

Shepherd University Board of Governors

Minutes of the Meeting of November 17, 2011

The Shepherd University Board of Governors met on November 17, 2011 in a regular meeting. Members participating were: John Beatty, Jason Best, Marcia Brand, Gat Caperton, Elizabeth Greer, Lacy I. Rice III, D. Scott Roach, Diane Shewbridge, and John Younis. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board members Holly McCall, Veronique N. Walker, and W. Mark Rudolph were absent from the meeting.

1. **PUBLIC COMMENTS**

No public comments were made.

2. **MINUTES OF THE MEETING OF SEPTEMBER 22, 2011**

M (Best), S (Roach), PASSED, that the minutes of the September 22, 2011 meeting of the Board of Governors be adopted as presented at the meeting.

3. **PRESIDENT'S REPORT**

Dr. Shipley extended congratulations to Dr. Marcia Brand upon the announcement by Department of Health and Human Services Secretary, Kathleen Sebelius, that she was awarded the 2011 Presidential Rank Award. This is the most prestigious award in the Federal career civil service.

Dr. Shipley asked Dr. Thomas Segar, Vice President for Student Affairs, to present to the board the staffing changes that include Dave Cole, Dean of Students; Christana Johnson, Assistant Vice President for Student Success; and Holly Frye, Assistant Vice President for Student Engagement.

With candy bars celebrating Coach Cater's 25th year at Shepherd at each board member's place, Dr. Shipley requested that everyone continue to vote for Coach Cater as Liberty Mutual's Coach of the Year.

Dr. Shipley expressed special thanks to board member Veronique Walker for her participation in the Education Ethics Conference held at Shepherd in October as both a participant and presenter.

Finally, Dr. Shipley shared with members of the Board the "Great Colleges to Work For" survey results. She indicated that there were larger numbers of participants this year, and that we requested more data from *The Chronicle* in order to better understand employees' responses. We are currently mining the data for information. She referenced her written report, which highlights employees' great satisfaction with Shepherd's focus on students and shared sense of community. Themes of concern seem to center around the additional increased work on committees; a widening gap between senior administration and faculty; and the expectation of respect from supervisors for the work being done by frontline employees. These findings are being shared with the Faculty Senate and Classified Employees' Council after already debriefing with Administrative Council.

To increase campus dialogue across the University, the first of a series of campus conversations will be held on Monday, December 12. This session will focus on salaries and will provide participants with information about national trends and current issues facing Shepherd for faculty and staff salaries while providing an opportunity to request more information and voice opinions.

4. **ANNUAL FINANCIAL MANAGEMENT REPORT AND QUARTERLY FINANCIAL MANAGEMENT REPORT**

Mr. Rick Staisloff, Acting Vice President for Administration and Finance, and Mr. Mike Lowery, engagement partner from Deloitte and Touche, presented to the Board the Annual Financial Management Report. The presentation included a review of the Financial Statements as of and for the Years Ended June 30, 2011 and 2010, and Independent Auditors Reports.

Mr. Staisloff announced that Comptroller Shelley Tharp would be leaving Shepherd after 13+ years of service to accept a position at West Virginia University. The Board expressed their appreciation to Ms. Tharp for her contributions to the institution with a round of applause.

Mr. Staisloff then presented to the Board the Quarterly Financial Management Report for the period ending September 30, 2011.

5. **ADVANCEMENT ANNUAL REPORT**

Dr. Diane Melby, Vice President for Advancement, presented to the Board the Office of Advancement's Annual Report.

6. **ENROLLMENT MANAGEMENT ANNUAL REPORT**

Ms. Kimberly Scranage, Vice President for Enrollment Management, presented to the Board the Enrollment Management Annual Report.

7. **STRATEGIC INDICATORS**

Mr. Rick Staisloff, Acting Vice President for Administration and Finance, presented to the Board the University's Strategic Indicators.

8. **MOTION TO EXECUTIVE SESSION**

M (Roach), S (Shewbridge), PASSED, That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, it was moved that the Board enter into executive session for the purpose of discussion of matters relating to honoraria and awards.

M (Brand) S (Shewbridge), PASSED, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the awarding of the honorary Doctorate of Letters to Ms. Diane Rehm and directs that this action be reflected in the Board's meeting minutes following the public announcement of this conferral of honors.

M (Best) S (Brand), PASSED, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the renaming of Birch Hall to become the Dr. David L. Dunlop Hall, and Maple Hall to become the Charles F. Printz Hall, and directs that this action be reflected in the Board's meeting minutes following the public announcement of this conferral of honors.

9. **NEW BUSINESS**

None.

Signed Copy on F:6
Gat Caperton
Chair

Signed Copy on F:6
Marcia Brand
Secretary