

Shepherd College Board of Governors

Minutes of the Meeting of March 13, 2003

The Shepherd College Board of Governors met on March 13, 2003, in the Cumberland Room, College Center, Shepherd College, Shepherdstown, West Virginia, in a regular meeting. Members present were: Lauri Bridgeforth, Dr. Anders Henriksson, Bethany Knowles, Robert McMillan, Andrew Michael, Chair Barbara Pichot, Lacy Rice, John Sherwood, and Dr. Dan Starliper. Also present were Dr. David Dunlop, members of the Executive Staff, and others.

The Chair convened the meeting of the Board of Governors at 2:45 p.m., following the Committee of the Whole meeting.

MINUTES OF THE MEETING OF FEBRUARY 13, 2003

M (Sherwood), S (Bridgeforth), PASSED, that the minutes of the February 13, 2003 meeting of the Board of Governors be adopted as presented to the members at the meeting.

PRESIDENT'S REPORT

Dr. Dunlop provided an overview of House Bill 2224, which included the restructuring of the institutional classified employees council; provisions regarding fiscal data integrity; bulk purchasing; broadening catastrophic leave eligibility; legal services requirements relating to the Attorney General's office; the removal of Grant County from Shepherd College's CTC coverage area; provisions which establish new limitations on increases in student enrollment fees; and other items.

PROVOST'S REPORT

Dr. Peter Checkovich shared the Preliminary Schedule of the Dunn Building Renovation with the Board. The Provost also gave an update on the NCA Accreditation Time Line/Master Plan.

FINANCIAL RATIOS

Vice President Ed Magee presented a proposed list of comparative ratios and discussed with members the manner in which data for the ratios could be presented at future Board meetings.

TUITION AND FEE INCREASES

M (Starliper), S (Sherwood), PASSED, that the following resolution be adopted by the Board:

RESOLVED, that the Board of Governors approves the tuition and fee increases as presented in the agenda book, not to exceed 9.5% for baccalaureate in-state students and 4.75% for Community and Technical College Students, excluding the Capital Fee for the January 2003 bonds, and 15% for out-of-state students; OR the maximum allowed by the Higher Education Policy Commission.

LETTER FROM DELOITTE & TOUCHE

Ed Magee, Vice President for Finance and Administration, presented a letter from Deloitte & Touche regarding the audit of Shepherd College's financial statements for the year ended June 30, 2002.

ENROLLMENT MANAGEMENT PRESENTATION

Dr. Marie Carter introduced Karl Wolf, Director of Admissions; Elizabeth Sturm, Director of Financial Aid; Tracy Seffers, Registrar; Dr. Charles Carter, Director of Academic Advisement. They each then gave a brief report on their respective responsibilities.

NEW BUSINESS

The Budget Advisory Group continues to meet.

The Board of Governors chairpersons attended a government liaison meeting.

The Chair discussed with the members a letter from Governor Wise.

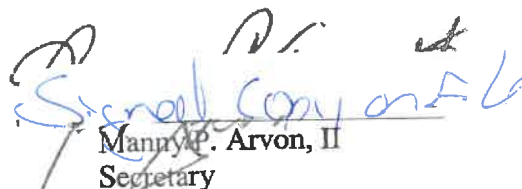
The Higher Education Policy Commission is moving to complete refinancing of existing statewide higher education bonded indebtedness. This should produce a modest benefit for Shepherd College relating to capital reserves.

An article featuring James Veldman and the Shepherd College Dining Center was published in *On Campus Hospitality* magazine.

The Contemporary American Theater Festival will meet with the architects on March 13, 2003, at 7:00 pm in the Frank Center of Shepherd College.

There being no further business, the meeting was adjourned.


Barbara H. Pichot
Chair


Manny P. Arvon, II
Secretary