

Faculty Senate Minutes

Monday, September 18, 2023, 3:10 p.m., Zoom

Senate Roster for 2023-2024:

Austin Showen (MUSC), Haley Albright (CHEM), Robert Anthony (SCCJ), James Broomall (HIST), Court Company (BIOL), Larry Daily (PSYC), Rhonda Donaldson (LIB), Tuncer Gocmen (ECON), Karen Green (SOWK), Max Guirguis (PSCI), Osman Guzide (CME), Melissa Hall (RSES), Brenda Johnston (NURS), Heidi Hanrahan (ENGL/LANG), Belinda Mitchell (EDUC), David Modler (ART), Sytil Murphy (DEPS), Robert Richardson (BADM), Cindy Vance (ACCT), Kevin Williams (COMM), Max Guirguis (ACF).

Officers: Heidi Hanrahan (President), Belinda Mitchell (Secretary), Larry Daily (Parliamentarian)

Meeting Schedule (2023-2024): 8/28/23, **9/18/23**, 10/2/23, 10/16/23, 11/6/23, 12/4/23, 2/5/24, 2/19/24, 3/4/24, 3/18/23, 4/1/24, 4/15/24

Called to order 3:10pm

Austin Showen	MUSC	Present
Haley Albright	CHEM	Present
Robert Anthony	SCCJ	Present
James Broomall	HIST	Present
Courtney Campany	BIOL	Present
Larry Daily	PSYC	Present
Rhonda Donaldson	LIB	Absent
Tuncer Gocmen	ECON	Absent
Karen Green	SOWK	Present
Max Guirguis	PSCI	Present
Osman Guzide	CME	Present
Melissa Hall	RSES	Absent
Brenda Johnston	NURS	Present
Heidi Hanrahan	ENGL/LANG	Present
Belinda Mitchell	EDUC	Present
David Modler	ART	Present
Sytil Murphy	DEPS	Present
Robert Richardson	BADM	Absent
Cindy Vance	ACCT	Present
Kevin Williams	COMM	Present

I. Approval of August 28, 2023 Minutes /Approved M/S/U**II. Committee Reports****Assembly Committees and Representatives**

- A. Admissions & Credits (Senator Green) **NR**
- B. Curriculum & Instruction (Senator Daily) **See Appendix**
- C. Core Curriculum (Tim Nixon) **See Appendix**
- D. Advisory Council of Faculty (Senator Guirguis) **NR**

Faculty Senate Committees and Representatives

- E. Library Liaison (Senator Donaldson) **NR**
- F. Professional Development, Faculty Salary, and Welfare (Senator Anthony) **See Appendix**
- G. Scholarship & Awards (Senators Vance and Murphy) **NR**

H. Senate Bylaws (Senators Anthony, Guirguis, and Mitchell) **NR**

I. Washington Gateway (Senator Modler) **NR**

External Committee Representatives

J. Calendar Committee (Senator Gocmen) **NR**

K. Diversity & Equity Committee (Senator Hall) **NR**

L. Enrollment Management Committee (Senator Broomall) **NR**

M. Graduate Council (Senator Williams) **NR**

N. Student Success Committee (Senator Campany) **NR**

O. Technology Oversight Committee (Senator Guzide) **NR**

Other Committees

P. Budget Advisory Council (Senator Campany, Senator Williams, Senator Modler) **NR**

Q. Internationalization Advisory Council (Senator Modler) **NR**

R. Threat Assessment Task Force (Senator Albright and Senator Murphy) **NR**

III. Old Business: Update on Possible Summer Calendar Revision Request (Senator Hanrahan)

Heidi shared an email from Tracey Seffers that states the calendar committee is already aware of the issue (the loss of an instructional day for Juneteenth) and is working on solving it. We will count on updates from our representative to the Calendar Committee (Senator Gocmen).

IV. Old Business: Committees in the Aftermath of Restructuring (Senator Hanrahan)

The Senate briefly discussed the composition of committees post-restructuring. Most departments and schools have been too occupied with Academic Prioritization to fully engage in this conversation. We will return to it more energetically when program documents have been submitted.

