**Core Curriculum Committee Meeting Minutes**

**Wednesday, March 24, 2021, 4:10 p.m., Virtual Meeting**

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| **Voting Members 2020 – 2021:** | |  |  |
| Karen Adams (CME) |  | vacant (ACCT) |  |
| Rachel Carlson (MUSC) | x |  |  |
| Jacquelyn Cole (CHEM) | x |  | |
| Lindsey Levitan (PSYC) | x | **Non-Voting, Ex Officio Members 2020 – 2021:** | |
| vacant (SOCI) |  | John Wilkins (Student Representative) |  |
| James Dovel (BADM) | x | vacant (Student Representative) |  |
| David Gordon (HIST) | x | Tracy Seffers (Registrar) | x |
| Karen Green (SOWK) | x | vacant (Dir. Academic Advising) |  |
| Brad Hamann (CAT) | x | Laura Renninger (Assessment Task Force) |  |
| Rhonda Hovatter (RSES) | x | H. Williams-McNamee (Student Success) | x |
| Kyle Hoy (ECON) | x | vacant (Multicultural Students Affairs) |  |
| Monica Larson (COMM) | x | Rachael Meads (Student Engagement) |  |
| Sytil Murphy (EPS) | x | Emily Gross (Academic Support Center) | x |
| J. B. Tuttle (EDUC) |  | Michael Groves (C&I Chair) |  |
| Kellie Riffe-Snyder (NURS) | x | Shannon Holliday (FYEX) |  |
| Stephanie Slocum-Schaffer (PSCI) | x |  |  |
| Yanhong Wang (Library) | x | **Core Curriculum Committee Chair 2020 – 2021:** | |
| David Wing (BIOL) |  | Tim Nixon (EML) | x |
|  |  |  |  |

Quorum = 11 voting members

1. **Approval of the Minutes from the Meeting of 2/17/2021**

Stephanie Slocum-Schaffer moved to approve the minutes and Brad Hamann seconded. Minutes were approved unanimously.

**II. Reports**

1. C&I (Michael Groves)

No report.

1. Assessment Subcommittee (Laura Renninger)

Tim Nixon shared an update from Laura Renninger. Committee members should check with their departments about their core curriculum courses’ assessments for this year and update with any changes from last year. Committee members should reach out to Laura if they have any questions.

1. Course Substitution Subcommittee (Karen Green)

No report.

**III. Second Readings**

1. APST

Add APST430 as a Tier II Writing in the Major option.

Add APST486 as a Tier III Capstone option.

Sylvia Shurbutt mentioned that she will adjust the listed cap of students for APST430 from 25 to 20, although it is not currently listed in the paperwork.

Stephanie Slocum-Schaffer moved to approve both courses and Sytil Murphy seconded. 15 members voted in the affirmative. The proposals passed.

1. PSCI

Add PSCI496 as a Tier II Writing in the Major option.

Add PSCI497 as a Tier III Capstone option.

Karen Green moved to approve both courses and Sytil Murphy seconded. 14 members voted in the affirmative and 1 member abstained from voting. The proposals passed.

**IV. First Readings**

1. ART

Add ARED345 as a Tier II Social Science option.

1. MUSC

Add MUSC326 as a Tier II Social Science option.

David Modler and Austin Showen presented updated ARED345 and MUSC326 courses in response to the first of several new curriculum requirements coming from the state that would affect all Education majors. They would like to embed new state-mandated requirements into their two existing courses to keep their degree programs capped at 120 credit hours. Several members of the committee mentioned that both of these courses seem specific to art and music education majors as opposed to being open to the larger student population as a whole and therefore do not seem like a good fit for the core curriculum. Jennifer Penland and Tim Nixon suggested that a standing substitution might work as an alternative solution.

Stephanie Slocum-Schaffer moved that a standing substitution be instituted for ARED345 and MUSC326 to substitute automatically for EDUC200 for a period of one year. Brad Hamann seconded. 15 members voted in the affirmative. The proposal passed with no nays and no abstentions.

1. ANTH

Add ANTH203 as a Tier II Social Sciences option.

Chiquita Howard-Bostic presented a new course for the core curriculum, ANTH203. Stephanie Slocum-Schaffer mentioned that the competency on Lifelong Learning needs to be checked for every course in the core and that the committee also needs an assessment plan for the Lifelong Learning competency. Chiquita agreed to make revisions for resubmission.

**V. Old Business**

1. Competency Requirement Mapping for New Course Creation (Monica Larson)

Monica Larson shared a Competency Requirement Mapping document to help in the creation of new courses and asked the committee for feedback. Stephanie Slocum-Schaffer mentioned that every second-tier course in the core needs to fulfill a Lifelong Learning competency along with an assessment plan and that that should be reflected in the document. Committee members mentioned adding the department that houses the course and the date of submission to the form. Tim Nixon mentioned that Written Communication is not a competency for Writing in the Major. The committee responded very positively to the document as a whole.

**VI. New Business**

N/A