

## SHEPHERD UNIVERSITY BOARD OF GOVERNORS

### MINUTES OF THE MEETING OF APRIL 20, 2023

The Shepherd University Board of Governors met on April 20, 2023, in a regular meeting. Members participating were: David Avella (in-person/audio feed during some presentations), Gat Caperton, Jim Cherry, Cameron Colwell, Henry Kayes, Jr., Ramona Kissel, Eric Lewis (audio feed), Jonathan Mason (audio feed), Timothy Nixon, Austin Slater, Jr., and Karl Wolf. Also present were Shepherd University President Mary J.C. Hendrix, members of the executive leadership team and others. Board member Susan Mentzer-Blair was absent from the meeting.

1. **PUBLIC COMMENTS**

No public comments were made.

2. **RECOGNITION OF EMERITUS/EMERITA FACULTY AND STAFF**

Dr. Richard Stevens, Assistant Provost for Faculty Affairs, presented to the Board: Professor Edward Herendeen, Artist-in-Residence, *Emeritus*. Dr. Marie DeWalt, Associate Vice President for Human Resources, presented to the Board: Mrs. Ramona Kissel, Administrative Associate, *Emerita*, and Mrs. Beth Thomas, R.B.A. Coordinator, *Emerita*, and recognized Mr. Richard Crea, Information Systems Technician, *Emeritus*; Ms. Jacqueline Grantham, Campus Service Worker, *Emerita*; Mr. Mark Holben, Trades Specialist I, *Emeritus*; Dr. Stephen Spencer, Provost and Vice President for Academic Affairs and Professor of English, *Emeritus*; Mrs. Pamela Stevens, Vice President for Finance and Administration, *Emerita*; and Mrs. Pamela Swope, Student Records Assistant, *Emerita*.

3. **CONSENT AGENDA ITEMS**

**M (Kayes), S (Wolf), PASSED**, all members participating by audio feed were polled, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves:

- 1) The Minutes of the Meeting of February 16, 2023; and
- 2) The Approval of the 2022-2023 Academic Program Reviews, each as presented in the Agenda materials of April 20, 2023.

4. **PRESIDENT'S REPORT**

Dr. Hendrix asked Cameron Colwell to introduce the 2024 academic year Student Government Association representative for the Board of Governors. Dr. Hendrix thanked Ramona Kissel for her friendship and advice throughout the years. President Hendrix reviewed highlights of the ongoing initiatives for advancing Shepherd from among the comprehensive list provided in the President's Report. She noted that Shepherd hosted the West Virginia Legislators Retreat during the first week of April in the Storer Ballroom. Discussion encompassed early childhood development and its significance. Dr. Hendrix thanked Dr. LeAnn Johnson for serving as a

member of the panel. President Hendrix stated a Provost Search Committee has been formed and several applications have been received. She thanked the Committee for the hard work they will be doing. President Hendrix asked Alan Perdue, General Counsel, to provide an update from the Legislative Session bullet points included in her report. Chair Caperton thanked everyone for their hard work on legislation.

5. **CAMPUS SAFETY ANNUAL DATA REPORT**

University Police Chief, Lori Maraugh reviewed with the Board, the Campus Safety Annual Data Report. Dr. Cherry inquired about the rape outcomes. Chair Caperton thanked Chief Maraugh noting Shepherd has consistency on success, and we do a good job of reporting.

6. **FACULTY ATHLETICS REPRESENTATIVE (FAR) ANNUAL REPORT**

Dr. Andro Barnett, FAR and Professor of the School of Recreation, Sport, and Exercise Science and President of the NCAA Faculty Athletics Representatives Association for Division I, II, and III, reviewed with the Board, the FAR Annual Report.

7. **HUMAN RESOURCES ANNUAL REPORT**

The Board packet included the Human Resources Annual Report. Ms. Tammy Gill, Director of Human Resources Operations, provided the Board with an update on PEIA (Public Employees Insurance Agency) changes for FY2024.

8. **ACADEMIC AFFAIRS UPDATE**

Dr. Jason Best, Assistant Provost for Institutional Effectiveness and Academic Strategic Partnerships, provided the Board the Academic Affairs Update. Chair Caperton noted the Academic Committee met and took a deep dive into the Academic Program Reviews and what is coming in the future. Dr. Best noted that the Higher Education Policy Commission (HEPC) made changes to the Academic Programs Review process, but much of the implementation will be left to institutional discretion. Chair Caperton summarized that the revision is very exciting, noting they brought in an expert and Shepherd had someone at the table. He said this is a great outcome and thanked Dr. Best for his work.

9. **ENROLLMENT MANAGEMENT DIVISION REPORT**

Dr. Kelly Hart, Vice President for Enrollment Management, provided the Board the Enrollment Management Division Update. Dr. Cherry thanked Dr. Hart for her energy and asked for an update regarding graduation numbers for the May 6 ceremonies. Dr. Hart invited Ms. Tracy Seffers, Registrar, to the podium to address his question.

10. **FINANCE AND ADMINISTRATION UPDATE**

Dr. Scott Barton, Vice President for Finance and Administration, reviewed with the Board the preliminary FY2024 Proposed Annual Budget handout. Chair Caperton noted the Finance and Facilities Committee met the week prior to review the documentation being presented. Dr. Barton stated that the Vice Presidents each agreed to hold their employee expenses flat. Dr. Barton offered to answer any questions the Board had regarding the FY2024 Capital Initiatives and FY2025 Capital Funding Priorities which will be presented for approval at the June 8 meeting.

11. **STUDENT AFFAIRS DIVISION UPDATE**

Mrs. Julia Franks, Chief of Staff for the Division of Student Affairs and Director of Student Success, provided the Board with the Student Affairs Division Update.

12. **EAST LOOP PROJECTS UPDATE**

Dr. Barton (Co-director for East Loop Grants) and Mrs. Sonya Sholley, Associate Vice President for Strategic Initiatives and Presidential Operations (Project Director for East Loop Grants), provided the Board with an update on the East Loop Projects.

13. **NEW BUSINESS**

None.

Following this discussion, the Board adjourned.

Signed Copy on File  
Gat Caperton  
Chair

Signed Copy on File  
Karl Wolf  
Secretary