



Shepherd University

Student Teaching Semester Dates

Spring 2018

Date	Activity
October 4, 2017	Student Teaching Applications Due via Tk20
Tuesday, January 9, 2018	<p style="text-align: center;">Student Teaching Orientation (Attendance Required) 9:00 AM–4:00 PM</p> <p style="text-align: center;">Robert C. Byrd Center for Congressional History & Education, Auditorium</p> <p>Review all documents in the Student Teacher Resource section of the Department of Education website prior to orientation. 🌟</p>
January 8, 10, 11, or 12, 2018.	<p>Initial meeting with student teacher & cooperating teacher(s)</p> <ul style="list-style-type: none"> • Students are permitted to contact cooperating teachers after receiving a confirmed student teaching placement to schedule a time to meet. • January 8, 10, 11, & 12, 2018 are reserved for students to schedule meetings with cooperating teachers. • Complete the Placement Information Packet (PIP)
January 15, 2018	<p>Student teaching begins. Report to your assigned school.</p> <p><i>During the student teaching semester, the student teacher will follow the calendar of the assigned school(s) for holidays and breaks instead of the Shepherd University calendar.</i></p>
January 17, 2018	<p style="text-align: center;">Placement Information Packet (PIP) due via Tk20 & email to supervisor</p> <ul style="list-style-type: none"> • To be completed during the initial meeting(s) with cooperating teacher(s) <ul style="list-style-type: none"> • PIP includes a daily schedule and an outline of responsibilities • Instructions and forms available on the Department of Education website 🌟
February 9, 2018	Week 4 Performance Review due via Tk20
March 2, 2018	<p>ST-11 Cooperating Teacher Summative Evaluation due via Tk20</p> <p style="text-align: center;">★ Only student teachers with two placements</p>
March 2, 2018	<p style="text-align: center;">ST-11 Self-Summative due via Tk20 for first placement</p> <p style="text-align: center;">★ Only student teachers with two placements</p>
March 5, 2018	Second assignment begins (for student teachers with two placements).
March 23, 2018	Week 10 Performance Review due via Tk20
April 20, 2018	ST-11 Cooperating Teacher Summative Evaluation due via Tk20
April 20, 2018	<p style="text-align: center;">Last day of student teaching</p> <p style="text-align: center;">ST-11 Self-Summative due via Tk20</p> <p style="text-align: center;">Student Teaching Activity Checklist due Via Tk20</p> <p style="text-align: center;">Submit field experience binder after all evaluations are complete by all assessors.</p>
May 5, 2018	<p style="text-align: center;">Teacher Pinning Ceremony</p> <p style="text-align: center;">Commencement</p>
Cooperating Teacher Evaluation Deadlines	
<p style="text-align: center;">🌟 Practicum Manual, handbooks, and forms may be found at: http://www.shepherd.edu/teacher-candidates/</p>	