

**SHEPHERD COLLEGE  
BOARD OF GOVERNORS**

Minutes of Meeting of October 11, 2001

The Shepherd College Board of Governors met on October 11, 2001, at the Cumberland Room, College Center, Shepherd College, Shepherdstown, West Virginia, at 4:00 p.m. in a regular meeting. Members present were: Manny Arvon, Dr. Anders Henriksson, Robert McMillan, Andrew Michael, Mason Noland, Brent Robinson (by phone), John Sherwood, and Dr. Dan Starliper. Also present were President David Dunlop and members of the Executive Staff.

The Vice Chair convened the meeting of the Board of Governors at 4:00 p.m.

1. MINUTES OF MEETING OF August 9, 2001.

**M (Henriksson), S (Sherwood),** that the minutes be approved as drafted, **PASSED.**

2. PRESIDENT'S REPORT.

Dr. Dunlop reviewed with members the most recent developments of matters affecting the College, including a handout reflecting the *US News* College Rankings for 2002. The President also discussed the status of enrollment data for the Fall 2001 semester and expressed confidence that the enrollment might show a decrease in headcount due to changes in some non-revenue continuing education programs, but the FTE enrollment, which better reflects revenue producing enrollment, is expected to be steady or slightly increased. This reflects the College's space-shortages.

3. PRIORITIZATION OF MAJOR CAPITAL PROJECTS.

**M (Starliper), S (Arvon) PASSED,**

*RESOLVED*, That the Shepherd College Board of Governors adopts the Capital Projects Priorities as presented on page 58 of the proposed Facilities Master Plan.

4. FACILITIES MASTER PLAN.

**M (Sherwood), S (Robinson) PASSED,**

*RESOLVED*, That the Shepherd College Board of Governors adopts the Facilities Master Plan as presented at the October 11, 2001 Board meeting.

5. MISSION STATEMENT OF THE COMMUNITY AND TECHNICAL COLLEGE .

**M (McMillan), S (Arvon) PASSED,**

*RESOLVED*, That the Shepherd College Board of Governors approves the revised mission statement of the Community and Technical College as presented in the October 11, 2001 Board meeting agenda.

6. MARTINSBURG CAMPUS HIGH SCHOOL STUDENT FEES.

**M (Sherwood), S (Henriksson) PASSED,**

*RESOLVED*, That the Shepherd College Board of Governors approves a \$45 per credit hour fee for high school students taking courses at the Community and Technical College of Shepherd's Martinsburg Center.

7. CERTIFICATE PROGRAM IN SCHOOL NURSING.

**M (McMillan), S (Starliper) PASSED,**

*RESOLVED*, That the Shepherd College Board of Governors approves the development of a School Nurse Certification program consistent with the Program Proposal as presented in the October 11, 2001 Board meeting agenda.

8. CAMPUS COMPACT.

**M (Sherwood), S (Robinson) PASSED,**

*RESOLVED*, That the Shepherd College Board of Governors approves the Shepherd College Campus Compact for submission to the Higher Education Policy Commission as presented in the October 11, 2001 Board meeting agenda and authorizes the President to make any technical additions or corrections as may be appropriate.

9. NEW BUSINESS.

On behalf of the Chair, Mr. Michael read the list of committee assignments for all members, as follows:

Academic, Student and Campus Affairs

Mr. Arvon, Chair  
Mr. Michael  
Dr. Starliper  
Dr. Henriksson  
Mr. Noland

Finance and Personnel

Mr. McMillan, Chair  
Mr. Rice  
Mr. Sherwood  
Mr. Robinson  
Ms. Pichot

10. EXECUTIVE SESSION.

**M (McMillan), S (Arvon) PASSED**, to convene an Executive Session for the purpose of discussing the terms and conditions of employment of an employee.

At the close of the executive session, the Board reconvened in open meeting. There being no further business the meeting was adjourned.

Signed copy on file  
Barbara H. Pichot,  
Chair

Signed copy on file  
Manny Arvon  
Secretary