**Faculty Senate Minutes**

Monday, February 1, 2021, 3:10 p.m., online via Zoom

**Senate Roster for 2020-2022:**

Kurtis Adams (MUSC), Robert Anthony (SCCJ), James Broomall (HIST), Larry Daily (PSYC), Rhonda Donaldson (LIB), Karen Green (SOWK), Jeff Groff (DEPS), Michael Groves (NURS), Max Guirguis (PSCI), Osman Guzide (CME), Heidi Hanrahan (ENGL/LANG), Desmond Lawless (RSES), Mengyang Li (CHEM), Belinda Mitchell (EDUC), David Modler (ART), George Ray (BADM), Kathleen Reid (ECON), John Steffen (BIOL), Cindy Vance (ACCT), Kevin Williams (COMM), Max Guirguis (ACF).

**Officers:** Heidi Hanrahan (President), John Steffen (Secretary), Jeff Groff (Parliamentarian)

Kurtis Adams MUSC Present

Robert Anthony SOCI/GEOG Present

James Broomall HIST Present

Larry Daily PSYC Present

Rhonda Donaldson LIB Present

Karen Green SOWK Present

Jeff Groff DEPS Present

Michael Groves NURS Present

Max Guirguis PSCI Present

Osman Guzide CME Present

Heidi Hanrahan ENGL/LANG Present

Desmond Lawless RSES Present

Mengyang Li CHEM Present

Belinda Mitchell EDUC Present

David Modler ART Present

Tim Nixon CORE x

George Ray BADM Present

Kathleen Reid ECON Present

John Steffen BIOL Present

Cindy Vance ACCT Present

Kevin Williams COMM Present

**Meeting Schedule (2020-2021):** 9/7, 9/21, 10/5, 10/19, 11/2, 11/16, 12/7**,** **2/1**, 2/15, 3/1, 3/22, 4/5, 4/19

**I. Approval of Dec 7, 2020 Minutes. approved at 3:14 pm**

**II. Committee reports**

**Assembly Committees and Representatives**

A. Admissions & Credits (Senator Reid). Late drop is busy

B. Curriculum & Instruction (Senator Groves). 1st meeting of semester last week. Start in earnest next week.

C. Core Curriculum (Tim Nixon). No report.

D. Advisory Council of Faculty (Senator Guirguis). Submitted to senate and faculty at large on Jan 31, 2021

**Faculty Senate Committees and Representatives**

E. Library Liaison (Senator Donaldson). No report.

F. Professional Development, Faculty Salary, and Welfare (Senator Reid). On Wednesday, the committee will review applications for release time for next year. Summer stipend applications due Feb 15, 2021; mini- grants due Mar 1, 2021.

G. Scholarship & Awards (Senators Vance and Adams). No report. Meet tomorrow.

H. Senate Bylaws (Senators Anthony and Groves). No report.

I. Washington Gateway (Senator Williams). No report.

**External Committee Representatives**

J. Calendar Committee (Senator Mitchell). Met in Dec. 1st , 2020, working meeting this month

K. Diversity & Equity Committee (Senator Green). Meet Wed. Depts please complete required request course on Sakai.

L. Enrollment Management Committee (Senator Broomall). No report.

M. Graduate Council (Senator Williams). Report submitted to senate President on 2/1/2021. N. Student Success Committee (Senator Hanrahan). Met on Jan 14. Use Beacon alerts. Planning for advising & orientation is happening.

O. Technology Oversight Committee (Senator Guzide). No report.

**Other Committees**

P. Assessment Task Force (Senator Donaldson). No report.

Q. Budget Advisory Council (Senator Adams, Senator Groff, Senator Williams): Met Jan 22, 2021. Admissions: Admissions for Fall 21 are down by 600 applications, mostly first year students. Marketing: Out of 12,000 fliers sent out, none have returned: However, it was recently learned that they may never have left a Baltimore post office due to illness at the institution. Dining and housing: Proposed a 3.34% raise over FY21 and 22. Course fees: Musical instruments increasing by 50% to cover costs; foreign language increase to 35$.

R. Internationalization Advisory Council (Senator Lawless). NR.

S. Threat Assessment Task Force (Senator Daily). Met in Dec. 2020. Reviewed policy documents about holding events on campus. Review docs for holding campus events when faculty start holding social functions (like capstone symposia).

**III. Old business**
A. Evaluations of BOG and Administrators. Senate continued discussion about evaluations for BOG & administrators. The discussion generated several ideas about finding a “blueprint” for this evaluation, included possibility of employees’ council review or outside review. Timeline of evaluation and method of evaluation submission process discussed.

B. Proposal from Working Group on Interdisciplinary Programs. Senate continued discussion of Interdisciplinary Programs working group. Senate concluded that committee would specifically be for interdisciplinary majors, and is independent of any specific department. Senator MG stated that it would be a standing committee. Provost Beard stated that the advisory board would make the curriculum decisions. And C&I and senate would have final approval. Proposal approved by senate majority.

C. Student Evaluation Form for OLA classes. Senate approved online evaluation for OLA courses. Proposal brought to senate floor to use this instrument for other modalities. Motion for use with other modalities approved.

D. Policy 19 Working Group updates. Provost Beard initiated discussion of Policy 19 working group. Provost Beard mentioned that majority of discussion centers around 2-3 pages related to course evaluations & # of courses. The working group has come up with specific changes & will bring information back to senate in future. Senator ML suggests that tool needs to become very robust to avoid the possibility of cherry picking.

**IV. New Business.** No new business.

**V. Announcements.** No announcements.

Meeting adjourned at 4:12 pm.