

Shepherd University Board of Governors

Minutes of the Meeting of February 13, 2014

The Shepherd University Board of Governors met on February 13, 2014 in a regular meeting. The meeting was hosted at Popodicon. Members participating by phone were: Jason Best, Marcia Brand, Gat Caperton, Alana Gondeck, Holly McCall, Tia McMillan, D. Scott Roach, W. Mark Rudolph and John Younis. Also present was Shepherd University President Suzanne Shipley, members of the executive staff and others. Board members John Beatty and Diane Shewbridge were absent from the meeting.

1. **PUBLIC COMMENTS**
No public comments were made.
2. **MINUTES OF THE MEETING OF NOVEMBER 21, 2013**
M (Best), S (Roach), PASSED, that the minutes of the November 21, 2013 meeting of the Board of Governors be adopted as presented at the meeting.
3. **PRESIDENT'S REPORT**
President Shipley briefed members regarding ongoing developments at the State Capitol during the Legislative session.
4. **ADVISORY COUNCIL OF FACULTY (ACF) REPORT**
Presentation of the ACF Report was postponed until the April 3, 2014 meeting of the Board of Governors.
5. **QUARTERLY FINANCIALS**
Ms. Deborah Judd, Vice President for Administration and Finance, presented to the Board the Quarterly Financial Management Report for the period ending December 31, 2013.
6. **MARTINSBURG CENTER UPDATE: FINANCIAL REPORT**
Ms. Deborah Judd, Vice President for Administration and Finance, presented to the Board the Financial Report for the period ending December 31, 2013.
7. **MARTINSBURG CENTER UPDATE: ENROLLMENT EFFORTS**
Mr. Jim Klein, Martinsburg Center Director, presented the enrollment efforts and educational services at the Center, which has included extensive efforts at community outreach.
8. **ANNUAL STUDENT AFFAIRS REPORT**
Dr. Tom Segar, Vice President for Student Affairs, presented to the Board the activities of the offices and functions within the Division of Student Affairs.
9. **MARTINSBURG CENTER UPDATE: PROGRAMMATIC OFFERINGS**
Dr. Chris Ames, Vice President for Academic Affairs, presented to the Board the programmatic offerings at the Martinsburg Center.
10. **RECOMMENDATION FOR APPROVAL OF REVISED INSTITUTIONAL COMPACT TARGETS**
M (Best), S (Brand), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors, approves the revised Institutional Compact Targets as presented and authorizes the President to submit the Institutional Compact Targets on its behalf to the West Virginia Higher Education Policy Commission.

11. **NEW BUSINESS**

Chair Caperton explained the desire to cancel the March 13, 2014 meeting of the Board of Governors and change the April 17, 2014 meeting to April 3, 2014, which was agreed to by consensus.

12. **MOTION TO EXECUTIVE SESSION**

M (Younis), S (Best), PASSED, That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, it was moved that the Board enter into executive session for the purpose of discussion of matters relating to honoraria and awards.

At the conclusion of the executive session, the Board returned to open session.

AA
Signed Copy on File
Cat Caperton
Chair

(Signed copy on File
Marcia Brand
Secretary