

Shepherd University Board of Governors

Minutes of the Meeting of February 23, 2012

The Shepherd University Board of Governors met on February 23, 2012 in a regular meeting. Members participating were: John Beatty, Jason Best, Marcia Brand, Gat Caperton, Elizabeth Greer, Holly McCall, D. Scott Roach, W. Mark Rudolph, Diane Shewbridge, Veronique N. Walker and John Younis. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board member Lacy I. Rice III was absent from the meeting.

1. **PUBLIC COMMENTS**

No public comments were made.

2. **MINUTES OF THE MEETING OF NOVEMBER 17, 2011**

M (Best), S (Younis), PASSED, that the minutes of the November 17, 2011 meeting of the Board of Governors be adopted as presented at the meeting.

3. **PRESIDENT'S REPORT**

President Shipley discussed the issue of compliance within the University, given that a number of examples of non-compliance have been in the media recently. She reports that Shepherd has controls in place to ensure compliance, through the Office of Financial Aid, the General Counsel, Institutional Research, and University Police Department. Student behavioral compliance is handled through the office of the Dean of Students who spearheads a committee that meets weekly. President Shipley emphasized that we are dedicated to transparency and honesty. Reporting of compliance concerns is encouraged on the campus.

4. **APPROVAL OF STUTZMAN-SLONAKER HALL RENOVATIONS**

M (Shewbridge), S (Best), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the prospectus and project budget for the 2012 Building Systems Renovations at Stutzman-Slonaker Hall and authorizes the University President to proceed with the project.

Rick Staisloff provided a brief update on the pedestrian underpass moving between East and West campuses underneath WV Route 480. There has been some escalation of the project's costs due to enhancements required by the State Department of Highways (DOH). He reported, though, that the University has been successful in securing additional funding from the DOH, which will exceed the increases in the project. Bids are on the street and will be opened March 6, 2012, and awarded soon afterward.

5. **COMMON READING PROGRAM**

Lisa and Paul Welch were recognized for their contributions and dedication to the Common Reading Program. "I Believe in Black Friday," by Rebecca McCoy; "I Believe in Government," by Dr. Raymond Smock, Director of the Byrd Center for Legislative Studies; and "I Am a Child of Old People," Adam Booth, adjunct faculty member in music and philosophy.

6. **ADVISORY COUNCIL OF FACULTY (ACF) ANNUAL REPORT**
Dr. Sylvia Shurbutt, Professor of English and ACF University Representative, reviewed the Council's brochure that was distributed. She highlighted legislative areas of activity specifically of interest to members of the faculty.
7. **QUARTERLY FINANCIAL MANAGEMENT REPORT**
Mr. Rick Staisloff, Executive Officer for Strategic Initiatives, presented to the Board the Quarterly Financial Report for the period ending December 31, 2011.
8. **STUDENT AFFAIRS ANNUAL REPORT**
Dr. Thomas Segar, Vice President for Student Affairs, presented to the Board the activities of the offices and functions within the Division of Student Affairs.
9. **HUMAN RESOURCES ANNUAL REPORT**
Dr. Marie DeWalt, Director of Human Resources, and Mr. Alan Perdue, General Counsel, presented to the Board the Human Resources Annual Report and data report.
10. **INSTITUTIONAL ACCREDITATION REPORT**
The co-coordinators of the Higher Learning Commission (HLC) accreditation visit, Dr. Scott Beard, Dean of Graduate Studies and Continuing Education and Professor of Music, and Dr. Dorothy Hively, Special Assistant to the Vice President for Academic Affairs and Assistant Professor of Education, discussed the upcoming visit, the role of members of the Board of Governors in the visit, and answered questions of board members.
11. **NEW BUSINESS**
None.

Signed Copy on F. 6

Gat Caperton
Chair

Signed Copy on F. 6

Marcia Brand
Secretary