Office of Financial Aid
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Shepherd UNIVERSITY

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SATISFACTORY ACADEMIC PROGRESS
STUDENT STATEMENT for Level 1 or Level 2 Appeal

Based on your area(s) of noncompliance (GPA, completion rate and/or maximum time frame), type a detailed statement which explains why you have yet to achieve academic progress. The appeal will be considered incomplete until the student statement and supporting documentation is received. **Handwritten statements will not be accepted.**

Step 1: Explain, in the space below, why you failed to meet the Satisfactory Academic Progress Policy.

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Step 2: Explain, in the space below what actions you have taken to ensure you will be complaint with the Satisfactory Academic Progress Policy.

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I understand that the Office of Financial Aid will not accept my appeal if it is incomplete or lacks documentation. I certify that all information submitted on this form and all supporting documentation is accurate, true and complete to the best of my knowledge.

SID: _____ **Printed Name:** _____

Date: _____ **Signature:** _____