

**SHEPHERD COLLEGE  
BOARD OF GOVERNORS**

Minutes of Meeting of July 18, 2001

The Shepherd College Board of Governors met on July 18, 2001, at the Cumberland Room, College Center, Shepherd College, Shepherdstown, West Virginia, at 4:00 p.m. in an emergency meeting. Members present were: Manny Arvon, Harold Gray (phone), Anders Henriksson (by phone), Robert McMillan, Andrew Michael, Mason Noland, Barbara H. Pichot, Brent Robinson (by phone), John Sherwood and Dan Starliper. Also present were President David Dunlop and members of the executive staff.

President Dunlop convened the meeting of the Board of Governors at 4:00 p.m.

1. OATH OF OFFICE.

Mrs. Mary L. Keesecker, notary public, administered the Oath of Office to all members participating.

2. ELECTIONS OF OFFICERS.

M (McMillan), S (Sherwood), the nomination of Ms. Pichot as Chair, Mr. Michael as Vice Chair, and Mr. Arvon as Secretary.

M (Starliper), S (McMillan), PASSED,

*RESOLVED*, That nominations for office be closed; and that Ms. Pichot, Mr. Michael, and Mr. Arvon be duly elected as officers of the Board.

3. PRESIDENT'S REPORT.

Dr. Dunlop reviewed with members the joint meeting of all governing boards and the Policy Commission August 2-3. The President discussed the results of the Presidents' meeting which concluded immediately prior to the Board meeting, including plans for capital funds distributions and planning as to staff salaries.

4. BY-LAWS.

Mr. Sherwood presented a report to the Board on the draft By-Laws. M (Sherwood), S (McMillan) PASSED,

*RESOLVED*, That at the next regular meeting of the Board of Governors, the Board will take final action on the adoption of By-Laws.

5. CHANGE OF NAME OF THE COMMUNITY AND TECHNICAL COLLEGE.

M (Starliper), S (Arvon), PASSED

*RESOLVED*, That the Shepherd College Board of Governors approves the name change of "The Community and Technical College at Shepherd" to "The Community and Technical College of Shepherd."

M (Sherwood), S (Arvon), PASSED, that the Board proceed in Executive Session for the discussion of personnel matters.

Following the conclusion of the Executive Session, the Board continued its business meeting.

6. DESIGNATION OF NON-CLASSIFIED CRITICAL RETENTION EMPLOYEES.

M (Starliper), S (McMillan), PASSED,

*RESOLVED*, That the Shepherd College Board of Governors assigns Critical Retention status to the following positions: Program Administrator, Print Institute; Assistant Director of Residence Life; Business Analyst, SBDC; Assistant Director of Intramurals and Assistant Baseball Coach; Assistant Director of Food Services; Sports Information Director; Theater Technical Director; Wellness Center Program Assistant and Women's Head Soccer Coach; Director of Intramurals and Assistant Women's Basketball Coach.

7. SALARY POLICIES.

M (Sherwood), S (Michael), PASSED,

*RESOLVED*, That the Shepherd College Board of Governors adopts the *Shepherd College Salary Policies July 2001*, as presented in the agenda.

8. PRESIDENTIAL COMPENSATION.

M (McMillan), S (Arvon), PASSED,

RESOLVED, That the Shepherd College Board of Governors designates the elected officers of the Board to act as a committee on behalf of the Board, to set the salary adjustment for the President of the College and to issue a letter of appointment to the President.

There being no further business the meeting was adjourned.

*Signed copy on file*

Barbara H. Pichot,  
Chair

*Signed copy on file*

Manny Arvon  
Secretary