

SHEPHERD UNIVERSITY BOARD OF GOVERNORS

MINUTES OF THE MEETING OF JUNE 16, 2022

The Shepherd University Board of Governors met on June 16, 2022, for the annual meeting. Members participating were: David Avella (audio feed), Gat Caperton, Jim Cherry, Elana Gutmann (audio feed), Henry Kayes, Jr., Ramona Kissel (audio feed), Eric Lewis, Jonathan Mason, Susan Mentzer-Blair, Timothy Nixon, Austin Slater, Jr., and Karl Wolf. Also present were Shepherd University President Mary J.C. Hendrix, members of the executive leadership team and others.

1. PUBLIC COMMENTS

No public comments were made.

2. CONSENT AGENDA ITEMS

M (Gutmann), S (Slater), PASSED, all members participating by audio feed were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves:

- 1) The Minutes of the Meeting of April 21, 2022;
- 2) The Amendment of Policy 19, Appendix A, *Faculty Personnel Policies*;
- 3) The Athletic Program Philosophy; and
- 4) The Additional Action on 2022-2023 Special Fees,
each as presented in the Agenda materials of June 16, 2022.

3. PRESIDENT'S REPORT

President Hendrix introduced Dr. Stephen Spencer, Provost and Vice President for Academic Affairs, to the Board. Dr. Kelly Hart then introduced Emily Liu, Director of International Affairs, to the Board. President Hendrix noted she would reallocate her time to employee salaries which would be discussed under an upcoming agenda item.

4. FACULTY SENATE ANNUAL REPORT

Dr. Heidi Hanrahan, President of the Faculty Senate and Professor of English, presented to the Board the Faculty Senate Annual Report. Dr. Hanrahan noted the Senate approved a new tool for student evaluations which can be used across modalities. She stated the Senate has begun a discussion regarding the evaluation of Chairs, Directors, and Deans and will take up the conversation again in Fall 2022. Dr. Hanrahan noted that Interim Provost Martz and University Counsel are working on a possible model for sponsorship of faculty as it relates to the University policy for faculty and staff requiring Institutional support to remain in the U.S. She noted the Senate endorsed a "Principles for Community and Non-discrimination" statement at their last meeting. In addition, President Hendrix visited the Senate in October to discuss faculty morale and the "Great Colleges to Work For" survey. Following the meeting, two working groups were formed to focus on Faculty Experience and Instructional Infrastructure. Dr. Hanrahan said the

Senate has begun discussions about adjunct morale and visibility. The Senate will continue in-depth conversations in Fall 2022 regarding the Universities promotion and tenure process.

5. **REPORT OF THE ACADEMIC PROGRAMS AND DEVELOPMENT COMMITTEE**

On behalf of the Academic Programs and Development Committee, Dr. Cherry provided a brief update of the Committee's discussions which included a University Development Update and an Academic Affairs Update. Dr. Cherry called on Dr. Richard Stevens to provide an update of the Amendment of Policy 19, Appendix A, *Faculty Personnel Policies*, which was approved in the Consent Agenda. Chair Lewis thanked everyone for their work on Policy 19.

6. **REPORT OF THE ENROLLMENT, STUDENT AND COMMUNITY AFFAIRS COMMITTEE**

On behalf of the Enrollment, Student and Community Affairs Committee, Mr. Caperton provided a brief update of the Committee's discussions which included an Enrollment Management Update and a Student Affairs Update. Chair Lewis thanked everyone for their hard work.

7. **REPORT OF THE FINANCE AND FACILITIES COMMITTEE**

On behalf of Finance and Facilities Committee, Mr. Kayes provided a brief update of the Committee's discussions which included the Quarterly Financial Report: 3rd Quarter FY2022, Relevant Data on Enrollment, Housing and Dining, and the FY2023 Capital Initiatives.

8. **PROPOSED FY2023 ANNUAL BUDGET**

Mr. Kayes noted that the Finance Committee had discussed the proposed Annual Budget in detail. Chair Lewis mentioned the desire to see a program assessment again, stating he has been asking for this since his first Board meeting.

M (Gutmann), S (Slater), PASSED, all members participating by audio feed were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the FY2023 Annual Budget as presented in the agenda materials of June 16, 2022.

9. **INSTITUTIONAL SALARY INCREASES**

President Hendrix provided the Board with a brief presentation on Institutional Salary Increases and a supplemental presentation on Compensation for Faculty and Staff. The Board agreed by affirmation that staff below 60% of CUPA Median would receive specific salary adjustments, totaling approximately \$6,400, to bring them to the 60% benchmark.

M (Slater), S (Mason), PASSED, all members participating by audio feed were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the adoption of the Institutional Salary Increases initiative as described in the agenda book of June 16, 2022, to be effective July 2, 2022, or as soon thereafter as may be effectively administered in the State payroll systems.

10. **FY2024 CAPITAL FUNDING PRIORITIES**

M (Wolf), S (Cherry), PASSED, all members participating by audio feed were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the FY2024 Capital Funding Priorities as described in the agenda book of June 16, 2022.

11. **GRANTS PRESENTATION**

President Hendrix introduced Ms. Madge Morningstar, Director, Office of Sponsored Programs, to provide the Board with a Grants Presentation. Slater provided Ms. Morningstar and her team with highest accolades.

12. **ELECTION OF OFFICERS FOR 2022-2023**

The Nominating Committee, by and through its chair, submitted a slate of Mr. Caperton as Chair, Dr. Cherry as Vice Chair, and Mr. Wolf as Secretary. There were no other nominations. These officers were Elected, unanimously.

13. **ELECTION OF AUDIT AND NOMINATING COMMITTEES**

Mr. Caperton nominated Mr. Mason as chair of the Audit Committee, and Mr. Slater and Mr. Lewis for its membership, pursuant to the Bylaws. The Audit Committee members for 2022-2023 were accepted by acclamation.

The Nominating Committee then nominated, by and through its chair, a slate of Mr. Avella, Dr. Cherry, and Susan Mentzer-Blair. **M (Caperton), S (Slater), PASSED**, to close nominations, the slate was then Elected.

14. **PROPOSED MEETING SCHEDULE FOR 2022-2023**

Chair Lewis reviewed the proposed meeting schedule for 2022-2023, as published in the agenda book, with the Board.

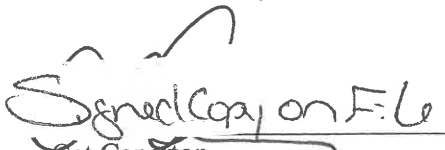
15. **NEW BUSINESS**

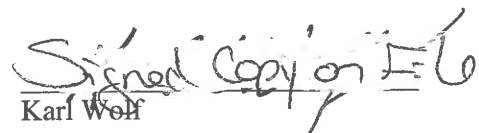
Mr. Caperton thanked Chair Lewis for his leadership.

16. **EXECUTIVE SESSION**

M (Wolf), S (Cherry), PASSED, all members were polled, that pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, that the Board enter into executive session for the purpose of discussion of matters relating to personnel matters as to one or more specific employees of the University and matters that would be an invasion of privacy if publicly discussed, and to discuss confidential legal matters.

Following this discussion, the Board adjourned.


Gat Caperton
Chair


Karl Wolf
Secretary