

1-Dec

Feedback Labs Spring 2022 Intern

<https://feedbacklabs.org/>

BADM, COMM

jobs@feedbacklabs.org Internship

\$400.00 per month

Remote workers allowed

Feedback Labs Spring 2022 Internships

Why apply for a Feedback Labs Internship?

Feedback Labs is a nonprofit organization that believes people are the best experts in their own lives, and they should ultimately drive the policies and programs that impact them. In order to make feedback the norm in aid, philanthropy, nonprofits, and government, Feedback Labs collaborates to create incentives, support feedback-related tools and training, and foster a community of people and organizations committed to listening.

Our team is dynamic and growing. We work smart, we work hard, and we have fun. As a Feedback Labs intern, you will work closely with the team, be trusted with great responsibility, and push the organization forward. Past interns have helped create [new products](#), transformed our marketing and communication strategies, and written [blog articles](#). Joining Feedback Labs is a chance to work with a fun and exciting team, learn from some of the most creative types in the sector, and be supported to take the next big step in growing your career. You are a great fit for our team if:

You are

- Infinitely adaptable
- Driven and hungry to succeed
- Able to create your own direction and roll with the punches
- Collected and proactive under pressure
- The perfect balance of thoughtful and action-oriented
- 100% committed to excellence

You can

- Communicate the essence of complex concepts and concisely convey detailed information
- Own your projects and responsibilities
- Value giving and receiving of honest and constructive feedback
- Manage competing priorities well, with great attention to detail
- Project a professional, helpful demeanor

You will

- Take on new opportunities
- Jumpstart your career alongside the best and brightest
- Join the Feedback Labs family

The internship will run from **January 25, 2022 to May 13, 2022**.

Though Feedback Labs is based in Washington, DC, you do not need to be! We encourage all applicants, US-based and international, to apply. The internship will be conducted **remotely** with the opportunity to come into the office if you are based in the local area. You must be available for a minimum of **20 hours per week**.

Compensation:

This is an unpaid internship, but Feedback Labs offers up to \$100 per week for reimbursable expenses that may be used to cover food, supplies, or any other items that allow you to participate as your full self. Feedback Labs offers other benefits to all interns, including professional development funds and other learning opportunities. We are also happy to work with selected candidates to apply for academic credit where permitted by hosting institutions.

Internship Tracks

This internship is an opportunity to hone your unique skill set. Do you like strategic thinking? Research? Writing? When you apply for an internship, please indicate your order of preference for the following internship tracks, and we will try to match you to the role that best matches your interests.

Strategy

In order to make feedback the norm in aid, philanthropy, nonprofits, and governments. Feedback Labs collaborates with funders and nonprofit platforms to create incentives for organizations to improve their feedback practices. As a Strategy Intern, you will collaborate with leaders in the field to design, test, develop and scale rewards for organizations that have great feedback practices. You will dive into data and research to help us build better incentives for feedback. You will also apply your excellent communication skills, organizational ability, and attention to detail to help Feedback Labs and its collaborators work effectively together. Please note that the Strategy Internship also has the opportunity to be a full-time internship between 35-40 hours per week with a weekly reimbursement amount of up to \$200.

Marketing & Communications

We work closely with our network of organizations committed to listening to their constituents and feedback champions who are growing our field. We use a combination of live and virtual events, our bi-weekly newsletter, and our social media channels to promote our work and wins for the feedback field.

As a Marketing & Communications Intern, you will help drive the engagement of our community and work on projects that help grow and engage our community in areas of our communications, membership, and live and virtual events. Every day is different, but some tasks might include curating and communicating relevant content to the feedback community, producing and overseeing events logistics, marketing support, creating social media content, and writing for our blog and newsletter.

We're looking for an intern who is excited about interacting with our community members, engaging in online forums, supporting our members, and most importantly, bringing fresh, innovative ideas to help us better understand how they engage with Feedback Labs to improve their experiences. Ideal candidates will be marketing, communications, or studio art/production majors and have some experience with, or interest in, social media, graphic design, web development, or writing. Please note that the Marketing & Communications Internship is a part-time internship requiring between 20-30 hours per week with a weekly reimbursement amount of up to \$100.

Events (Summit)

A major part of our mission is convening our network of nonprofits, philanthropies, and service providers to celebrate the growth of our field, share best practices, and network. We hold a number of virtual events throughout the year as well as our Feedback+ Summit.

As an Events Intern, you will work with our Communities Team to plan and execute our annual Feedback+ Summit including speaker scheduling, logistics, venue and catering, and working with stakeholders and vendors to ensure we create an excellent experience for our network.

We're looking for an intern who is excited about interacting with our community members, is ready to work smart, is organized, detail-oriented, manages their time well, and is a natural problem-solver. Candidates with some experience organizing events are a plus! Please note that the Events (Summit) Internship is a part-time internship requiring between 20-30 hours per week with a weekly reimbursement amount of up to \$100.

Tools & Training

Each year, Feedback Labs offers training on collecting, analyzing, and responding to feedback to hundreds of nonprofits, foundations, and government officials. Join the Tools & Training team to support the delivery of these training initiatives, like the Feedback Crash Course, peer-learning exchanges, and deep dives into important topics like Feedback for Equity. You will use your excellent communication skills, creativity, and attention to detail to help develop, contextualize, and implement our products at scale, support tracking essential metrics, and research ways to improve our training. In this role, you will learn valuable curriculum design and project management skills, in addition to having the opportunity to interact directly with Feedback Labs' partners and trainees. Please note that the Tools & Training Internship is a part-time internship requiring between 20-30 hours per week with a weekly reimbursement amount of up to \$100.

Ready to Apply?

Show us who you are! Please fill out the Feedback Labs Spring 2022 Internships application [form](#). Applications will be accepted on a rolling basis until **December 13, 2021 at 6pm EST**.

Feedback Labs seeks to build a diverse team that reflects and amplifies the diversity of voices that need to be heard within societies from around the world. Feedback Labs encourages applications from people of all races, genders, orientations, ethnicities, backgrounds, and identifications, and strives to ensure an inclusive and affirming work environment for all. If you need assistance or accommodations due to a disability, please contact us at jobs@feedbacklabs.org.

Duration

Temporary / Seasonal

Contacts

[Feedback Labs](#)

Job Functions

Education / Teaching / Training, Fundraising & Event Management, General Management, Human Resources, Marketing - General

Job Roles

Market Research Analysts and Marketing Specialists, Training and Development Managers, Meeting, Convention, and Event Planners

Feedback Labs

Feedback Labs is a nonprofit organization that believes people are the best experts in their own lives, and they should ultimately drive the policies and programs that impact them. We envision a world where feedback is the norm in aid, philanthropy, nonprofits, and government. In order to make feedback the norm, Feedback Labs collaborates with hundreds of nonprofits, aid agencies,

philanthropists, and social entrepreneurs to create incentives, support tools & training on feedback, and foster a community of people and organizations committed to listening. You can read more about our work here: <https://feedbacklabs.org/what-we-do/>

Qualifications

Allowed School Years

All school years and graduation dates allowed

Allowed Majors

All majors allowed

Work Authorization Requirements

No US work authorization required