

Shepherd University

Board of Governors

Minutes of the Meeting of November 13, 2008

The Shepherd University Board of Governors met on November 13, 2008 in a regular meeting. Members participating were: Lauri Bridgeforth, Thomasine Campbell, Gat Caperton, Mary Clare Eros, Robert McMillan, Andrew Michael, Lacy I. Rice III, W. Mark Rudolph, and Diane Shewbridge. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board members Manny Arvon and Doris Griffin were absent from the meeting.

1. **ANNUAL FINANCIAL REPORT**

Mr. Ed Magee, Vice President for Finance and Administration, introduced Mr. Dennis Juran, Partner with Deloitte and Touche, who reviewed the Financial Statements as of and for the Years Ended June 30, 2008 and 2007, and Independent Auditors' Reports.

2. **MINUTES OF THE MEETING OF SEPTEMBER 11, 2008**

M (Henriksson) S (Eros), PASSED, that the minutes of the September 11, 2008 meeting of the Board of Governors be adopted as presented in the agenda book.

3. **PUBLIC COMMENTS**

No public comments were made.

4. **PRESIDENT'S REPORT**

Due to the full meeting agenda, President Shipley referenced the President's Report that was included in the agenda book, and offered to answer any questions board members may have.

5. **ENROLLMENT MANAGEMENT ANNUAL REPORT**

Ms. Kimberly Scranage, Vice President for Enrollment Management, presented the Enrollment Management Annual Report to the Board.

6. **APPROVAL OF NAME CHANGE AND PROGRAM ADDITIONS FOR MASS COMMUNICATION**

M (Eros) S (Shewbridge), PASSED, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the renaming of the major in *Mass Communication* to *Communication and New Media*; the renaming of the minor in *Mass Communication* to *New Media*; the establishment of new concentrations in *Digital Filmmaking*, *New Media*, and *Media Studies*; and the establishment of a new minor in *Digital Filmmaking*, all as outlined in the agenda book, effective for the Fall 2009 academic semester.

APPROVAL OF NAME CHANGE FOR THE MINOR IN JOURNALISM

M (Henriksson) S (Bridgeforth), PASSED, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the name change for the Minor in *Print Journalism* to *Journalism* as outlined in the agenda book, effective for the Fall 2009 academic semester.

7. **QUARTERLY FINANCIALS**

Mr. Ed Magee, Vice President for Administration and Finance, presented to the Board the Quarterly Financial Management Report for the period ending September 30, 2008.

8. **ADVANCEMENT ANNUAL REPORT**

Dr. Diane Melby, Vice President for Advancement, referenced the Office of Advancement Annual Report distributed in the agenda book from the September 11, 2008 Board meeting, and presented an analysis of that report through an executive summary included in the agenda book and through her presentation.

9. **JAMAICA TRIP AND GLOBAL DEVELOPMENT**

Dr. Virginia Hicks, Dean of the School of Education and Professional Studies, presented an overview of the practicum trip she led to Jamaica during two weeks in January. Students involved shared their experiences and discussed what they learned.

10. **NEW BUSINESS**

There was no new business discussed at the meeting.

11. **EXECUTIVE SESSION**

M (Michael) S (Caperton), PASSED, That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board enter into executive session for the purpose of discussing matter of awards and honors.

At the conclusion of the executive session, the Board returned to open session.

There being no further business, the meeting was adjourned.

Signed

Robert A. McMillan
Chair

Signed

Gat Caperton
Secretary