**Core Curriculum Committee Meeting Minutes**

**Wednesday, September 16, 2020, 4:10 p.m., Virtual Meeting**

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| **Voting Members 2020 – 2021:** | |  |  |
| Karen Adams (CME) | y | Al Weidinger (ACCT) | y |
| Rachel Carlson (MUSC) | y |  |  |
| Jacquelyn Cole (CHEM) | y |  | |
| Lindsey Levitan (PSYC) | y | **Non-Voting, Ex Officio Members 2020 – 2021:** | |
| vacant (SOCI) |  | (Student Representative) John Wilkins | y |
| James Dovel (BADM) | Y | Michael Mastrianni (Student Rep.) | n |
| David Gordon (HIST) | y | Tracy Seffers (Registrar) | n |
| Karen Green (SOWK) | y | vacant (Dir. Academic Advising) |  |
| Brad Hamann (CAT) | y | Laura Renninger (Assessment Task Force) | y |
| Rhonda Hovatter (RSES) | y | H. Williams-McNamee (Student Success) | y |
| Kyle Hoy (ECON) | y | vacant (Multicultural Students Affairs) |  |
| Monica Larson (COMM) |  | Rachael Meads (Student Engagement) | n |
| Sytil Murphy (EPS) | y | Emily Gross (Academic Support Center) | y |
| J. B. Tuttle (EDUC) |  | Michael Groves (C&I Chair) | y |
| Kellie Riffe-Snyder (NURS) | y | Shannon Holliday (FYEX) | n |
| Stephanie Slocum-Schaffer (PSCI) | y |  |  |
| Yanhong Wang (Library) | y | **Core Curriculum Committee Chair 2020 – 2021:** | |
| David Wing (BIOL) | y | Tim Nixon (EML) | y |
|  |  |  |  |

Quorum = 11 voting members

Announcements:

Secretary Pro Tem David B. Wing is late.

Introductions by all present, and David B. Wing.

New Student Representative, John Wilkins

1. **Approval of the Minutes from the Meeting of 4/15/2020**
2. S. Slocum-Shaffer moves approval, R. Hovatter seconded, no discussion, approved

**II. Reports**

1. C&I (Michael Groves)
   1. First readings heard
   2. Appalachian Studies changes
   3. Structure of Math courses
2. Assessment Subcommittee (Laura Renninger)
   1. 2018-2019 Assessment Reports are due ASAP
   2. Latest Competencies have been selected by departments, 2 assessment measures needed for each for the report.
   3. Office open and available to help
   4. CHEM: updating the competencies covered
   5. ENVS: report submitted, search will be done, will resend
   6. LRenninger: other departments in communication with her
   7. TNixon: Health is missing
   8. RHovatter: “HEALTH” is assessing, including Wellness
   9. CME: updating competencies covered
3. Course Substitution Subcommittee (Karen Green)
   1. Short a member, replacement from C-NEHS needed, TNixon will approach JBTuttle
   2. Subcommittee member who signed the student petition to substitute need only recuse self from voting on that request.

**III. Second Readings**

1. NUTR
2. Arnetta Fletcher: Benchmarkers were revised with LRenninger’s input and are presented today
3. Add NUTR411 as a Tier II Writing-in-the-Major option.
4. Add NUTR430 as a Tier III Capstone option.
5. SSlocum-Schaffer moves to approve, KGreen seconds, discussion
   1. “Minimally acceptable score” is? AFletcher: Satisfactory score in rubric
6. TNixon: proposal to be taken as a package, 16 approve, 0 against

**IV. First Readings**

1. NURS310
   1. Kelly Riffe-Snyder: Delete NURS310 as a Tier II Wellness option. Issues with transfer students, material to be redistributed.
   2. SMurphy: moves to skip second read, SSlocum-Schaffer seconds, 13 approve, 0 against
   3. SSlocum-Schaffer: moves to approve deletion, SMurphy seconds, 16 approve, 0 against

**VII. Old Business**

1. Minor Change Form (Brad Hamann)
   1. Uncertain as to which revision is under consideration.
2. Competency Requirement Mapping for New Course Creation (Monica Larson)

**VIII. New Business: None**

**MSP adjourn, 42 minutes into the meeting**