

## **SHEPHERD UNIVERSITY BOARD OF GOVERNORS**

### **MINUTES OF THE MEETING OF APRIL 22, 2021**

The Shepherd University Board of Governors met on April 22, 2021 in a regular meeting. The meeting was conducted digitally, as described in the Notice of Meeting, and all members participated by both video and audio feed. Members participating were: Ray Alvarez, David Avella, Gat Caperton, Jim Cherry, Henry Kayes, Jr., Ramona Kissel, Robert Marggraf, Tia McMillan, Elizabeth Rini, and Taylor Seitzinger. Also present were Shepherd University President Mary J.C. Hendrix, members of the executive leadership team and others. Board member Eric Lewis was absent from the meeting.

**1. PUBLIC COMMENTS**

No public comments were made.

Before the Board began its agenda, President Hendrix discussed the continuing sense of loss throughout the campus community following the death of Dr. Scott Beard. The President read a proclamation commemorating his contributions to Shepherd and his life.

**2. RECOGNITION OF EMERITUS/EMERITA FACULTY AND STAFF**

Dr. Jason Best, Assistant Provost for Distance Education and Strategic Research Initiatives, Professor of Astronomy and Astrophysics, presented to the Board: Dr. c. lynne hannah, Professor of Education, *Emerita*, and Dr. Edward Snyder, Distinguished Professor of Geology, *Emeritus*, and recognized Dr. Nick Martin, Professor of Mathematics, *Emeritus*. Dr. Marie DeWalt, Director of Human Resources, presented to the Board: Ms. Kathy Fasulo, Administrative Associate, *Emerita*; Ms. Brenda Feltner, Administrative Assistant, *Emerita*; Dr. Virginia Hicks, Assistant Provost for Academic Community Outreach, *Emerita*; Ms. Valerie Owens, Executive Director of University Communications, *Emerita*, and Ms. Paula Scott, Campus Service Worker, *Emerita*, and recognized Mr. Jeffrey Bond, Food Service Assistant, *Emeritus*; Mr. Calvin Burks, Maintenance Worker, *Emeritus*; Ms. Nancy Cowherd, Assistant to the Dean of Libraries/Coordinator of Access, *Emerita*; Ms. Becky Olean, Supervisor of Campus Services, *Emerita*, and Ms. Shannon Zimmerman, Associate Registrar for Records, *Emerita*.

**3. CONSENT AGENDA ITEMS**

**M (Alvarez), S (Rini), PASSED**, all members were polled (Members Avella, Cherry and Seitzinger absent at this time), that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves:

- 1) The Minutes of the Meeting of February 11, 2021;
- 2) The Approval of the Termination of Bachelor of Arts, Early Education Comprehensive Degree Program;
- 3) The Approval of the Supplemental Tuition and Fee Proposals for 2021-2022; and
- 4) The Approval of the 2020-2021 Academic Program Reviews, each as presented in the Agenda materials of April 22, 2021.

4. **PRESIDENT'S REPORT**

President Hendrix began her report by sharing the video commemoration of Dr. Beard previously posted on the Shepherd website. She reviewed highlights of the ongoing initiatives for advancing Shepherd from among the comprehensive list provided in the President's Report.

5. **REPORT OF THE ACADEMIC PROGRAMS AND DEVELOPMENT COMMITTEE**

On behalf of the Academic Programs and Development Committee, Mr. Alvarez asked Ms. Monica Lingenfelter, Executive Vice President for the Shepherd University Foundation, to provide a brief update on University Development.

6. **REPORT OF THE ENROLLMENT, STUDENT AND COMMUNITY AFFAIRS COMMITTEE**

On behalf of the Enrollment, Student and Community Affairs Committee, Mr. Caperton provided a brief update of the Committee's discussions which included the Campus Safety Annual Data Report and the Faculty Athletics Representative Annual Report. Mr. Caperton then called on Interim University Police Chief Lori Maraugh to provide an update on the Campus Safety Annual Data Report. Mr. Caperton noted that the Committee discussed University enrollment and stated that additional updates will be provided at the June Board meeting.

7. **REPORT OF THE FINANCE AND FACILITIES COMMITTEE**

On behalf of Finance and Facilities Committee, Mr. Kayes provided a brief update of the Committee's discussions which included updates on enrollment and housing - - noting we would not have students at the Clarion in the Fall. The Committee also received updates on CARES funds, the Human Resources Annual Report, facilities projects and a quick financial synopsis.

8. **GUARANTEED ENERGY SAVINGS CONTRACTOR UPDATE**

Ms. Pam Stevens, Vice President for Finance/CFO, provided an update to the Board on the work to develop a contract with the awarded vendor to provide guaranteed energy savings.

9. **VISIONPOINT MARKETING UPDATE**

Dr. Kelly Hart, Vice President for Enrollment Management, provided the Board with an update on the work of the new marketing consultant and addressed questions from Board members.

10. **NEW BUSINESS**

None.

11. **EXECUTIVE SESSION**

**M (Rini), S (Kayes), PASSED**, all members were polled, that pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, it was moved that the Board enter into executive session for the purpose of discussion of matters relating to honoraria and awards.

**M (Alvarez) S (Avella), PASSED**, all members were polled, that the following resolution be adopted by the Board.

**RESOLVED**, That the Shepherd University Board of Governors approves the awarding of the Honorary Doctor of Letters to Dr. Robert Scott Beard, and directs that this action be reflected in the Board's meeting minutes following the public announcement of this conferral of honors.

At the conclusion of the executive session, the Board reconvened and then adjourned.  
*Signed copy on F-6*  
Eric Lewis, Chair

*Signed copy on F-6*  
Henry Kayes, Jr., Secretary