

SHEPHERD UNIVERSITY
UNDERGRADUATE ACADEMIC CHANGE FORM

INSTRUCTIONS

Complete the appropriate fields, obtain required signatures and return to the Office of the Registrar, Ikenberry Hall. PLEASE PRINT.

Last Name: _____ First Name: _____ M.I. _____ Student ID # _____

Email Address _____@rams.shepherd.edu

ATTENTION ATHLETES

Participants in intercollegiate athletics must obtain approval of Athletic Director _____
Athletic Director Signature _____ Date _____

DEGREE - CHANGE DEGREE or Add 2nd Degree or CONTINUE WITH CURRENT DEGREE

Select Degree: BA BA ELEM BA SECD BFA BS BSN BSW BME BMP RBA

MAJOR - Note: Changing your major may result in additional fees.

- CHANGE Primary Major from _____ to _____
- CHANGE Concentration or teaching field from _____ to _____
- ADD 2nd Major of _____ DROP 2nd Major of _____
- CHANGE 2nd Major from _____ to _____
- CHANGE 2nd Major Concentration or teaching field from _____ to _____

CATALOG: (The catalog year used for program requirements) No Change Change from _____ to _____

ADVISOR (must be assigned by Department Chair of new major)

New Advisor _____ Current Advisor _____

Department Chair Signature _____ Date _____
(Required if new degree, major, advisor or teaching field)

MINOR- Note: If pursuing more than one major, to which major is the minor is to be added? _____

- ADD Minor _____ DROP Minor _____
- CHANGE Minor from _____ to _____
- ADD 2nd Minor** _____ DROP 2nd Minor _____
- Change 2nd Minor** from _____ to _____

**ADDITION OF 2nd minor, or minor with a comprehensive major, requires the following.

Signature: Advisor of Major _____ Date _____

Signature: Department Chair of Major _____ Date _____

Select One: I have applied for graduation: May August December Year: _____

or I have NOT applied for graduation. Anticipated graduation date: _____

Student Signature _____ Date _____