

## **SHEPHERD UNIVERSITY BOARD OF GOVERNORS**

### **MINUTES OF THE MEETING OF APRIL 23, 2020**

The Shepherd University Board of Governors met on April 23, 2020 in a regular meeting, conducted digitally for remote participation, the links to which were publicly posted. Members participating were: Ray Alvarez, David Avella, Gat Caperton, Jim Cherry, Henry Kayes, Jr., Ramona Kissel, Eric Lewis, Allison Lott, Robert Marggraf, Tia McMillan, and Elizabeth Rini. Also present were Shepherd University President Mary J.C. Hendrix, members of the executive leadership team and others.

**1. PUBLIC COMMENTS**

The Board invited written submissions in its Notice of Meeting; no public comments were received.

**2. CONSENT AGENDA ITEMS**

**M (Kayes), S (Alvarez), PASSED**, all members were polled (Mr. Cherry joined the meeting subsequently), that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves:

- 1) The Minutes of the Meeting of February 13, 2020;
- 2) The Approval of New Degree Program, Bachelor of Science in Nutrition; and
- 3) The Approval of the 2019-2020 Academic Program Reviews,  
each as presented in the Agenda materials of April 23, 2020.

**3. UNIVERSITY UPDATE ON VARIOUS TOPICS**

President Hendrix and various members of the Executive Leadership Team provided the Board with Updates on Various Topics related to the University response to the COVID-19 pandemic.

**4. PRESIDENT'S REPORT**

President Hendrix reviewed highlights of the ongoing initiatives for advancing Shepherd from among the comprehensive list provided in the President's Report.

**5. FACULTY SENATE ANNUAL REPORT**

Dr. Christopher Lovelace, President of the Faculty Senate and Associate Professor of Psychology, presented to the Board the Faculty Senate Annual Report. Dr. Lovelace noted that the Senate took up a pair of related issues concerning academic lecturers, and the best way to quantify faculty workload. He commented on how important Academic Affairs and donor funds are in supporting the professional development of faculty, especially this year. He acknowledged that the Faculty Senate's Scholarship and Awards Committee provided 46 McMurrin Scholarships this year. As Dr. Lovelace concluded his final term as Faculty Senate President, he congratulated Dr. Heidi Hanrahan as the new Faculty Senate President and thanked President Hendrix and Provost Beard for their strong support of shared governance at Shepherd. Chair Lewis thanked Dr. Lovelace for his time.

6. **REPORT OF THE ACADEMIC PROGRAMS AND DEVELOPMENT COMMITTEE**  
 On behalf of the Academic Programs and Development Committee, Mr. Alvarez provided a brief update of the Committee's discussions which included the New Degree Program, Bachelor of Science in Nutrition, the 2019-2020 Academic Program Reviews, and an update from University Development. Chair Lewis noted they are thinking about communication and now is not the time to roll out the Comprehensive Campaign. It was requested that a discussion regarding the Comprehensive Campaign be added to the June BOG agenda.
  
7. **REPORT OF THE ENROLLMENT, STUDENT AND COMMUNITY AFFAIRS COMMITTEE**  
 On behalf of the Enrollment, Student and Community Affairs Committee, Mr. Caperton provided a brief update of the Committee's discussions which included the Campus Safety Annual Data Report.
  
8. **REPORT OF THE FINANCE AND FACILITIES COMMITTEE**  
 On behalf of Finance and Facilities Committee, Mr. Kayes, provided a brief update of the Committee's discussions which included the Human Resources Annual Report, and an Update as to Institutional Financial and Budget Condition.
  
9. **APPLICATION FOR ADMINISTRATIVELY EXEMPTED STATUS**  
**M (Avella), S (Kayes), PASSED**, all members were polled, that the following resolution be adopted by the Board:
 

**RESOLVED**, That the Shepherd University Board of Governors finds that the University meets the criteria of West Virginia Code §18B-1-1f for administratively exempted status and directs the President to make application to the West Virginia Higher Education Policy Commission for conferral of such status.
  
10. **NEW BUSINESS**  
 None.

*Signed Copy on F:6*  
 Eric Lewis  
 Chair

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*Signed Copy on F:6*  
 Henry Kayes, Jr.  
 Secretary