

# Shepherd University Board of Governors

## Minutes of the Meeting of March 9, 2006

The Shepherd University Board of Governors met on March 9, 2006, in the Robert C. Byrd Center for Legislative Studies, Shepherd University, Shepherdstown, West Virginia, in a regular meeting. Members participating were: Lauri Bridgeforth, Catherine Daniel, Doris Griffin, Anders Henriksson, Robert McMillan (by phone during Executive Session), Andy Michael, Barbara Pichot, Brent Robinson (by phone), John Sherwood and Dan Starliper. Also present were Shepherd University President David Dunlop, members of the executive staff, and others. Board members Manny Arvon, David Blythe and Lacy Rice III were absent from the meeting.

Chair Sherwood convened the meeting of the Board of Governors at 2:00 p.m.

### 1. MINUTES OF THE MEETING OF JANUARY 12, 2006

**M (Starliper) S (Henriksson), PASSED**, that the minutes of the January 12, 2006 meeting of the Board of Governors be adopted as presented in the agenda book.

### 2. PRESIDENT'S REPORT

In addition to the President's Report as presented in the agenda book, President Dunlop reported to the Board the latest updates on legislative news.

Dr. Dunlop shared with the Board the precautions and procedures that are being followed for blasting that is taking place at the construction site of the new nursing education building.

### 3. RECOGNITION OF FACULTY MEMBER

Dr. Mark Stern, Vice President for Academic Affairs, introduced Dr. John E. Stealey III to the Board. Dr. Stealey has been awarded the title Shepherd University Distinguished Professor of History.

### 4. ELECTION OF MEMBERS OF AUDIT COMMITTEE

Chair Sherwood nominated Mr. Robert McMillan, Mrs. Barbara Pichot and Mr. Brent Robinson to serve on the Audit Committee effective March 9, 2006 through June 30, 2006. Dan Starliper seconded the nominations. The three Board members were elected unanimously.

5. **FINAL ADOPTION OF REVISED POLICIES 2, 3, 4, 6, 8, 12, 13, 16 AND 18**

**M (Starliper) S (Michael), PASSED**, that revisions to Policies 3, 4, 6, 8, 12, 13, 16 and 18 be adopted by the Board, as presented in the agenda book, and revisions to Policy 2 be adopted by the Board, as presented in the agenda book and amended at the meeting in Appendix A, designating Dean of Libraries as “category 1” to become effective immediately.

*Policy 2, Change in the Organization of Colleges, Schools, Divisions, Departments or Other Administrative Units*

*Policy 3, Naming or Renaming of Building or Organizational Units*

*Policy 4, Sexual Harassment, as presented in the agenda book*

*Policy 6, Grade Point Average for Baccalaureate and Masters Degrees*

*Policy 8, Holidays*

*Policy 12, Alcoholic Beverages on Campus*

*Policy 13, Ethics*

*Policy 16, Assignment of Academic Credit and Financing Noncredit Instruction*

*Policy 18, Social Justice*

6. **FINAL ADOPTION OF REVISED POLICIES 7, 9, 10, 11 AND 15**

**M (Pichot) S (Michael), PASSED**, that the revisions to the following policies be adopted by the Board, as presented in the agenda book to become effective immediately.

*Policy 7, Assessment, Payment, and Refund of Fees*

*Policy 9, Classified Employees*

*Policy 10, Employee Leave*

*Policy 11, Staff Development*

*Policy 15, Awarding of Graduate and Undergraduate Fee Waivers*

7. **AUTHORIZATION TO INCREASE FEES**

**M (Pichot) S (Robinson), PASSED**, that the following resolutions be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves an increase in the Athletics Equity fee of \$25 per semester for a full-time undergraduate student for fiscal year 2007.

**RESOLVED**, That the Shepherd University Board of Governors authorizes the President to implement undergraduate enrollment fee increases for fiscal year 2007, in consultation with the Executive Committee, and to file the same with the Higher Education Policy Commission for approval; *Provided*, that the maximum undergraduate enrollment fee increase shall not exceed 7.5%; *Provided Further*, that the Athletics Equity Fee shall not be included in the foregoing limitations on percentages of increases.

**RESOLVED**, That the Shepherd University Board of Governors approves an increase in the graduate enrollment fee of \$30 per credit hour for fiscal year 2007.

**RESOLVED**, That the Shepherd University Board of Governors approves an increase in the Parking Registration Fee of \$13 for fiscal year 2007.

**RESOLVED**, That the Shepherd University Board of Governors approves a housing fee increase of 5% for all residence halls for fiscal year 2007 and approves the apartment rental rate schedule, all as set forth in the agenda book and the amended fee schedule distributed at the meeting.

8. **QUARTERLY FINANCIAL MANAGEMENT REPORT**

Mr. Ed Magee, Vice President for Administration and Finance, presented to the Board the Quarterly Financial Report for the period ending December 31, 2005.

9. **NEW BUSINESS**

Chair Sherwood thanked Board members for their participation in the Annual Fund.

10. **PUBLIC COMMENTS**

There were no public comments made at the meeting.

11. **EXECUTIVE SESSION**

**M (Starliper) S (Henriksson), PASSED**, That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board enter into executive session for the purpose of discussing individual personnel matters and matters of awards and honoraria.

At the conclusion of the executive session, the Board returned to open session.

**M (Pichot), S Bridgeforth, PASSED**, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors authorizes the Chair, in consultation with the Executive Committee, to modify the annual appointment contract of the President to provide that following his retirement from service as President, the President shall be offered a one year appointment at then-current salary to perform special duties relating to institutional advancement.

There being no further business, the meeting was adjourned.

*Signed*  
\_\_\_\_\_  
John M. Sherwood  
Chair

*Signed*  
\_\_\_\_\_  
Manny P. Arvon  
Secretary