

SHEPHERD UNIVERSITY BOARD OF GOVERNORS

MINUTES OF THE MEETING OF FEBRUARY 16, 2023

The Shepherd University Board of Governors met on February 16, 2023, in a regular meeting. Members participating were: David Avella (audio feed), Gat Caperton, Jim Cherry, Cameron Colwell, Henry Kayes, Jr. (audio feed), Ramona Kissel, Eric Lewis, Jonathan Mason (audio feed), Susan Mentzer-Blair, Timothy Nixon, Austin Slater, Jr., and Karl Wolf. Also present were Shepherd University President Mary J.C. Hendrix, members of the executive leadership team and others.

1. **PUBLIC COMMENTS**

No public comments were made.

2. **CONSENT AGENDA ITEMS**

M (Slater), S (Lewis), PASSED, all members participating by audio feed were polled (Mr. Kayes not yet attending), that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves:

- 1) The Minutes of the Meeting of December 15, 2022,
as presented in the Agenda materials of February 16, 2023.

3. **PRESIDENT'S REPORT**

President Hendrix reviewed highlights of the ongoing initiatives for advancing Shepherd from the list provided in the President's Report. President Hendrix asked Mr. Perdue to provide an update from the Legislative Session bullet points included in her report. Discussion between the members regarding the Campus Self-Defense Act (SB-10) ensued. President Hendrix noted she has expressed concerns, but that amendments to the bill are unlikely. President Hendrix is forming a Campus Security Task Force to discuss implications of SB-10.

Mr. Kayes joined during the President's Report.

4. **ADVISORY COUNCIL OF FACULTY (ACF) ANNUAL REPORT**

Dr. Max Guirguis, ACF University Representative and Professor of Political Science, provided an update regarding the ACF. The ACF has been focused on the Campus Self-Defense Act (SB-10), the Dual Enrollment Bill (HB-2005), the TikTok Bill (SB-426), the Behavioral Health Workforce Bill (2833), and funding support for deferred maintenance for public colleges and universities.

Chair Caperton thanked Dr. Guirguis for his work on the ACF.

5. **CAMPUS SERVICES ANNUAL REPORT**

Mr. Jack Shaw, Associate Vice President for Campus Services, reviewed with the Board the Campus Services Annual Report.

6. **QUARTERLY FINANCIAL REPORT: 2ND QUARTER FY2023**
Dr. Scott Barton, Vice President for Finance and Administration, provided the Board the Quarterly Financial Report: 2nd Quarter FY2023.
7. **ACADEMIC AFFAIRS UPDATE**
Dr. Richard Stevens, Assistant Provost for Faculty Affairs, provided the Board the Academic Affairs Update. Mr. Slater noted that he and his wife hosted Dinners with Strangers and were impressed by how poised the students were. He stated one common comment from the students was that the faculty and staff in the Department of Environmental and Physical Sciences is why they are at Shepherd.
8. **ENROLLMENT MANAGEMENT DIVISION UPDATE**
Dr. Kelly Hart, Vice President for Enrollment Management, provided the Board the Enrollment Management Division Update. President Hendrix inquired about the initiative Dr. Hart is currently working on with Hagerstown Community College (HCC) for dual admission - - students accepted at HCC will automatically be accepted at Shepherd. Dr. Hart will finalize the agreement with HCC and will then look at extending to other Maryland colleges and beyond.
9. **STUDENT AFFAIRS ANNUAL REPORT**
Ms. Holly Morgan-Frye, Vice President for Student Affairs, reviewed with the Board the Student Affairs Annual Report. Mr. Slater recommended sending the report to community colleges with which Shepherd has articulation agreements. Dr. Cherry inquired if this report could serve as a recruiting tool. Ms. Morgan-Frye noted that she and Dr. Hart have discussed increasing awareness for prospective students about the services offered through Shepherd's Division of Student Affairs.
10. **UNIVERSITY DEVELOPMENT ANNUAL REPORT**
Mr. James Taylor, Executive Vice President for Shepherd University Foundation, reviewed with the Board the University Development Annual Report. Mr. Taylor noted the work summarized in this report was done by Monica Lingenfelter and the Development team. Dr. Cherry inquired about the status of planning for a campaign, and Mr. Taylor said they are working with the Strategic Planning Committee to identify the University's priorities. Dr. Cherry expressed his concern noting this is something we need to move on promptly.
11. **PROPOSED 2023-2024 ENROLLMENT, HOUSING, DINING, AND OTHER FEES**
Dr. Barton reviewed with the Board the Proposed 2023-2024 Enrollment, Housing, Dining, and Other fees. This included an Addendum for the Agenda Item, supplementing the original board book materials.

M (Kissel), S (Slater), PASSED, all members participating by audio feed were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the termination of the Electronic Course Fee and the establishment of the Tech Fee effective for Summer Term 2023. The Board further approves the remaining adjustments to Undergraduate and Graduate Enrollment, Housing and Dining, and Other fees for FY2024, effective August 2023, as presented in the Agenda materials of February 16, 2023.

12. **APPROVAL OF THE NEW UNDERGRADUATE CONCENTRATION, AVIATION MANAGEMENT**

M (Slater), S (Lewis), PASSED, all members participating by audio feed were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the new Concentration, Aviation Management, within the Bachelor of Science in Business degree, effective for the Fall 2023 semester.

13. **NEW BUSINESS**

- a. Strategic Plan Update: Dr. Cherry asked Dr. Barton to join in his presentation. Dr. Cherry noted he is meeting weekly with Drs. Barton and Best, adding that both individuals bring their passion for the campus and community. Dr. Barton highlighted the teams' progress, stating Provost Stephen Spencer initiated the process, and the goals are now in alignment with the Universities Mission and Vision statements. Dr. Barton noted that he and Dr. Best will email the campus in late February asking divisional departments to align their goals and tactics on how to accomplish strategies. Dr. Barton commented that we now have a strategy to maintain modern facilities. President Hendrix stated Dr. Cherry is reviewing notes from the Strategic Planning Committee meetings.

14. **MOTION TO EXECUTIVE SESSION**

M (Slater), S (Mentzer-Blair), PASSED, all members participating by audio feed were polled, That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, it was moved that the Board enter into executive session for the purpose of discussion of matters relating to honoraria and awards.

15. **APPROVAL OF HONORARY DOCTORATE**

M (Lewis), S (Mentzer-Blair) PASSED, all members participating by audio feed were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the awarding of the Honorary Doctor of Science to Roberta L. DeBiasi, MD, MS, and directs that this action be reflected in the Board's meeting minutes following the public announcement of this conferral of honors.

M (Cherry), S (Wolf) PASSED, all members participating by audio feed were polled, that the following

RESOLVED, That the Shepherd University Board of Governors approves the awarding of the Honorary Doctor of Humane Letters to Mr. Lacy I. Rice, and directs that this action be reflected in the Board's meeting minutes following the public announcement of this conferral of honors.

Following executive session discussion, the Board arose from the Executive Session and then adjourned.


Gat Caperton
Chair


Karl Wolf
Secretary