

Shepherd University Board of Governors

Minutes of the Meeting of June 6, 2013

The Shepherd University Board of Governors met on June 6, 2013 in the annual meeting. Members participating were: John Beatty, Jason Best, Marcia Brand [phone], Gat Caperton, Elizabeth Greer, Holly McCall [phone], W. Mark Rudolph [phone] and Veronique N. Walker. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board members D. Scott Roach, Diane Shewbridge and John Younis were absent from the meeting.

1. PUBLIC COMMENTS

Mayor Jim Auxer and Pam Berry, Vice President of the Shepherdstown Business Association, provided public comments related to the Shepherd University Facilities Master Plan being considered for approval later in the meeting.

Mayor Auxer indicated that he was pleased with walkable aspects of the plan; but continues to be concerned about a delay in building a parking garage. As the representative of the Corporation of Shepherdstown, he requested that the timeline be adjusted to include the building of a parking garage at the same time as a facilities building, saying that the town would be willing to explore financing options with the University. He emphasized that a parking garage should be the next capital project, and that the town wants to work in tandem with the University to create investment opportunities.

Ms. Berry stated that parking has been an issue since her arrival in 1985. She said that the idea of a parking garage has been promised for many years and that many in the business community were dismayed when the building of the parking garage was delayed until 2020 in the master plan. She believes that the expansion on West Campus will not solve issues of parking on East Campus and in town. Looking at a potential revenue-generating opportunity, Ms. Berry said that she believes students will pay a premium to park closest to classes.

2. MINUTES OF THE MEETING OF APRIL 18, 2013

M (Best), S (Walker), PASSED, all members participating by phone were polled, that the minutes of the April 18, 2013 meeting of the Board of Governors be adopted as presented at the meeting.

3. PRESIDENT'S REPORT

President Shipley thanked John Sherwood, Chair Caperton and Vice President Segar for their involvement in the process of the facilities master plan. As a part of the core team on the project, they and the broader team invested a tremendous amount of time and effort. She expressed her thanks to everyone throughout the campus community for their engagement in the process.

4. APPROVAL OF ANNUAL ATHLETIC PROGRAM PHILOSOPHY

M (Best), S (Beatty), PASSED, all members participating by phone were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the Shepherd University Athletic Program Philosophy for the period July 1, 2013 – June 30, 2014 as presented in the agenda materials of June 6, 2013.

5. **APPROVAL OF PROPOSED CONCENTRATION IN STRATEGIC COMMUNICATION**
M (Walker), S (Best), PASSED, all members participating by phone were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the additional concentration of Strategic Communication in the Bachelor of Arts and Bachelor of Science in Communication and New Media, effective for the Fall 2013 academic semester.

6. **APPROVAL OF NOTICE OF INTENT TO AMEND BOARD OF GOVERNORS POLICY 19, ACADEMIC FREEDOM, PROFESSIONAL RESPONSIBILITY, PROMOTION, AND TENURE**

M (Best), S (Walker), PASSED, all members participating by phone were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the issuance of the Notice of Amendment of Policy 19, Academic Freedom, Professional Responsibility, Promotion, and Tenure as presented in the agenda materials of June 6, 2013, and directs the President to distribute the Notice to all required recipients as provided for in Policy 4, together with a summary of Policy 4's description of the manner in which comments will be received.

7. **REVIEW AND APPROVAL OF AMENDMENTS TO SHEPHERD UNIVERSITY BOARD OF GOVERNORS BYLAWS**

M (Walker), S (Best), PASSED, all members participating by phone were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the amendments to the Bylaws as presented in the agenda materials of June 6, 2013.

8. **CAMPUS SAFETY ANNUAL DATA REPORT**

General Counsel Alan Perdue and University Police Chief John McAvoy presented to the Board the Campus Safety Annual Data Report.

