

SHEPHERD COLLEGE BOARD OF GOVERNORS

Minutes of the Meeting of November 8, 2001

The Shepherd College Board of Governors met on November 8, 2001 at the Cumberland Room, College Center, Shepherd College, Shepherdstown, West Virginia, at 4:00 p.m. in a regular meeting. Members present were: Manny Arvon, Dr. Anders Henriksson, Robert McMillan, Andrew Michael, Mason Noland, Chair Barbara H. Pichot, Lacy Rice (by telephone), John Sherwood, and Dr. Dan Starliper. Also present were President David Dunlop, members of the Executive Staff, and others.

The Chair convened the meeting of the Board of Governors at 4:00 p.m.

1. MINUTES OF MEETING OF OCTOBER 11, 2001.

M (Michael), S (McMillan), PASSED, that the minutes of the meeting of October 11, 2001 be approved, as drafted.

2. PRESIDENT'S REPORT.

Dr. Dunlop reviewed with members the status of the budget presentation made by the Chancellor on November 1 to the Department of Administration, where a request for a \$25 million budget increase was presented. The President reported that the Chancellor wants to see student fee increases consistent with the budget needs of the institution.

President Dunlop reported on the new state-wide capital projects prioritization which is to be presented to the Commission at either the November or December meeting. The HEPC will also review 'special projects' priorities. The President briefed members on the resolution of concern which had been issued by the Concord Board of Governors.

Dr. Dunlop briefed members on the excellent progress of the institution in implementation of the BANNER finance module. Mr. Magee is negotiating to 'sell' technology assistance and services to Bluefield and possibly other campuses.

The North Central Association team visit will be February 25-27, 2002.

3. DEMONSTRATION OF WEB SITE.

Valerie Owens and Tim Haines led a review of the institutional web site.

4. AUDITOR'S REPORT.

Mr. Magee introduced Mr. Fred Mitchell, of Deloitte and Touche, who delivered the Auditor's Report. Deloitte and Touche has prepared an unqualified report on their review of the College's financial statements. Mr. Magee reviewed the balance sheets with members.

M (Sherwood), S (McMillan), PASSED,

RESOLVED, That the Shepherd College Board of Governors receives the financial statements and independent auditors' reports from Deloitte & Touche for the years ended June 30, 2000 and 2001.

5. MASTER'S LEVEL PILOT PROJECT.

President Dunlop and Dr. Mark Stern briefed members on the pilot program established by SB 703.

M (Starliper), S (McMillan), PASSED,

RESOLVED, That the Shepherd College Board of Governors authorizes the President and his staff to pursue designation by the Higher Education Policy Commission as the college that can develop up to four stand-alone master's level programs.

6. MASTER of ARTS in CURRICULUM and INSTRUCTION and MASTER of INFORMATION TECHNOLOGY.

Dr. Stern distributed copies of the proposals for the Master of Arts in Curriculum and Instruction and the Master of Information Technology which would be submitted to the Chancellor to solicit permission to plan fully these potential graduate programs.

M (Starliper), S (McMillan), PASSED,

RESOLVED, That the Shepherd College Board of Governors endorses Shepherd's request to the Higher Education Policy Commission for approval to develop a Master of Arts degree in Curriculum and Instruction and a Master of Information Technology.

7. COLLABORATIVE MASTER'S PROGRAM WITH WEST VIRGINIA UNIVERSITY.

President Dunlop and Dr. Stern discussed with members the recent discussions between Shepherd and WVU administrators regarding the potential development of a

collaborative Master of Arts in Education degree program with a Social Studies emphasis.

M (Starliper), S (McMillan), PASSED,

RESOLVED, That the Shepherd College Board of Governors authorizes the President and his staff to implement, with West Virginia University, a joint or collaborative Master of Arts in Education degree program with an emphasis in Social Studies.

8. LITIGATION UPDATE.

Alan Perdue briefed members on the *Mandamus* proceeding initiated by Attorney General McGraw to take exclusive control of all legal services to all state agencies.

M (Sherwood), S (Arvon), PASSED,

RESOLVED, That the Shepherd College Board of Governors authorizes and directs the President of Shepherd College to act as necessary to oppose the Mandamus proceedings pending in the State Supreme Court initiated by the Attorney General of the State.

9. NEW BUSINESS.

Mr. McMillan led a discussion of how best the Board might utilize its committees to increase the efficiency and effectiveness of the Board.

The next meeting of the Board is January 10, 2002. Committee meetings will begin at 3:00 p.m. and the Board meeting will begin at 4:00 p.m. or following adjournment of committees.

There being no further business the meeting was adjourned.

Signed copy on 1-6
Barbara H. Pichot,
Chair

Signed copy on 1-6
Manny Arvon
Secretary