

Shepherd College Board of Governors

Minutes of the Meeting of September 11, 2003

The Shepherd College Board of Governors met on September 11, 2003, in the Byrd Center for Legislative Studies, Shepherd College, Shepherdstown, West Virginia, in a regular meeting. Members present were: Lauri Bridgeforth, Jill McKay, Robert McMillan, Andrew Michael, John Sherwood, and Dan Starliper. Lacy Rice and Brent Robinson participated by telephone. Also present were President David Dunlop, members of the executive staff, and others.

Chair Michael convened the meeting of the Board of Governors at 2:15 p.m., following the Board's committee meetings.

1. MINUTES OF THE MEETING OF AUGUST 14, 2003

M (Sherwood) S (McMillan), PASSED, that the minutes of the August 14, 2003 meeting of the Board of Governors be adopted as presented in the agenda book.

2. PRESIDENT'S REPORT

President Dunlop summarized the Unity Agenda, proposed by WVU and approved by the public college and university presidents, which requests restoration of the FY04 higher education base budget and additional student financial aid. Each institutional Board of Governors will be asked for its support of the Unity Agenda.

The President mentioned that the Community and Technical College is considering developing a certificate or degree program to train professional innkeepers. President Dunlop also said that he and Chair Andy Michael would be meeting with the Berkeley County and Jefferson County NAACP leadership on September 16th. He announced a record breaking freshman class for Fall 2003, and concluded with a progress report on the parking lot currently under construction.

3. PROVOST'S REPORT

Dr. Checkovich indicated that the Community and Technical College is moving forward with its accreditation self study. He announced two grants recently received by the CTC – a \$54,900 grant from Jefferson Memorial Hospital and City Hospital and a \$65,000 grant from Verizon.

4. **HOUSING AND DINING PROJECT**

M (Sherwood) S (Bridgeforth), PASSED, that the following resolution is adopted by the Board:

RESOLVED, That the Shepherd College Board of Governors approves the Student Housing Project Prospectus as presented in the agenda book, including all staff recommendations contained therein, and authorizes the President to undertake the management of the Student Housing Project.

FURTHER RESOLVED, That the Shepherd College Board of Governors authorizes the President to employ Bond Counsel and Underwriters, for the purpose of development of a bonding program for the Student Housing Project, the final issuance of which shall be subject to the further review of the Board.

5. **QUARTERLY FINANCIAL REPORT**

Ed Magee, Vice President for Finance and Administration, presented the quarterly financial report for the period ending June 30, 2003.

6. **UNIVERSITY STATUS**

President Dunlop mentioned his plans to meet with various constituent groups to discuss university status for Shepherd College. The President outlined the process for gaining approval for such a change through the Board, the Higher Education Policy Commission, and the West Virginia Legislature.

7. **UNITY AGENDA OF HIGHER EDUCATION**

M (Sherwood) S (McMillan), PASSED, that the following resolution is adopted by the Board:

RESOLVED, That the Shepherd College Board of Governors makes the following findings:

That the prospective reallocations of state appropriations away from higher education will work to the detriment of the State and its citizens by undermining opportunities for economic recovery, limiting access to higher education, diminishing services to the State performed by the institutions of higher education, and denying future generations of West Virginians a fair opportunity for obtaining a state-supported higher education at a reasonable cost; and

That prospective reallocations of state appropriations away from Shepherd College will work to the specific detriment of the citizens of the Eastern Panhandle of West Virginia,

diminishing the ability of the College to provide the educational services that are essential to maintain and enhance one of the State's most dynamic economic center.

RESOLVED FURTHER, That the Shepherd College Board of Governors endorses a public policy of no further reallocations of state appropriations away from higher education and Shepherd College, and urges all state policy makers and concerned citizens to use their best efforts to avoid such reallocations.

RESOLVED FURTHER, That the Board Chair and the President of Shepherd College, or their designees, are authorized to convey the action of the Board to the constituencies of the College, to the Governor, to members of the West Virginia Legislature, and such other persons and organizations as may be in a position to urge the adoption of this policy.

8. **NEW BUSINESS**

- A. In a discussion of presidential evaluations, it was suggested that an abbreviated assessment of the President be done annually and that a more in-depth assessment be done every four or five years. This language is spelled out in the Board's official presidential evaluation policy.

M (Sherwood) S (Starliper) PASSED, that the following resolution is adopted by the Board:

RESOLVED, That the Shepherd College Board of Governors Executive Committee, plus the immediate past Chair, evaluate the President based on his self-assessment and develop a format for future assessments.

- B. Chair Michael mentioned the October 10 statewide board member training in Charleston. He announced that there would be no regular Board meeting in October, but said that an emergency phone meeting could be called if necessary.
- C. Representatives of the Board of Governors, the Foundation Board, the Alumni Board, the CATF Board, and the executive staff will meet on October 30 to receive a consultant's recommendations on fundraising.

There being no further business, the meeting was adjourned.

Signed

Andrew D. Michael
Chair

Signed

Manny P. Arvon, II
Secretary