V. Old Business: Update on Restructuring and Online Presence (websites, social media, etc.) of Programs/Departments (Senator Hanrahan)

Heidi shared an email from Heidi Schlag stating that she hopes to give access back to the departments/schools by the end of September. All content will still be available but they are looking into another option to house archival data.

VI. New Business: Promotion and Tenure Committees

The senate had a long and complicated discussion about the composition of the Promotion and Tenure committees for this year. Many faculty going through the processes this year will not have the audience they thought they would have at the school/department and college level. But changing procedures would pose a whole new set of challenges.

The senate then outlined and workshopped possible moves to make, from endorsing the committees voted on in Spring 2023 to proposing a hybrid between the “old” and “new” structure to simply shifting to the new structure. Each possible move posed new challenges.

The senate concluded that the accelerated academic restructuring process had put faculty (and the Faculty Senate) in a position where we cannot move forward in a way that feels just and fair. Yet the process must move forward.

The senate decided that the best course of action is to abide by what is laid out in Policy 19.

The Senate may very well recommend changes moving forward for the next cycle.

VII. New Business: Academic Prioritization Datasets

Senate discussed the sharing of departments/schools documents and consensus was that most felt comfortable to share documents. In fact, several departments/schools had already shared documents with other colleagues across campus. Heidi offered to create a share folder to house all documents. After the meeting it was discovered that the Interim Provost had shared/given access to all data from departments/schools so there is no longer a need for the share folder.

VIII. New Business: Resolution Honoring Dr. Dori Hargrove

Resolution Honoring Dr. Dori Hargrove

Endorsed by the Shepherd University Faculty Senate on September 18, 2023

On behalf of the entire faculty, the Faculty Senate wishes to express deep gratitude to Dr. Dori Hargrove, Associate Professor and Director of the School of Education. In her time at Shepherd, Dr. Hargrove has been an exceptional teacher and colleague. With her passion for math education, in the classroom, she has helped students grow into teachers who will shape the lives of their students for the better. In her work on committees, including the Faculty Senate, she has worked collaboratively to elevate the entire University. As the Director for the School of Education, she has been a true champion of the school, demonstrating strong and unwavering leadership. We are grateful for everything Dr. Hargrove has done for Shepherd and for education in our state and region. We send our best wishes and support to Dr. Hargrove and her family.

IX. Announcements

A. Board of Governors Meetings Schedule (4:15 p.m., Storer Ballroom of Student Center)

- 11/9/23
- 12/14/23
- 2/15/24
- 4/18/24
- 6/6/24

B. President's Lecture Series Schedule (6:30 p.m., Byrd CHE)

- 10/23/23: Stephen Hall, Certified mentor – International Business, “China’s access to U.S. technology: Who is winning?”
- 11/27/23: Christian Jorgensen, Legal Counsel at the American Red Cross-National Headquarters, “The Crucible of Law and War: International Humanitarian Law and the Preservation of Humanity during Armed Conflict”

Adjournment: 4:50pm

Appendix 1: Committee Reports

Curriculum and Instruction:

Last meeting had a first read on EDUC proposal, first reading with second reading waived and approval of Appalachian studies electives added

Core Curriculum:

Report submitted by Tim Nixon

We will not hold a September meeting because no proposals were submitted. Nevertheless, I did inform the committee members that the Provost has asked us to take an active role in efforts to increase enrollments of students transferring to Shepherd from regional community colleges. There needs to be, he said, a way for students entering Shepherd with an Associates degree to finish in two years. He is rounding up a group of stakeholders from the Registrar's office, Enrollment Management, A&C, and Core Curriculum to work on this initiative. Furthermore, the Assistant Vice President for Academic Affairs has charged the Core Curriculum Committee with a consideration of and plan for assessing claims related to Lifelong Learning and the Liberal Arts. This directive is related to the new strategic plan, and our input will be due in early January.

Professional Development, Faculty Salary and Welfare:

Will be sending out an email next week on call for proposals and various other items.