9. **QUARTERLY FINANCIAL MANAGEMENT REPORT**

Ms. Deborah Judd, Vice President for Administration and Finance, presented to the Board the Quarterly Financial Management Report for the period ending March 31, 2013.

10. **FY2015 CAPITAL FUNDING PRIORITIES**

M (Best), S (Beatty), PASSED, all members participating by phone were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the Capital Funding Priorities as presented in the agenda book, and authorizes the President to file the Capital Funding Priorities on its behalf to the West Virginia Higher Education Policy Commission.

11. **PROPOSED FY2014 ANNUAL BUDGET**

Ms. Deborah Judd, Vice President for Administration and Finance, presented to the Board the Proposed FY2014 Annual Budget.

12. INSTITUTIONAL STRATEGIC INDICATORS:

President Shipley presented to the Board the Institutional Strategic Indicators. Members of the Board requested that staff continue to report on these indicators on an annual basis.

13. REPORT OF THE BOARD SUBCOMMITTEE ON THE FACILITIES MASTER PLAN AND APPROVAL OF THE FACILITIES MASTER PLAN

Chair Caperton presented to the Board the Report of the Board Sub-committee on the Facilities Master Plan.

M (Walker), S (Beatty), PASSED, 7-1, all members participating by phone were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the Facilities Master Plan as presented, and authorizes the President to forward Shepherd University's Facilities Master Plan on its behalf to the West Virginia Higher Education Policy Commission for its approval.

14. ELECTION OF OFFICERS FOR 2013-2014

Beatty nominated a slate of Gat Caperton as chair, Mark Rudolph as Vice Chair, and Dr. Marcia Brand as Secretary. There were no other nominations. The slate of officers for 2013-2014 was accepted by acclamation. All members participating by phone were polled.

Walker then nominated Mark Rudolph as chair, and John Beatty, and John Younis for membership of the Audit and Finance Committee. There were no other nominations. The Audit and Finance Committee members for 2013-2014 were accepted by acclamation. All members participating by phone were polled.

15. PROPOSED 2013-2014 MEETING DATES

Chair Caperton reviewed the meeting schedule for 2013-2014 with the Board.

16. MOTION TO EXECUTIVE SESSION

M (Roach), S (Beatty), PASSED, That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, it was moved that the Board enter into executive session for the purpose of: discussion of matters relating to honoraria and awards.

At the conclusion of the executive session, the Board returned to open session.

17. MOTION TO REGULAR SESSION M (Best) S (Walker)

18. NEW BUSINESS

The Board approved by acclamation the following special resolution for adoption by the Board:

**BOARD OF GOVERNORS RESOLUTION
HONORING MS. VERONIQUE N. WALKER**

WHEREAS, Ms. Veronique N. Walker has served her alma mater with distinction as a member of the Shepherd University Board of Governors from 2009 to 2013;

WHEREAS, Ms. Walker's passion for effective education of the region's youth inspired her collaboration with Shepherd in the development of the "Unpacking the College Experience;"

WHEREAS, "Unpacking the College Experience" helps communicate the message to area students and their families about the possibilities of going to college and has been recognized as a model for other institutions, placing Shepherd University at the forefront of providing the tools for success in college;

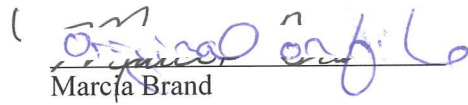
WHEREAS, Ms. Walker, through her contributions as a member of the Enrollment Management Committee and as a participant in many programs on campus has helped enhance Shepherd's educational services;

WHEREAS, Ms. Walker has been, and continues to be, an advocate for Shepherd University in the community through both her role with the Berkeley County school system and as an active volunteer in a wide range of organizations;

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Ms. Veronique N. Walker for her record of leadership, expresses to her its sincere gratitude and admiration, and looks forward to her continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 6, 2013 Board of Governors meeting and that a copy of the resolution be presented to Ms. Walker.


Gat Caperton
Chair


Marcia Brand
Secretary