



# Shepherd University

## Student Teaching Semester Timeline

### Spring 2023

Date	Activity
September 21, 2022	Student Teaching Application Deadline Undergraduate Application: <a href="https://forms.office.com/r/FPkN37UQ5i">https://forms.office.com/r/FPkN37UQ5i</a> Graduate Application: <a href="https://forms.office.com/r/C3DPfaX9d7">https://forms.office.com/r/C3DPfaX9d7</a>
Monday, December 5, 2022	<b>Student Teaching Orientation (Attendance Required)</b> <b>9:00 AM–11:00 AM</b> <b>Robert C. Byrd Center for Congressional History &amp; Education, Auditorium</b> Review all documents in the Student Teacher Resource section of the School of Education website prior to orientation. ★
<b>Spring 2023 Week One</b>	
DATE TBD	<b>edTPA Boot Camp (Attendance Required) / Date TBD</b>
January 9, 11, 12, & 13, 2023	Dates reserved for Initial meeting with student teacher & cooperating teacher(s) <ul style="list-style-type: none"> <li>Students are permitted to contact cooperating teachers after receiving a confirmed student teaching placement to schedule a time to meet.</li> <li>Complete the Placement Information Packet (PIP)</li> </ul>
<b>Spring 2023 Student Teaching Assignment</b>	
January 17, 2023	Student teaching begins. Report to your assigned school. <i>During the student teaching semester, the student teacher will follow the calendar of the assigned school(s) for holidays and breaks instead of the Shepherd University calendar.</i>
<b>January 25, 2023</b>	<b>Placement Information Packet (PIP) due on Brightspace &amp; email to supervisor</b> <ul style="list-style-type: none"> <li>To be completed during the initial meeting(s) with cooperating teacher(s) <ul style="list-style-type: none"> <li>PIP includes a daily schedule and an outline of responsibilities</li> </ul> </li> <li>Instructions and forms available on the School of Education website ✉</li> </ul>
February 3, 2023	University Supervisor Evaluation 1 Deadline
February 10, 2023	Week 4 Cooperating Teacher STOT Deadline
February 17, 2023	University Supervisor Evaluation 2 Deadline
February 24, 2023	Cooperating Teacher Summative STOT Evaluation Deadline <b>Only student teachers with two placements</b>
March 3, 2023	University Supervisor Evaluation 3 Deadline
<b>March 3, 2023</b>	<b>STOT Self-Summative Deadline (first placement)</b> <b>Only student teachers with two placements</b>
March 6, 2023	Second assignment begins (for student teachers with two placements).
March 24, 2023	Week 10 Cooperating Teacher STOT Deadline
March 24, 2023	University Supervisor Evaluation 4 Deadline
April 7, 2023	University Supervisor Evaluation 5 Deadline
April 21, 2022	Cooperating Teacher Summative STOT Deadline
<b>April 21, 2022</b>	<b>Last day of student teaching</b> STOT Self-Summative Deadline Student Teaching Activity Checklist Deadline
<b>2024 Graduation Festivities</b>	
May 6, 2024	Commencement Teacher Pinning Ceremony: Date TBD