

Shepherd College Board of Governors

Minutes of the Meeting of January 9, 2003

The Shepherd College Board of Governors was scheduled to meet on January 9, 2003, in the Cumberland Room, College Center, Shepherd College, Shepherdstown, West Virginia, in a regular meeting. Members present were: Manny Arvon, Chair Barbara Pichot, Brent Robinson, John Sherwood, and Dan Starliper. Lacy Rice III participated by phone. Also present were President David Dunlop, members of the Executive Staff, and others.

The Chair convened the meeting of the Board of Governors at 3:00 p.m., following the committee meetings. The Chair noted the absence of a quorum, so the Chair proceeded with a meeting of the Committee of the Whole.

1. MINUTES OF THE MEETING OF DECEMBER 12, 2002

The minutes of the December 14, 2002 meeting of the Board of Governors will be presented for adoption at the February 2003 meeting.

2. PRESIDENT'S REPORT

Dr. Dunlop shared plans to meet with the campus community (Faculty Senate, Classified Employees Council, Student Government Association, and the Advisory Board of the CTC) regarding the FY 03 and FY 04 budget cuts and his implementation of a Budget Advisory Group to augment the Executive Staff for the purpose of budget discussion.

The President related that the Tuition and Fee Policy has been passed by the HEPC. The Chancellor has coordinated a plan under which ads will be run out of state to promote West Virginia institutions. Dr. Dunlop also mentioned that the State Attorney General has imposed a 30% overhead fee on the HEPC (and other state agencies) for all of its (AG) legal staff; the HEPC is reviewing with other agencies how to respond to that action.

Dr. Dunlop explained the theft of tuition checks from the post office lock box in Charleston and reported that Ed Magee, Vice President for Administration and Finance, and his staff have been successful in getting banks to waive the "stop payment" fee for some students.

The President concluded by noting that Shepherd's Capital Bonding Project, approved by the Board in December, 2002, has been rated by Moody's as A3 and was priced at a net interest cost of 5.079%.

3. **PROVOST'S REPORT**

Dr. Checkovich reported that the CTC's move to the Dunn Building will save \$82,000 annually in rent. The Provost added that regional professional groups have contacted the CTC inquiring about availability of certification programs. Dr. Checkovich concluded by announcing that the next CTC Board of Advisors meeting is on Wednesday, January 22, 2003.

4. **SHEPHERD COLLEGE/CATF PARTNERSHIP**

Dow Benedict, Dean of the School of Arts and Humanities, and Ed Herendeen, Department of Music and Theater, presented an overview of the partnership between Shepherd College and the Contemporary American Theater Festival (CATF). They anticipate that future endeavors will cultivate opportunities for both the College and the CATF to be further strengthened.

5. **SOCIAL WORK DEGREE**

The following resolution will be presented for adoption at the February 2003 Board of Governor's meeting:

RESOLVED, That the Shepherd College Board of Governors approves the change of the title of the degree issued to graduates in Social Work to the Bachelor of Social Work Degree, effective with the May 2003 graduates.

6. **FACULTY REPORT**


Dr. Sylvia Shurbutt, Shepherd's faculty representative to the Advisory Council of Faculty to West Virginia Higher Education Policy Commission, updated the Board on the activities and role of the A.C.F.


7. **NEW BUSINESS**

Ms. Pichot announced that Governor Wise appointed Laurie Bridgeforth to the Board of Governors of Shepherd College. Ms. Bridgeforth resides in Winchester, Virginia and is a Shepherd College alumna.

The Board of Governors Retreat will be held on Saturday, January 25, 2003, from 8:30 am thru 5:00 pm at the Robert C. Byrd Center for Legislative Studies.

There being no further business, the meeting of the Committee of the Whole was adjourned.


Barbara H. Pichot
Chair


Manny P. Arvon, II
Secretary