Curriculum & Instruction Committee

September 9, 2019, Library 307

In Attendance,

Senate

 Dr. Heidi Hanrahan

College of Arts, Humanities and Social Sciences

 Dr. Mark Cook

 Dr. Amy De Witt

 Dr. Lindsey Levitan

College of Business

 Ms. Michelle Files

College of Nursing, Education and Health Sciences

 Dr. Andro Barnett

 Dr. Dori Hargrove

College of Science, Technology, Engineering and Mathematics

 Dr. Karen Adams

Library

 Ms. Laura Neal

Ex-officio

 Dr. Scott Beard, Provost, Academic Affairs

 Dr. Mark Cantrell, Honors

 Tracy Seffers, Registrar

Guests

 Dr. Sylvia Shurbutt, APST

 Dr. Robert Warburton, Dean STEM

**Motion** was made to accept April 15, 2019 minutes as presented.

**New Business**

New forms are available at <https://www.shepherd.edu/senate/curriculum-and-instruction>. Proposals must be submitted on new forms, old ones will be returned.

Reminder: make sure Program Changes that involve new courses or course changes get into the fall schedule under the new format.

Academic Program Task Force

Deans, Directors and Chairs are being asked to look at their curriculum and staffing issues.

Reaccreditation

Be sure catalog descriptions have a clear and informative definition, and are consistent within the program or department. Class schedules and syllabus need to clearly define on-line or seated.

**2nd Read**

Computer Science, Mathematics and Engineering

**Motion** was made to accept the revised *Dual Major: Mathematics and Data Analytics* Program Addition on 2nd reading. **S/P**

**1st Read**

Appalachian Studies Board

Information regarding Course Change was available for review.

Course Change

APST 345, The Art of Storytelling and Appalachian Folklore

**Motion** to adjourn at 3:45pm. **S/P**

Respectfully submitted,

Donna Semler

Office of the Registrar