

Shepherd University Board of Governors

Minutes of the Meeting of August 11, 2005

The Shepherd University Board of Governors met on August 11, 2005, in the Robert C. Byrd Center for Legislative Studies, Shepherd University, Shepherdstown, West Virginia, in a regular meeting. Members participating were: David Blythe, Catherine Daniel, Doris Griffin, Robert McMillan, Andy Michael, Barbara Pichot, John Sherwood, and Dan Starliper. Also present were Shepherd University President David Dunlop, members of the executive staff, and others. Board members Manny Arvon, Lauri Bridgeforth, Anders Henriksson and Brent Robinson were absent from the meeting.

Chair Sherwood convened the meeting of the Board of Governors at 2:00 p.m.

1. **ADMINISTRATION OF OATH OF OFFICE FOR NEW BOARD MEMBER**

The oath of office was administered to Catherine Daniel, who is new to the Board, serving as a representative from the Student Government Association.

2. **MINUTES OF THE MEETING OF JUNE 9, 2005**

M (Griffin) S (Starliper), PASSED, that the minutes of the June 9, 2005 meeting of the Board of Governors be adopted as presented in the agenda book.

3. **PRESIDENT'S REPORT**

President Dunlop gave a status report to the Board regarding enrollment, capital projects, major upcoming campus events, the Higher Education Policy Commission, Legislative news and the Community and Technical College.

4. **MERGER OF THE DEPARTMENT OF MATHEMATICS AND THE DEPARTMENT OF COMPUTER AND INFORMATION SCIENCES**

M (Starliper) S (McMillan), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the merger of the Department of Mathematics and the Department of Computer and Information Sciences, to be known hereafter as the Department of Computer and Information Sciences, Mathematics and Engineering, effective immediately.

5. **UPDATE ON CENTER FOR CONTEMPORARY ARTS**

President Dunlop briefed the Board on the progress of the design phases of the Center For Contemporary Arts building, and Board members were given copies of the architect's drawing of the buildings.

6. **GRADUATE COURSE POSTING FEE**

M (Michael) S (Pichot), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the Graduate Posting Fee for any course for which all tuition and fees are waived by third party contract, effective January 1, 2006.

The Board paused for a moment of silence in remembrance of Dr. James Moler, a well-known and respected supporter of Shepherd University and one of the founders of the Shepherd University Foundation.

7. **STUDENT AFFAIRS ANNUAL REPORT**

Dr. Sharon Kipetz, VP for Student Affairs, Dr. John Adams, Assistant VP for Student Affairs and Dean of Students, and Dr. Richie Stevens, Assistant VP for Student Affairs and Director of Residence Life, presented the Student Affairs Annual Report to the Board.

8. **QUARTERLY FINANCIAL MANAGEMENT REPORT**

Mr. Ed Magee, Vice President for Administration and Finance, presented to the Board the Quarterly Financial Report for the period ending June 30, 2005.

9. **LOCALITY PAY**

The Board discussed the issue of locality pay and Board members were given copies of a letter that Mr. Sherwood had written to the Eastern Panhandle Legislative delegation endorsing the concept.

10. **NEW BUSINESS**

President Dunlop received a letter from Governor Manchin confirming that he has received the Board's recommendations for appointments to the Board and indicated that those individuals recommended will be given consideration.

11. **OLD BUSINESS**

The Board requested an update from Dr. Mark Stern, VP for Academic Affairs on the Program Review reports that were received after the June Board meeting.

12. **PUBLIC COMMENTS**

There were no public comments made at the meeting.

There being no further business, the meeting was adjourned.

Signed

John M. Sherwood
Chair

Signed

Manny Arvon
Secretary