

Shepherd University Board of Governors

Minutes of the Meeting of June 9, 2011

The Shepherd University Board of Governors met on June 9, 2011 in a regular meeting. Members participating were: John Beatty, Jason Best, Anna Boh, Marcia Brand, Gat Caperton, Mary Clare Eros, D. Scott Roach, W. Mark Rudolph, Diane Shewbridge, Veronique N. Walker and John Younis. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board member Lacy I. Rice III was absent from the meeting.

1. **PUBLIC COMMENTS**

No public comments were made.

2. **MINUTES OF THE MEETING OF APRIL 14, 2011**

M (Younis), S (Roach), PASSED, that the minutes of the April 14, 2011 meeting of the Board of Governors be adopted as presented at the meeting.

3. **PRESIDENT'S REPORT**

Dr. Shipley praised the work of Dr. Dot Hively, Dr. Sharon Mailey, and the faculty in the departments of education and nursing education on the results of their individual departments' self-studies and accreditation visits. As Shepherd prepares for its reaccreditation by the Higher Learning Commission, Dr. Shipley emphasized the important role the Board of Governors plays through this process. She indicated that additional information will be forthcoming at a future meeting from Dr. Scott Beard, Shepherd's Chair for the Higher Learning Commission Self-Study, regarding the visit and opportunities for members of the Board to participate in the reaccreditation process.

4. **RECOGNITION OF EMERITUS FACULTY**

Dr. Richard Helldobler, Vice President for Academic Affairs, presented to the Board Dr. James Michael Jacobs and Dr. John E. Stealey III to be recognized as new faculty *Emeritus*.

5. **APPROVAL OF PROPOSED MINORS**

M (Shewbridge), S (Best), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the Minor in Entrepreneurship, the Minor in Consumer Economics, the Minor in Computer and Information Technology, and the Minor in Communication and New Media effective for the Fall 2011 academic semester.

6. **APPROVAL OF ANNUAL ATHLETIC PROGRAM PHILOSOPHY**

M (Best), S (Younis), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the Shepherd University Athletic Program Philosophy for the period July 1, 2011 – June 30, 2012 as presented in the agenda materials of June 9, 2011.

7. **GRANT OF RIGHT-OF-WAY CONVEYANCE TO ALLEGHENY POWER**
M (Roach), S (Brand), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the conveyance of a ten-foot right-of-way to Potomac Edison Company for the purpose of supplying electrical service at Shaw Hall and Thacher Hall, and authorizes the President to execute the attached proposed agreement.

8. **CAMPUS SAFETY ANNUAL REPORT**
General Counsel Alan Perdue presented the Campus Safety Annual Report.

9. **UPDATE ON THE CROSSROADS STRATEGIC PLAN**
Dr. Richard Helldobler, the committee chair, presented to the Board a report of the progress made and key assessments of the four pathways of the Crossroads Strategic plan during the 2009-2010 academic year.

10. **QUARTERLY FINANCIAL REPORT**
Mr. Rick Staisloff, Acting Vice President for Administration and Finance, presented the Quarterly Financial Report for the period ending March 31, 2011.

11. **PROPOSED FY2012 BUDGET**
Mr. Rick Staisloff, Acting Vice President for Administration and Finance, presented the proposed FY2012 budget.

12. **FY2013 CAPITAL FUNDING PRIORITIES**
M (Brand), S (Walker), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the Capital Funding Priorities as presented in the agenda book, and authorizes the President to file the Capital Funding Priorities on its behalf with the West Virginia Higher Education Policy Commission.

13. **NEW BUSINESS**
The Board approved by acclamation the following special resolution be adopted by the Board:

**BOARD OF GOVERNORS RESOLUTION HONORING
MS. MARY CLARE EROS**

WHEREAS, Ms. Mary Clare Eros has served with distinction as a member of the Shepherd University Board of Governors from 2007 to 2011;

WHEREAS, presiding as Board Chair from 2009 to 2011, Ms. Eros has provided an inclusive, witty, and expeditious manner of running board meetings to make the best use of board members' time in service to Shepherd;

WHEREAS, her background as a past member of the Shepherd College Board of Advisors from July 1999 to June 2001, and as a member of the West Virginia Higher Education Policy Commission from July 2001 to June 2007, the final two years of which were as Chair of the Commission, brought an invaluable perspective to her service on the Shepherd University Board of Governors;

WHEREAS, the dedicated attendance of Ms. Eros at University events and her support of faculty, staff, and students have contributed greatly to the connection between Shepherd's governing board and the life of the campus community;

WHEREAS, Ms. Eros' residence on German Street has contributed to renewed ties between town and gown;

WHEREAS, Ms. Eros has brought a keen awareness of international issues gained from her experiences in Korea as a Peace Corps volunteer, contributing to Shepherd's goal of being an internationalized campus;

WHEREAS, Ms. Eros has been a great support to the President throughout her tenure, acting as confidant and counsel with diligence, insight, and sensitivity to the administrative and academic needs of the University;

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Ms. Mary Clare Eros for her record of strong leadership, expresses to her its sincere gratitude and admiration, and looks forward to her continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 9, 2011 Board of Governors meeting and that a copy of the resolution be presented to Ms. Eros.

14. **ELECTION OF OFFICERS FOR 2011-2012**

Ms. Boh nominated a slate of Mr. Caperton as chair, Mr. Rudolph as Vice Chair, and Ms. Brand as Secretary. There were no other nominations. **M (Boh), S (Younis), PASSED**, that the slate of officers for 2011-2012 be elected.

Mr. Caperton then nominated Mr. Rudolph, Mr. Rice, and Mr. Caperton for membership of the Audit Committee; **M (Caperton), S (Walker), PASSED**, that these members be elected to the Audit Committee.

15. **PROPOSED MEETING SCHEDULE FOR 2011-2012**

Chair Eros presented the meeting schedule for 2011-2012.

16. **EXECUTIVE SESSION**

M (Caperton), S (Best), PASSED, That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, it was moved that the Board enter into executive session for the purpose of discussion of matters relating to personnel matters as to one or more specific employees of the University and matters that would be an invasion of privacy if publicly discussed.

At the conclusion of the executive session, the Board returned to open session.

17. ACTION ARISING OUT OF EXECUTIVE SESSION

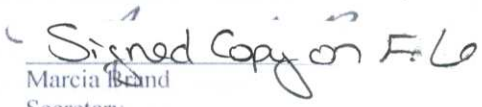
M (Caperton), S (Brand), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors authorizes the Chair to submit an Annual Performance Assessment of the University President to the Chancellor and the Chair of the Higher Education Policy Commission on its behalf; **RESOLVED FURTHER**, that the Board designates the Chair to act on its behalf, in consultation with the other members of the Executive Committee, in finalizing the terms of employment of the President for FY 2012, consistent with the consensus of the entire Board as to the terms, and authorizes the Chair to execute an annual appointment letter for FY 2012 on behalf of the Board.

18. NEW BUSINESS

None.


Gat Caperton
Chair


Marcia Brand
Secretary