

# Shepherd University Board of Governors

## Minutes of the Meeting of June 11, 2009

The Shepherd University Board of Governors met on June 11, 2009 in a regular meeting. Members participating were: Gat Caperton, Mary Clare Eros, Doris Griffin, Anders Henriksson, Robert McMillan, Andrew Michael, W. Mark Rudolph, Diane Shewbridge, and John Younis. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board members Thomasine Campbell, Lacy Rice III, and Veronique Walker were absent from the meeting.

1. **ADMINISTRATION OF OATH OF OFFICE FOR NEW BOARD MEMBER**

The oath of office was administered to Dr. John Younis, a new member to the Board.

2. **PUBLIC COMMENTS**

No public comments were made.

3. **MINUTES OF THE MEETING OF APRIL 16, 2009**

**M (Griffin) S (Henriksson), PASSED**, that the minutes of the April 16, 2009 meeting of the Board of Governors be adopted as presented in the agenda book.

4. **PRESIDENT'S REPORT**

In addition to the President's Report included in the agenda book, Dr. Shipley discussed other matters including Governor Joe Manchin's visit to Charles Town earlier that day for the designation of the Western Potomac Economic Partnership (WEST-PEP). Dr. Shipley also briefed members on developments as to a new statewide, higher education bond which is expected to provide more than \$10 million toward Phase II of the Center for Contemporary Arts (CCA).

5. **CRITICAL RETENTION STATUS DESIGNATION FOR NEW STAFF POSITION**

**M (Eros) S (Michael), PASSED**, that the following resolution be adopted by the Board.

**RESOLVED**, That the Shepherd University Board of Governors approves the position title Clinical Skills and Simulation Labs Coordinator for non-classified, critical retention status.

6. **APPROVAL OF AMENDMENT TO POLICY 24, PART-TIME EMPLOYEES AND ADJUNCT FACULTY**

**M (Henriksson) S (Caperton), PASSED**, that the following resolution be adopted by the Board.

**RESOLVED**, That the Shepherd University Board of Governors approves the position title Clinical Skills and Simulation Labs Coordinator for non-classified, critical retention status.

7. **APPROVAL OF PROPOSED NEW MINORS AND CONCENTRATIONS**

**M (Michael) S (Griffin), PASSED**, that the following resolution be adopted by the Board.

**RESOLVED**, That the Shepherd University Board of Governors approves the Hospitality Management Minor and Concentration in Business Administration, and

the Minor and Concentration in Hospitality and Food Management in Family and Consumer Sciences, effective for the Fall 2009 academic semester.

**M (Shewbridge) S (Rudolph), PASSED**, that the following resolution be adopted by the Board.

**RESOLVED**, That the Shepherd University Board of Governors approves the Concentration in Financial Economics, effective for the Fall 2009 academic semester.

**8. SPECIAL RESOLUTION**

The Board approved by acclamation that the following resolution be adopted by the Board.

**RESOLUTION HONORING MR. ROBERT McMILLAN**

WHEREAS, Mr. Robert “Bob” McMillan has served with distinction as Chairman of the Shepherd University Board of Governors from 2007 to 2009; and

WHEREAS, Bob McMillan served for eight years on the University System of West Virginia Board of Trustees; and

WHEREAS, Mr. McMillan served for one year on the Interim Governing Board for Higher Education in 2000-01; and

WHEREAS, Bob McMillan is completing his second term on the Shepherd University Board of Governors; and

WHEREAS, Mr. McMillan has contributed greatly to Shepherd University with his dynamic leadership and wisdom in matters of intergovernmental relations, and he has generously given his time and his talents to the enrichment of the University; and

WHEREAS, Mr. McMillan led Shepherd University through a successful presidential transition with diligence, insight, and sensitivity to the administrative and academic needs of the University; and

WHEREAS, Bob McMillan has provided special guidance and leadership in the establishment of Shepherd’s Comprehensive Campaign;

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Mr. McMillan for his record of strong leadership, expresses to him its sincere gratitude and admiration, and looks forward to his continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 11, 2009 Board of Governors meeting and that a copy of the resolution be presented to Mr. McMillan.

