

SHEPHERD UNIVERSITY
UNDERGRADUATE ACADEMIC CHANGE FORM

INSTRUCTIONS

Complete the appropriate fields, obtain required signatures and return to the Office of the Registrar, Ikenberry Hall. PLEASE PRINT.

Last Name: _____ First Name: _____ M.I. _____ Student ID # _____

Email Address _____@rams.shepherd.edu

ATTENTION ATHLETES

Participants in intercollegiate athletics must obtain approval of Athletic Director _____
Athletic Director Signature _____ Date _____

DEGREE - CHANGE DEGREE or Add 2nd Degree or CONTINUE WITH CURRENT DEGREE

Select Degree: BA BA ELEM BA SECD BFA BS BSN BSW BME BMP RBA

MAJOR - Note: Changing your major may result in additional fees.

ADD or CHANGE: Primary Major _____ Concentration: _____

ADD or CHANGE: 2ND Major (optional) _____ Concentration: _____

ADD or CHANGE: Concentration or Teaching Field in current major _____

CATALOG (required) What catalog are you following? _____

ADVISOR (must be assigned by Department Chair of major)

New Advisor _____ Current Advisor _____

Department Chair Signature _____ Date _____
 (Required if new degree, major, advisor or teaching field)

MINOR OR TEACHING FIELD -

ADD or CHANGE: Minor _____

ADD or CHANGE: 2nd Minor** _____

**ADDITION OF 2nd minor, or minor with a comprehensive major, must fall within the 120 hour graduation limitation and requires the following signatures:

Advisor Signature _____ Date _____

Current Department Chair Signature _____ Date _____

TO BE COMPLETED BY THE STUDENT - Effective with the above change, I am now pursuing the following program;

PRIMARY DEGREE _____ CATALOG YOU ARE FOLLOWING _____ CONCENTRATION _____ TEACHING FIELD _____ (OPTIONAL) MAJOR 2 _____ CONCENTRATION _____ MINOR(S) _____	OPTIONAL SECOND DEGREE _____ CATALOG YOU ARE FOLLOWING _____ MAJOR 1 _____ CONCENTRATION _____ TEACHING FIELD _____ (OPTIONAL) MAJOR 2 _____ CONCENTRATION _____ MINOR(S) _____
---	--

Select One: I have applied for graduation: May August December Year: _____

or I have NOT applied for graduation. Anticipated graduation date: _____

Student Signature _____ Date _____