

Shepherd University Board of Governors

Minutes of the Meeting of January 12, 2006

The Shepherd University Board of Governors met on January 12, 2006, in the Robert C. Byrd Center for Legislative Studies, Shepherd University, Shepherdstown, West Virginia, in a regular meeting. Members participating were: David Blythe, Lauri Bridgeforth, Doris Griffin, Anders Henriksson, Robert McMillan, Andy Michael, Barbara Pichot, Lacy Rice, Brent Robinson, John Sherwood and Dan Starliper. Also present were Shepherd University President David Dunlop, members of the executive staff, and others. Board members Manny Arvon and Catherine Daniel were absent from the meeting.

Chair Sherwood convened the meeting of the Board of Governors at 2:05 p.m.

1. **ADMINISTRATION OF OATH OF OFFICE FOR NEW AND REAPPOINTED BOARD MEMBERS**

The oath of office was administered to Mr. Lacy I. Rice III who was appointed to a new term ending June 30, 2008, Mr. Andrew D. Michael, reappointed to a term ending June 30, 2009, and Mr. Robert McMillan, reappointed to a term ending June 30, 2009.

2. **MINUTES OF THE MEETING OF NOVEMBER 10, 2005** (Agenda Item 1)

M (McMillan) S (Henriksson), PASSED, that the minutes of the November 10, 2005 meeting of the Board of Governors be adopted as presented in the agenda book.

3. **PRESIDENT'S REPORT** (Agenda Item 2)

President Dunlop reported to the Board that he had just returned from Charleston where he attended the State of the State Address. He told the Board that there will be no reconstituting of peer groups during this session.

Dr. Dunlop shared with the Board that preliminary enrollment data for the spring semester show a projected increase of 2-3% above last spring. The data also indicate a shift in the demographics, with a larger percent of out-of-state students enrolled than has been the case in past years.

Dr. Dunlop highlighted for the Board the Salary Increases portion of his report as presented in the agenda book and responded to questions from Board members regarding future graduate programs under consideration.

4. **PROPOSED AMENDMENTS TO THE BYLAWS** (Agenda Item 3)

M (Pichot) S (Starliper), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the proposed amendment to the Bylaws, as presented in the Agenda Book.

5. **ELECTRIC UTILITY RIGHT-OF-WAY** (Agenda Item 4)

M (Griffin) S (Bridgeforth), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the Right-of-Way Agreement with Potomac Edison Company as presented in the Agenda Book and authorizes the University President, on behalf of the Board, to execute the Agreement and any other documents necessary and proper for securing the electrical utility services contemplated for the West Campus of Shepherd University.

6. **MEAL PLAN FEE INCREASE** (Agenda Item 5)

M (Robinson) S (Henriksson), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Board of Governors approves for FY07 a meal plan fee increase of 2.8% above the current 19 meal plan rate.

7. **ANNUAL PERSONNEL DATA REPORT** (Agenda Item 6)

Mr. Alan Perdue, General Counsel, presented the annual personnel data report to the Board. This presentation included faculty and staff demographic data and salary information.

8. **ANNUAL STAFF DEVELOPMENT REPORT** (Agenda Item 7)

Dr. Dan Starliper, Director of Human Resources, and Ms. Nancy Cowherd, member of the Classified Employees Council and Chair of the Staff Development Committee, presented to the Board the annual Staff Development Report, reflecting staff continuing education activity during the past year.

9. ANNUAL PUBLIC SAFETY REPORT (Agenda Item 8)

Mr. Grover Boyer, Director of Public Safety, presented the annual Public Safety/ campus crime report to the Board. The presentation included a review of campus crime data over several years.

The Board members expressed their appreciation to Chief Boyer and the Department of Public Safety for their fine service.

10. NEW BUSINESS (Agenda Item 9)

There was no new business brought before the Board.

11. PUBLIC COMMENTS (Agenda Item 10)

There were no public comments made at the meeting.

There being no further business, the meeting was adjourned.

Signed

John M. Sherwood
Chair

Signed

Manny P. Arvon
Secretary