**RESOLUTION HONORING MS. LAURI BRIDGEFORTH**

WHEREAS, Ms. Lauri Bridgeforth served with diligence and distinction as a member of the Shepherd University Board of Governors from 2003 to 2009; and

WHEREAS, Ms. Bridgeforth, through her experience as a Shepherd University alumna of distinction, has contributed greatly during her Board service with unique insight and creative contributions; and

WHEREAS, Lauri Bridgeforth has brought the spirit of small business entrepreneurship to her service on the Board and has helped the University to reexamine its effectiveness in its academic programs and the provision of service to students and to the business community; and

WHEREAS, Ms. Bridgeforth's humor and personal warmth have always been especially valuable when the agenda of a Board meeting becomes unusually long,

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Ms. Bridgeforth for her record of strong leadership, expresses to her its sincere gratitude and admiration, and looks forward to her continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 11, 2009 Board of Governors meeting and that a copy of the resolution be presented to Ms. Bridgeforth.

#### **RESOLUTION HONORING DR. ANDERS HENRIKSSON**

WHEREAS, Dr. Anders Henriksson has served with great distinction as the first elected Faculty Representative to the Shepherd University Board of Governors from 2001 to 2009, and served for several years on the former Shepherd Board of Advisors prior to that; and

WHEREAS, Dr. Henriksson has contributed wise academic judgment to the deliberations of the Board, bringing to the forefront the faculty perspective while always maintaining a comprehensive perspective on the advancement of the University as a whole; and

WHEREAS, Anders Henriksson has been a consistent and heartfelt advocate for the continued and expanded academic excellence of the University; and

WHEREAS, Dr. Henriksson served as a member of the successful Shepherd University presidential search committee with great diligence, patience, and insight; and

WHEREAS, Dr. Anders Henriksson has contributed to the governance of Shepherd University in all of these ways while continuing to also serve with distinction as a teaching Professor of History, as a department chair, as an academic advisor to students, and as a scholar.

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Dr. Henriksson for his record of strong leadership, expresses to him its sincere gratitude and admiration, and looks forward to his continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 11, 2009 Board of Governors meeting and that a copy of the resolution be presented to Dr. Henriksson.

## **RESOLUTION HONORING MR. ANDREW MICHAEL**

WHEREAS, Mr. Andrew “Andy” Michael has served with distinction as a member of the Shepherd University Board of Governors from 2001 to 2009, and on the Board of Advisors from 2000 to 2001; and

WHEREAS, Mr. Michael contributed enormously to the Board as Vice Chair from 2001 to 2003, as Chair from 2003 to 2005, and as Vice Chair again in 2007-2008; and

WHEREAS, Andy Michael enhanced the Board and the University through his strength in leadership through consensus-building, insight, and wisdom; and

WHEREAS, Mr. Michael chaired and otherwise participated in several significant executive personnel search committees, including the successful presidential search; and

WHEREAS, Andy Michael, as an alum of Shepherd University, has been generous in the giving of his time and his talent, and during these periods has also served with great distinction on the boards of the Contemporary American Theater Festival and Shepherd University Foundation;

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Mr. Michael for his record of extraordinary leadership and service, expresses to him its sincere gratitude and admiration, and looks forward to his continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 11, 2009 Board of Governors meeting and that a copy of the resolution be presented to Mr. Michael.

### **9. ACADEMIC AFFAIRS DATA REPORT**

Dr. Mark Stern, Vice President for Academic Affairs, presented to the Board the Academic Affairs Annual Report.

### **10. HUMAN RESOURCES DATA REPORT**

Mr. Alan Perdue, General Counsel, and Dr. Marie DeWalt, Director of Human Resources, presented to the Board the Human Resources Annual Report.

### **11. QUARTERLY FINANCIALS**

Mr. Ed Magee, Vice President for Administration and Finance, presented to the Board the Quarterly Financial Management Report for the period ending March 31, 2009.

### **12. ELECTION OF OFFICERS FOR 2009-2010**

Mr. Michael nominated a slate of Ms. Eros as Chair, Mr. Caperton as Vice Chair, and Ms. Griffin as Secretary. There were no other nominations; **PASSED BY ACCLAMATION**, that the officer slate for 2009-2010 be elected. Ms. Eros then nominated Mr. Rudolph as chair and Mr. Rice and Mr. Caperton for membership of the Audit Committee; **PASSED BY ACCLAMATION**, that these members be elected to the Audit Committee.

### **13. MEETING SCHEDULE FOR 2009-2010**

Chair McMillan presented the meeting schedule for 2009-2010.

14. **EXECUTIVE SESSION**

**M (Griffin) S (Michael), PASSED,** That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board enter into executive session for the purpose of discussing personnel matters relating to the employment of the University President.

At the conclusion of the executive session, the Board returned to open session.

15. **NEW BUSINESS**

None.

There being no further business, the meeting was adjourned.

*Signed Copy on file*

Robert A. McMillan  
Chair

*Signed copy on file*

Gat Caperton  
Secretary