

Shepherd College Board of Governors

Minutes of the Meeting of February 13, 2003

The Shepherd College Board of Governors met on February 13, 2003, in the Cumberland Room, College Center, Shepherd College, Shepherdstown, West Virginia, in a regular meeting. Members present were: Lauri Bridgeforth, Dr. Anders Henriksson, Bethany Knowles, Robert McMillan, Andrew Michael, Chair Barbara Pichot, John Sherwood, and Dr. Dan Starliper. Also present were members of the Executive Staff, and others. Dr. David Dunlop participated by phone.

The Chair convened the meeting of the Board of Governors at 3:20 p.m., following the committee meetings.

MINUTES OF THE MEETING OF DECEMBER 12, 2002, and JANUARY 9, 2003

M (Sherwood), S (Starliper), PASSED, that the minutes of the December 12, 2002, and January 2, 2003 meetings of the Board of Governors be adopted by the Board.

ADMINISTRATION OF OATH OF OFFICE

The Oath of Office was administered to new Board Member Lauri Bridgeforth.

PRESIDENT'S REPORT

Dr. Dunlop shared with the Board that the Shepherd College Wind Ensemble recently completed a tour of Ireland and will present its first concert of the season on February 20. The President will narrate Aaron Copland's *A Lincoln Portrait*. The concert will also include a performance of *A Movement For Rosa*, a tribute to civil rights activist Rosa Parks.

The President addressed several legislative related issues including tuition and fee caps, the Capital Development Fund which needs collateral, fee simplification, and higher tobacco taxes. The latter two items are supported by West Virginia college/university presidents.

Dr. Dunlop informed the Board that Shepherd College has 13 students, one (1) faculty member, and one (1) staff member who have been called to active military duty.

PROVOST'S REPORT

Dr. Pete Checkovich announced that Vicki Douglas was named Chair of the CTC Board of Advisors. The Provost reported that Morgan Keller, contractor for the Dunn Building renovation, anticipates the final completion date as June 10, 2003. Dr. Checkovich

shared that the CTC Work Force Development Conference Room will be offered to the public for use at a nominal charge or free, depending on availability. The Provost concluded by announcing that the next CTC Board of Advisors meeting is on Wednesday, March 12, 2003.

QUARTERLY FINANCIAL REPORT

Ed Magee, Vice President for Finance and Administration, presented the quarterly financial report for the period ending December 31, 2002.

FACULTY MERIT PAY SYSTEM UNDER DEVELOPMENT

Dr. Anna DeVito, chair of the Faculty Merit Pay Process Committee, presented the recommendations of that committee.

CLASSIFIED STAFF SALARY POLICY

Mr. Tim Haines, Chair of the Classified Employees' Council, addressed questions from the Board regarding the Finance Committee's review of the Classified Staff Salary Policy.

HOUSING AND DINING FEES

Dr. Sharon Kipetz, Vice President for Student Affairs, introduced Dr. Richard Stevens, recently hired Assistant Vice President for Student Affairs and Director of Residence Life, who then discussed the background of the current fee structure in this auxiliary unit and the range of available options for fee increases.

CTC NURSING DEGREE

M (Michael), S (McMillan), PASSED that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd Board of Governors approves the change of the title of the degree issued to graduates in Nursing to the Associate of Science in Nursing Degree, effective with the May 2003 graduates.

SOCIAL WORK DEGREE

M (Michael), S (Henriksson), PASSED that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd College Board of Governors approves the change of the title of the degree issued to graduates in Social Work to the Bachelor of Social Work Degree, effective with the May 2003 graduates.

ANNEXATION

M (Michael), S (McMillan), PASSED that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd College Board of Governors authorizes the College President to take such actions and to sign such documents as he determines appropriate to seek and obtain the annexation of the West Campus into the corporate limits of Shepherdstown.

HOUSING FEASIBILITY STUDY

Vice President Kipetz presented a further update to the Board members on the feasibility of developing new residence halls.

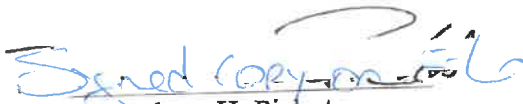
NEW BUSINESS

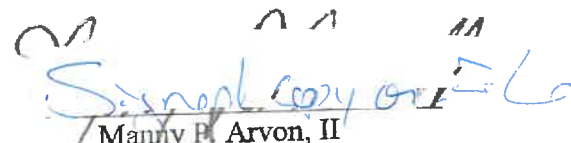
The Board of Governors Retreat held on January 25, 2003, was successful and teams will be assigned to follow through on the top three (3) to five (5) issues.

Mr. McMillan reported on the first meeting of the Higher Education Policy Commission's governmental relations committee and also updated the Board on the working group's ongoing examination of diversity and discrimination issues.

It was announced that the Budget Advisory Group will meet on February 24, 2003, and that Dr. Tom Segar, Director of Multicultural Student Affairs, is offering Diversity Training on February 27, 2003.

There being no further business, the meeting was adjourned.


Barbara H. Pichot
Chair


Manny B. Arvon, II
Secretary