

Shepherd University Board of Governors

Minutes of the Meeting of September 11, 2008

The Shepherd University Board of Governors met on September 11, 2008 in a regular meeting. Members participating were: Thomasine Campbell, Gat Caperton, Mary Clare Eros, Doris Griffin, Anders Henriksson, Robert McMillan, Andrew Michael, W. Mark Rudolph, and Diane Shewbridge. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board members Manny Arvon, Lauri Bridgeforth and Lacy I. Rice III were absent from the meeting.

Chairman McMillan convened the meeting of the Board of Governors at 2:00 p.m. and began the meeting with a moment of silence in honor of those lives lost on September 11, 2001.

1. **ADMINISTRATION OF OATH OF OFFICE FOR NEW BOARD MEMBER**
The oath of office was administered to Thomasine Campbell, who is the new student representative to the Board.
2. **MINUTES OF THE MEETINGS OF JUNE 12, 2008 AND JULY 10, 2008**
M (Eros) S (Michael), PASSED, that the minutes of the June 12, 2008 and July 10, 2008 meetings of the Board of Governors be adopted as presented in the agenda book.
3. **PUBLIC COMMENTS**
No public comments were made.
4. **PRESIDENT'S REPORT**
In addition to the President's Report that was included in the agenda book, President Shipley discussed the Higher Education Policy Commission's Board of Governors Retreat held in August.
5. **OFFICE OF ADVANCEMENT ANNUAL REPORT**
President Shipley noted that the Office of Advancement Annual Report was included in the board materials for members' information, and that Dr. Diane Melby, Shepherd's new Vice President for Advancement, would provide a full report to the Board of Governors after her arrival, recapping the previous year's accomplishments and focusing on future goals and strategies.
6. **ATHLETIC PROGRAM PHILOSOPHY ANNUAL APPROVAL**
M (Henriksson) S (Michael), PASSED, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the Shepherd University Athletic Program Philosophy for the period July 1, 2008 – June 30, 2009 as presented in the agenda book of September 11, 2008.

7. **OFFICE OF GRADUATE STUDIES AND CONTINUING EDUCATION ORGANIZATIONAL STRUCTURE PROPOSAL AND AMENDMENT OF POLICY 2, APPENDIX A**

M (Eros) S (Rudolph), PASSED, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the renaming and reorganization of the Office of Graduate Studies and Continuing Education and the revision of Appendix A of Policy 2, as presented in the agenda book of September 11, 2008.

8. **BOARD OF GOVERNORS POLICIES REVISIONS PROPOSAL, RULES 1, 4, AND 18**

M (Michael) S (Henriksson), PASSED, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the amendments to Policy 1, Adoption or Amendment of Policies, as presented in the agenda book of September 11, 2008; and

RESOLVED, That the Shepherd University Board of Governors approves the amendments to Policy 4, Sexual Harassment, and Policy 18, Social Justice, as presented in the agenda book of September 11, 2008,

9. **BOARD OF GOVERNORS POLICIES REVISIONS PROPOSAL, POLICY 26 AND INSTITUTIONAL SALARY INCREASES**

M (Henriksson) S (Griffin), PASSED, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the amendments to Policy 26, Salary Policy, as presented in the agenda book of September 11, 2008; and

RESOLVED, That the Shepherd University Board of Governors approves and ratifies the salary allocations as presented in the agenda book of September 11, 2008.

10. **QUARTERLY FINANCIAL MANAGEMENT REPORT**

Mr. Ed Magee, Vice President for Administration and Finance, presented to the Board the Quarterly Financial Management Report for the period ending June 30, 2008.

11. **TUITION AND FEE WAIVER REPORT**

Ms. Sandra Oerly-Bennett, Director of Financial Aid, presented to the Board the tuition and fee waiver report for academic year 2007-2008

12. GATEWAY CAMP

Dr. John "Quincy" Adams, Assistant Vice President for Student Affairs and Director of the Washington Gateway Program, provided a presentation on the Junior High Washington Gateway Academy, a one-week residential, pre-college program for rising eighth graders on Shepherd's campus.

13. NEW BUSINESS

There was no new business discussed at the meeting.

There being no further business, the meeting was adjourned.

Signed
Robert A. McMillan
Chair

Signed
Gat Caperton
Secretary