

Shepherd University Board of Governors

Minutes of the Meeting of February 21, 2013

The Shepherd University Board of Governors met on February 21, 2013 in a regular meeting. Members participating were: John Beatty, Jason Best, Marcia Brand, Gat Caperton, Elizabeth Greer, Holly McCall, D. Scott Roach, W. Mark Rudolph [phone], Diane Shewbridge and John Younis. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board members Lacy I. Rice III and Veronique N. Walker were absent from the meeting.

1. **PUBLIC COMMENTS**

No public comments were made.

2. **MINUTES OF THE MEETING OF NOVEMBER 15, 2012**

M (Best), S (McCall), PASSED, that the minutes of the November 15, 2012 meeting of the Board of Governors be adopted as presented at the meeting.

3. **PRESIDENT'S REPORT**

Dr. Shipley introduced Shepherd's new Vice President for Academic Affairs, Dr. Christopher Ames, along with Jim Klein, Director of the Martinsburg Center. Both joined the University within the past two months.

Dr. Shipley presented remarks related to the State's proposed adoption of an outcomes-based funding model, and referred to the charts included in the President's Report. Dr. Shipley highlighted the fact that Shepherd would stand to benefit from the change to this type of funding model, and that the University is currently underfunded significantly as compared to other West Virginia public institutions.

4. **FACILITIES MASTER PLAN UPDATE**

Mr. John Sherwood, Chair of the Facilities Master Plan Committee, presented to the Board an update as to the progress during the past months. As a part of his remarks, Mr. Sherwood discussed a draft statement of the governing board development strategy. Members of the Board recommended changing wording in line six to "and" instead of "and/or", as well as changing to "environmentally wise" instead of "environmentally sound" in line seven.

5. **ADVISORY COUNCIL OF FACULTY (ACF) ANNUAL REPORT**

Dr. Sylvia Shurbutt, ACF University Representative and Professor of English, presented to the Board the ACF Annual Report.

6. **APPROVAL OF NEW CONCENTRATION IN THE MASTER OF ARTS, CURRICULUM AND INSTRUCTION**

M (Best), S (Brand), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the additional concentration in special education strand in the Master of Arts in Curriculum and Instruction, effective for the Fall 2013 academic semester.

7. **APPROVAL OF INTENT TO PLAN FOR BACHELOR OF SCIENCE DEGREE IN HEALTH PROMOTION AND EXERCISE SCIENCE**

M (Best), S (Brand), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the Intent to Plan for a Bachelor of Science Degree in Health Promotion and Exercise Science, and directs the President to file the Intent to Plan with the Chancellor of the Higher Education Policy Commission for approval.

8. **STUDENT-ATHLETES**

Dr. Andro Barnett, Associate Professor of Health, Physical Education, and Recreation Studies, serves as the University's Faculty Athletics Representative (FAR). In this role, he presented to the Board information regarding Shepherd's student-athletes and their engagement on the field and court, in the classroom, on campus, and in the community.

9. **STUDENT AFFAIRS ANNUAL REPORT**

Holly Morgan Frye, Assistant Vice President for Student Affairs-Student Engagement, along with director of dining services, Jack Shaw, presented the Student Affairs Annual Report on behalf of Dr. Thomas Segar, Vice President for Student Affairs. The report highlighted the activities of the offices and functions within the Division of Student Affairs.

10. **HUMAN RESOURCES ANNUAL REPORT**

Dr. Marie DeWalt, Director of Human Resources, and Mr. Alan Perdue, General Counsel, presented to the Board the Human Resources Annual Report.

11. **REVIEW AND APPROVAL OF IKENBERY HALL IMPROVEMENTS**

M (Brand), S (Roach), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the prospectus and project budget for the 2013 building systems renovations in Ikenberry Hall as presented in the agenda book, and directs the President to proceed with the project.

12. **QUARTERLY FINANCIAL REPORT AND ENROLLMENT MANAGEMENT UPDATE**

Ms. Deborah Judd, Vice President for Administration and Finance, presented to the Board the Quarterly Financial Management Report for the period ending December 31, 2012. Ms. Kimberly Scranage, Vice President for Enrollment Management, joined Ms. Judd and presented to the Board an enrollment update.

13. **PROPOSED 2013-2014 ENROLLMENT, HOUSING, DINING AND POSSIBLE FEE CONSOLIDATIONS**

President Shipley and Ms. Judd presented to the Board the Proposed 2013-2014 Enrollment, Housing, Dining and Possible Fee Consolidations.

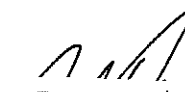
14. **MOTION TO EXECUTIVE SESSION**

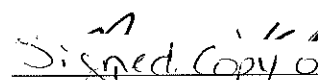
M (Roach), S (Beatty), PASSED, That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, it was moved that the Board enter into executive session for the purpose of discussion of matters relating to honoraria and awards.

At the conclusion of the executive session, the Board returned to open session.

15. **NEW BUSINESS**

None.


Signed Copy on File
Gat Caperton
Chair


Signed Copy on File
Marcia Brand
Secretary