

SHEPHERD COLLEGE BOARD OF GOVERNORS

Minutes of the Meeting of May 9, 2002

The Shepherd College Board of Governors met on May 9, 2002, at the Cumberland Room, College Center, Shepherd College, Shepherdstown, West Virginia at 4:00 p.m. in a regular meeting. Members present were: Manny Arvon, Robert McMillan, Andrew Michael, Chair Barbara Pichot, Brent Robinson, John Sherwood, and Dan Starliper. Also present were President David Dunlop, members of the Executive Staff, and others.

The Chair convened the meeting of the Board of Governors at 4:00 p.m.

1. MINUTES OF THE MEETINGS OF MARCH 14 and APRIL 25, 2002.

M (Sherwood), S (McMillan) PASSED, that the minutes of the meetings of March 14, and April 25, 2002 be approved as presented in the agenda book.

2. PRESIDENT'S REPORT.

The President reported that the Governor's Office has indicated that the filling of governing board vacancies is under review of action as soon as possible. Dr. Dunlop discussed with members of the Board the desirability of developing a more comprehensive, multi-year salary policy consistent with the long-term goals of the institution. President Dunlop discussed the ongoing discussions on campus relating to adjustments in organizational titles, which might include changing division chairs to school deans and assigning enrollment management under a different vice president.

Prospective capital projects under review include parking changes, renovation of the old portion of the Scarborough Library, Bookstore renovation, Stadium Facilities Building, and the Frank Center addition.

President Dunlop cautioned members that fiscal projections from officials at the capital are indicating substantial shortfalls for FY '04. The Governor has directed all agencies to begin a planning process toward further budget cuts, which is currently under review by the Policy Commission. Dr. Dunlop and members discussed a variety of budget-cut strategies.

3. COMMUNITY AND TECHNICAL COLLEGE ACCREDITATION.

M (Arvon), S (Starliper), PASSED, That the Shepherd College Board of

Governors authorizes the President of Shepherd College to take such action as is necessary and appropriate to move the Community and Technical College of Shepherd toward eligibility for independent accreditation; *provided*, that the College President shall initiate formal contacts with the North Central Association relating to the CTC independent accreditation only after the accreditation review of Shepherd College has been completed; *provided further*, that if any unanticipated issues of serious moment to the College arise relating to independent CTC accreditation, the President is directed to consult as appropriate with the Executive Committee.

4. RESIDENCE HALLS AND MEAL PLANS.

M (Arvon), S (Sherwood), PASSED, That the Shepherd College Board of Governors has reviewed the housing and meal plan policy, as presented in the Agenda Book, and finds it to be reasonable and appropriate.

5. QUARTERLY FINANCIAL MANAGEMENT REPORT.

Mr. Magee discussed the quarterly report with members, as well as the new accounting procedures and standards which will be implemented in FY '03.

6. EXECUTIVE SESSION

M (Starliper), S (Arvon), PASSED, To move into Executive Session pursuant to WV CODE §6-9A-4 for the purpose of discussing the potential appointment of public officers and for the purpose of discussing compensation of public officers.

At the conclusion of the Executive Session, the Board resumed its business.

7. PRESIDENTIAL COMPENSATION.

M (Sherwood), S (Michael), PASSED, That the Shepherd College Board of Governors approves a base salary increase of 3% for FY '03 for the College President and authorizes the Chair to execute a contract for FY '03 otherwise consistent with the terms of the FY '02 contract.

There being no further business, the meeting was adjourned.

Send copy on file
Barbara H. Pichot,
Chair

Send copy on file
Manny Arvon
Secretary