

SHEPHERD COLLEGE BOARD OF GOVERNORS

Minutes of the Meeting of January 10, 2002

The Shepherd College Board of Governors met on January 10, 2002 at the Cumberland Room, College Center, Shepherd College, Shepherdstown, West Virginia, at 4:00 p.m. in a regular meeting. Members present were: Manny Arvon, Dr. Anders Henriksson, Andrew Michael, Mason Noland, Chair Barbara H. Pichot, Lacy Rice, Brent Robinson (by telephone), John Sherwood, and Dr. Dan Starliper. Also present were President David Dunlop, members of the Executive Staff, and others.

The Chair convened the meeting of the Board of Governors at 4:00 p.m.

1. MINUTES OF MEETING OF NOVEMBER 8, 2001.

M (Sherwood), S (Arvon), PASSED, that the minutes of the meeting of November 8, 2001 be approved, as drafted.

2. PRESIDENT'S REPORT.

Dr. Dunlop reported that the lawsuit by Attorney General McGraw would be heard for oral arguments by the State Supreme Court on February 5, 2002.

President Dunlop briefed members on the studies underway by the Policy Commission which appear likely to result in an expansion of the number of providers to be involved in the higher education employees retirement program. He also briefed members on the Policy Commission's legislative agenda.

Dr. Dunlop described the PROMISE Scholarship program and noted that it will begin with this spring's high school graduates.

The President generally discussed the nature of the Governor's budget proposal resulting in a 3% cut. The CTC's budget is not cut, but no tuition increase will be approved for the CTC. The budget bill also would increase the amount of funding for research initiatives, which will for the foreseeable future be distributed heavily to the two universities. There was a general discussion of prospective fiscal outcomes for FY '03.

The President and the members discussed the current draft of the proposed Tuition and Fee Policy from the Chancellor. There is a growing interest in the option of billing all students on a fee-per-credit basis. The Commission will be continuing to review the tuition policy and policy on capital debt service.

3. NORTH CENTRAL ASSOCIATION TEAM VISIT.

Dr. Stern and Dr. Jim Pantle discussed the planning for the NCA team visit February 25-27. Dr. Stern and President Dunlop reviewed with members the planning and assessment processes that have become institutionalized on campus, as well as the central aspects of the '92 report and the progress that the College has made since that time.

4. POLICY ON POLICIES.

M (Sherwood), S (Michael), PASSED,

RESOLVED, That the Shepherd College Board of Governors delegates to the President the authority to initiate the procedures under Series 4 of the Policy Commission by giving notice to faculty, staff, students and any other interested parties, including the Chancellor, of a determination to present a proposed policy of the Board for adoption, relating to the adoption or amendment of Board policies. This notice shall solicit comments and suggestions regarding the prospective policy. The notice shall also be posted on the web page of the Board of Governors and a copy will be available at the Office of the President.

5. TECHNICAL AMENDMENTS OF RULES TRANSFERRED TO THE JURISDICTION OF THE BOARD.

M (Sherwood), S (Arvon), PASSED,

RESOLVED, That the Shepherd College Board of Governors adopts the following policies, as presented in the agenda book, as amended by the Board:


- Policy 2: Change In The Organization Of Colleges, Schools, Divisions, Departments Or Other Administrative Units;*
- Policy 3: Naming Or Renaming Of Buildings Or Organizational Units;*
- Policy 4: Sexual Harassment;*
- Policy 5: Sabbatical Leave;*
- Policy 6: Grade Point Average For Associate And Baccalaureate Degrees;*
- Policy 7: Assessment, Payment, And Refund Of Fees;*
- Policy 8: Holidays;*
- Policy 9: Classified Employees;*
- Policy 10: Employee Leave;*
- Policy 11: Staff Development;*
- Policy 12: Alcoholic Beverages On Campus;*

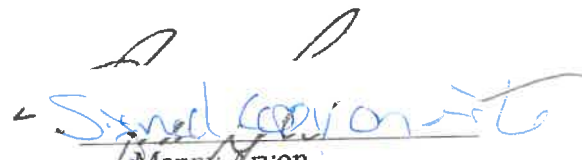
- Policy 13: Ethics;*
- Policy 14: Travel;*
- Policy 15: Awarding Of Undergraduate And Graduate Fee Waivers;*
- Policy 16: Assignment Of Academic Credit And Financing Noncredit Instruction;*
- Policy 17: Use Of Institutional Facilities;*
- Policy 18: Social Justice*
- Policy 19: Academic Freedom, Professional Responsibility, Promotion, And Tenure*

6. QUARTERLY FINANCIAL MANAGEMENT REPORT.

Mr. Magee presented and reviewed with the members of the Board the First Quarter Financial Report, closed as of September 30, 2001 and reviewed the variances from the prior year.

There being no further business the meeting was adjourned.


Barbara H. Pichot
Chair


Manny Arvon
Secretary