faculty member will be used (Evaluations provided by the office of Institutional Research),
2. A scholarship or professional development project must be presented (any book, peer-reviewed article, national or regional or local presentation, grant, or score may be presented), and
3. A description of community/institutional service in the past year.
*Note: The nominee’s annual report for the current academic year may be submitted in lieu of the items listed above. Please highlight items that are relevant to the nomination in graduate studies.

Process Details:
1. All graduate faculty nominees must submit their application and supplemental materials electronically (wherever possible) to the Dean of Graduate Studies and Continuing Education by the posted deadline.
2. From the applications submitted, there will be a limited number of finalists,
3. From the finalists, there will be one winner selected by the awards committee. The committee is comprised of the GSCE Dean, VPAA, and past award recipients.

Finalists will receive a certificate and complimentary tickets to the Graduate Studies Awards Banquet. The Award winner will receive a certificate, individual plaque, a financial award for professional development, and their name on a plaque for perpetuity housed at the Graduate Studies Office.

For further information, please contact: Dr. Scott Beard, Dean of Graduate Studies • sbeard@shepherd.edu
Web: http://www.shepherd.edu/graduate-studies • 304-876-5313