

Shepherd College Board of Governors

Minutes of the Meeting of March 11, 2004

The Shepherd College Board of Governors met on March 11, 2004, in the Byrd Center for Legislative Studies, Shepherd College, Shepherdstown, West Virginia, in a regular meeting. Members present were: Lauri Bridgeforth, Anders Henriksson, Jill McKay, Andrew Michael, Barbara Pichot, John Sherwood, and Dan Starliper, and Lacy Rice. Brent Robinson participated by telephone. Also present were President David Dunlop, members of the executive staff, and others.

Chair Michael convened the meeting of the Board of Governors at 2:35 p.m.

1. MINUTES OF THE MEETING OF JANUARY 8, 2004

M (Starliper) S (Bridgewater), PASSED, that the minutes of the January 8, 2004 meeting of the Board of Governors be adopted as presented in the agenda book with the following addition: Page 1-1, last sentence of second paragraph of President's Report should read, "Dr. Dunlop also reported that the computer science masters program will not be pursued due to a lack of funding for facilities and faculty."

2. ADMINISTRATION OF OATH OF OFFICE FOR NEW BOARD MEMBER

The oath of office was administered to Doris M. Griffin.

3. PRESIDENT'S REPORT

Dr. Dunlop reported that Senate Bill 448, which will change the name of Shepherd College to Shepherd University and separate the Community and Technical College from the four-year institution, appears likely to pass, with the help of the letter writing campaign by the Board of Governors, Classified Employees Council, Alumni Council, and Shepherd students, and with assistance from Delegate John Doyle and Senator John Unger. The President said that the capital bond issue, while dormant, looks like it will move forward. President Dunlop shared that Shepherd will have a permanent 7% base cut in the FY05 budget.

4. PROVOST'S REPORT

Dr. Checkovich reported on workplace development opportunities, highlighting key points which include receiving an estimated half million dollars in grants. He said that no plans have been made to change the relationship between the CTC and the Petersburg campus.

5. **INTENT TO PLAN AND BUDGET FOR MASTER OF ARTS IN COLLEGE STUDENT DEVELOPMENT AND ADMINISTRATION**

M (Starliper) S (Pichot), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd College Board of Governors approves the Intent to Plan for a Master of Arts in College Student Development and Administration and directs the President to file the Intent to Plan with the Chancellor for approval.

6. **INTENT TO PLAN AND BUDGET FOR MASTER OF ARTS IN TEACHING**

M (Starliper) S (Bridgewater), PASSED that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd College Board of Governors approves the Intent to Plan for a Master of Arts in Teaching and directs the President to file the Intent to Plan with the Chancellor for approval.

7. **INTENT TO PLAN AND BUDGET FOR MASTER OF BUSINESS ADMINISTRATION**

M (Sherwood) S (Bridgeforth), PASSED that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd College Board of Governors approves the Intent to Plan for a Master of Business Administration and directs the President to file the Intent to Plan with the Chancellor for approval.

8. **INTENT TO PLAN AND BUDGET FOR MASTER OF MUSIC, MUSIC EDUCATION**

M (Henriksson) S (Bridgeforth), PASSED that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd College Board of Governors approves the Intent to Plan for a Master of Music, Music Education and directs the President to file the Intent to Plan with the Chancellor for approval.

9. **QUARTERLY FINANCIAL MANAGEMENT REPORT**

Mr. Ed Magee, Vice President for Finance and Administration, presented the quarterly financial report for the period ending December 31, 2003.

10. ASSISTANT DEAN/JUDICIAL COORDINATOR NON-CLASSIFIED CRITICAL RETENTION STATUS

M (Bridgeforth) S (Sherwood), PASSED that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd College Board of Governors approves the position of Assistant Dean for Judicial Affairs and Orientation as a non-classified critical retention position.

11. NEW BUSINESS

There was no new business brought before the Board.

12. PUBLIC COMMENTS

There were no public comments heard by the Board.

There being no further business, the meeting was adjourned.

Signed

Andrew D. Michael
Chair

Signed

Manny P. Arvon, II
Secretary