

# Shepherd University Board of Governors

## Minutes of the Meeting of June 5, 2014

The Shepherd University Board of Governors met on June 5, 2014 in a regular meeting. Members participating were: John Beatty, Jason Best, Marcia Brand, Gat Caperton, Tia McMillan, D. Scott Roach, W. Mark Rudolph, and Diane Shewbridge. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board members Alana Gondeck, Holly McCall, and John Younis were absent from the meeting.

1. **PUBLIC COMMENTS**

No public comments were made.

2. **MINUTES OF THE MEETING OF APRIL 3, 2014**

**M (Best), S (Beatty), PASSED**, that the minutes of the April 3, 2014 meeting of the Board of Governors be adopted after amending the spelling of Dr. Brand's name under item seven.

3. **ANNUAL APPROVAL OF THE ATHLETIC PROGRAM PHILOSOPHY**

**M (Best), S (Brand), PASSED**, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves the Shepherd University Athletic Program Philosophy for the period July 1, 2014 – June 30, 2015 as presented in the agenda materials of June 5, 2014.

4. **PRESIDENT'S REPORT**

President Shipley introduced Mr. Charles Blachford, Shepherd's new director of grant support. She also discussed the focus being made on the capstone experience for all students as being a distinguishing factor of Shepherd. The status on discussions with West Virginia University related to the development of a collaborative doctorate of nursing practice degree being offered was provided.

5. **CAMPUS SAFETY ANNUAL DATA REPORT**

General Counsel Alan Perdue and University Police Chief John McAvoy presented to the Board the Campus Safety Annual Data Report and a background discussion on the emergence of Title IX regulatory challenges from the federal government.

6. **QUARTERLY FINANCIALS**

Mr. W. Mark Rudolph, Audit and Finance Committee Chair, summarized the Quarterly Financials as presented to the committee by Ms. Deborah Judd, Vice President for Administration and Finance. The presentation included a review of the Quarterly Financial Management Report for the period ending March 31, 2014.

7. **RECOMMENDATION FOR ADOPTION OF THE FY2015 ANNUAL BUDGET**

Mr. John Beatty, Audit and Finance Committee member, summarized the recommended FY2015 Annual Budget as presented to the committee by Ms. Deborah Judd, Vice President for Administration and Finance.

8. **RECOMMENDATION FOR THE APPROVAL OF THE FY2016 CAPITAL FUNDING PRIORITIES**

M (Best), S (Rudolph), PASSED, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves the Capital Funding Priorities as presented in the agenda book, and authorizes the President to submit the Capital Funding Priorities on its behalf to the West Virginia Higher Education Policy Commission.

9. **REPORT ON THE DISCUSSIONS OF THE ENROLLMENT MANAGEMENT AND ADVANCEMENT COMMITTEE**

Mr. Scott Roach, Enrollment Management and Advancement Committee Chair, summarized the discussions of the committee as presented by Mr. Mike Konopski, Interim Vice President for Enrollment, and Dr. Diane Melby, Vice President for Advancement. The presentation included additional information about items highlighted in the President's Report, including regional trends for enrollment.

10. **REPORT ON THE DISCUSSIONS OF THE ACADEMIC AFFAIRS AND STUDENT AFFAIRS COMMITTEE**

Dr. Marcia Brand, Academic Affairs and Student Affairs Committee Chair, summarized the discussions of the committee as presented by Dr. Chris Ames, Vice President for Academic Affairs. The presentation included additional information about the capstone experience.

11. **RECOMMENDATION FOR APPROVAL OF THE LEGAL STUDIES CONCENTRATION IN POLITICAL SCIENCE, THE MINOR IN NUTRITION, THE R.B.A. EMPHASIS IN BUSINESS, AND THE R.B.A. EMPHASIS IN SOCIAL ISSUES**

M (Best), S (Brand) PASSED, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves the Legal Studies Concentration in Political Science, the Minor in Nutrition, the R.B.A. Emphasis in Business, and the R.B.A. Emphasis in Social Issues, all effective for the Fall 2014 academic semester.

12. **SPRING BREAK JAMAICA TRIP**

Dr. Virginia Hicks, Dean of the School of Education and Professional Studies, presented to the Board a synopsis of the Spring Break Jamaica trip taken by faculty and students from education and nursing education.

13. **EMPLOYEE SALARY INCREASES JULY 1, 2014**

M (Best), S (Rudolph), PASSED, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves salary increases for all employees of 1.5 percent effective July 1, 2014, and immediately thereafter a further increase for all faculty in the rank of professor of \$1,000.

14. **ELECTION OF OFFICERS FOR 2014-2015**

Chair Caperton nominated a slate of Mr. W. Mark Rudolph as Chair, Dr. Marcia Brand as Vice Chair, and Dr. John Younis as Secretary. There were no other nominations. The slate of officers for 2014-2015 was accepted by acclamation.

Chair-elect Rudolph then nominated Dr. John Younis as chair of the Audit and Finance Committee, and Mr. John Beatty and Ms. Holly McCall for its membership. There were no other nominations.

The Audit and Finance Committee members for 2014-2015 were accepted by acclamation.

15. **PROPOSED 2014-2015 MEETING DATES**

Chair Caperton reviewed the meeting schedule for 2014-2015 with the Board.

16. **MOTION TO EXECUTIVE SESSION**

**M (Rudolph), S (Best), PASSED**, That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, it was moved that the Board enter into executive session for the purpose of: discussion of matters relating to personnel matters which, if publicly discussed, would be an invasion of privacy.

At the conclusion of the executive session, the Board returned to open session.

17. **ACTION ARISING OUT OF EXECUTIVE SESSION**

**M (Rudolph), S (Brand), PASSED**, That the Board designates the Chair to act on its behalf, in consultation with the other members of the Executive Committee, in finalizing the terms of employment of the President for FY2015, consistent with the discussion of the Board as to the terms, and authorizes the Chair to execute an annual appointment letter for FY2015 on behalf of the Board.

18. **NEW BUSINESS**

The following special resolution for adoption by the Board was approved by acclamation:

**BOARD OF GOVERNORS RESOLUTION  
HONORING MR. GAT CAPERTON**

WHEREAS, Mr. Gat Caperton has served with distinction as a member of the Shepherd University Board of Governors from 2006 to 2014;

WHEREAS, presiding as Board Chair from 2011 to 2014, Mr. Caperton has provided an inclusive, witty, and expeditious manner of running board meetings to make the best use of board members' time in service to Shepherd;

WHEREAS, Mr. Caperton has ably moved the institution through critical stages in planning to the point for the necessary development of new priorities to match emerging issues;

WHEREAS, through his business, political, and leadership skills, Mr. Caperton has assisted Shepherd in navigating dynamic times in the state and region;

WHEREAS, Mr. Caperton has upon occasion spent more time at Shepherd University than he did in his factory or with his family during weeks of meetings for the facilities master plan, the President's triennial assessment, and meetings of the Board;

WHEREAS, an energetic personality has been a hallmark of Mr. Caperton's leadership, eager to congratulate and praise others, while deflecting attention and approbation from himself to others;

WHEREAS, Mr. Caperton has provided great personal benefit to the President throughout her tenure, serving as the last remaining member of the Board who selected her, and becoming a valuable provider of support and encouragement during her presidency;

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Mr. Gat Caperton for his record of strong leadership, expresses to him its sincere gratitude and admiration, and looks forward to his continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 5, 2014 Board of Governors meeting and that a copy of the resolution be presented to Mr. Caperton.

*Signed Copy on File*

W. Mark Rudolph  
Chair

*Signed Copy on File*

John Younis  
Secretary