

SHEPHERD COLLEGE

Board of Governors

Minutes of the Meeting of August 8, 2002

The Shepherd College Board of Governors met on August 8, 2002, at the Cumberland Room, College Center, Shepherd College, Shepherdstown, West Virginia in a regular meeting. Members present were: Anders Henriksson, Robert McMillan, Andrew Michael, Sarah Payne Naylor, Chair Barbara Pichot, Lacy Rice, Brent Robinson, John Sherwood, and Dan Starliper. Also present were President David Dunlop, members of the Executive Staff, and others.

The Chair convened the meeting of the Board of Governors at 4:10 p.m.

1. MINUTES OF THE MEETING OF JUNE 13, 2002.

M (Sherwood), S (Starliper) PASSED, that the minutes of the June 13, 2002 meeting of the Board of Governors be approved as presented in the agenda book.

2. ADMINISTRATION OF OATH OF OFFICE FOR NEW BOARD MEMBER

The Oath of Office was administered to new Board Member Sarah Payne Naylor.

3. PRESIDENT'S REPORT.

The President introduced Jennifer Schroer, the new Executive Assistant to the President, to the Board and expressed his thanks to Mary Keesecker for her years of service.

Dr. Dunlop shared with the Board information regarding an anticipated 10% budget cut for all agencies for FY2004 and possibly a mid-year cut in FY 2003. He suggested we begin the process of planning for this cut, and possibly mitigate it with a tuition increase.

He reported that enrollment for Shepherd College is up this fall by 25-100 FTE. Finals numbers will be available on October 1.

Shepherd's share of the system wide 1992 debt service is less than the amount we are being required to pay. Unfortunately, the Legislature has directed the Chancellor to make no changes to equalize the payments for at least another year.

Dr. Dunlop announced the Dedication Ceremony for the Robert Byrd Center for Legislative Studies and the new addition to the Scarborough Library on August 22, 2002, including a luncheon (for selected guests), ceremony, reception, and tour to begin at 12:00 p.m.

The President reported that the College is in the process of securing Bond Counsel for the purpose of developing a bonding program, the final issuance of which shall be subject to the further review of the Board.

The President reported the September 12 joint meeting in Charleston of the Governing Board and the Policy Commission, and he invited the BOG to attend.

Dr. Dunlop announced that Shepherd has a new mascot, Livingston, a young ram, who will be attending home football games and various other functions of the College. The first home football game is Saturday, September 14, and Homecoming is October 26.

Dr. Dunlop agreed to host an event at his home for all boards of Shepherd College prior to a home football game. Andy Michael and Jenni Schroer will plan this gathering.

4. RENEWAL OF AGREEMENT WITH EASTERN WV COMMUNITY AND TECHNICAL COLLEGE.

M (Arvon), S (Starliper), PASSED, That the Shepherd College Board of Governors approves the renewal of the Memorandum of Agreement Between Eastern West Virginia Community and Technical College and Shepherd College and authorizes the Chair and the President to execute the Agreement on behalf of the Board.

5. TUITION AND FEE WAIVER REPORT.

The report for tuition and fee waivers for the 2001-2002 academic year was reviewed and discussed.

6. CAPITAL IMPROVEMENT PLAN.

M (McMillan), S (Robinson), PASSED, That the Shepherd College Board of Governors adopts the Capital Improvement Plan Priority List as presented in the August 8, 2002 Board meeting agenda, amended to include a new Item #6, inserted immediately after Item #5, for a \$250,000 campus roadways demarcation and improvements project.

7. HIGH SCHOOL STUDENT FEE SCHEDULE

M (McMillan), S (Rice), PASSED, That the Shepherd College Board of Governors approves the special high school student fee rate for any high school student who is domiciled in West Virginia.

8. NEW BUSINESS.

Chair Pichot congratulated Dr. Dunlop on his appointment to the AASCU state representatives policy committee.

She also commended the staff who have been emailing news items to BOG members.

The Board congratulates faculty member Roger Hamood on being named by the WVCPA Society as the Accounting Educator of West Virginia for this year.

Chair Pichot discussed having a retreat for the Board of Governors. Lacy Rice and Andy Michael will assist her in locating a facilitator and will then schedule a date.

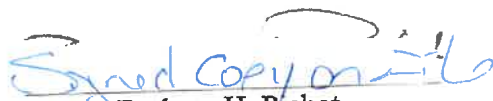
Chair Pichot set a new meeting time for future BOG meetings, with committee meetings beginning at 2:00 p.m. and the business meeting beginning at 3:00 p.m.

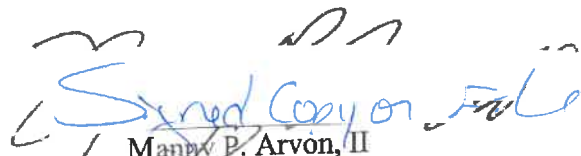
9. **M (Starliper), S (Rice)** That the Board convene in executive session for the purpose of discussing an honorary designation. At the conclusion of the executive session, the Board resumed its business.

10. NAMING OF FACILITIES MEETING

M (Starliper), S (Sherwood), PASSED, That the Shepherd College Board of Governors hereby names the proposed stadium facilities building of Ram Stadium the "Kenneth J. Boone Field House."

There being no further business, the meeting was adjourned.


Barbara H. Pichot
Chair


Manny P. Arvon, II
Secretary