

**SHEPHERD UNIVERSITY
BOARD OF GOVERNORS
MINUTES OF THE MEETING OF SEPTEMBER 14, 2023**

The Shepherd University Board of Governors met on September 14, 2023, in a regular meeting. Members participating were: David Avella (audio feed), Gat Caperton, Jim Cherry, Mary Hancock, Henry Kayes, Jr., Eric Lewis, Susan Mentzer-Blair, Kevin Murphy, Austin Slater, Jr., Paul Teter, and Karl Wolf. Also present were Shepherd University President Mary J.C. Hendrix, members of the executive leadership team, and others. Board member Jonathan Mason was absent from the meeting.

1. **PUBLIC COMMENTS** No public comments were made.

2. **CONSENT AGENDA ITEMS**

M (Cherry), S (Kayes), PASSED, all members participating by phone were polled (Mr. Avella not yet attending), that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves:

- 1) The Minutes of the Meeting of June 8, 2023;
- 2) The Minutes of the Meeting of August 18, 2023; and
- 3) The Martinsburg Center Closure;

each as presented in the Agenda materials of September 14, 2023.

3. **PRESIDENT'S REPORT**

President Hendrix congratulated Chauncey Winbush on his new position in Ohio and thanked him for his leadership and time spent at his alma mater. President Hendrix then reviewed with the group a list of goals she set for 2023-2024 as noted in her September 11, 2023, Fall Assembly presentation. In addition, President Hendrix reviewed highlights of the ongoing initiatives for advancing Shepherd from among the comprehensive list provided in the President's Report.

4. **INSTITUTIONAL ACCREDITATIONS UPDATE 2022-2023**

Dr. Jason Best, Assistant Vice President for Academic Affairs: Strategic Planning and Institutional Effectiveness and Shepherd's Higher Learning Commission Accreditation Liaison, provided the Board with the Institutional Accreditations Update 2022-2023. Vice-chair Cherry noted the team did a great job attaining buy-in from the community.

5. **ACADEMIC AFFAIRS UPDATE**

Dr. Robert Tudor, Interim Provost and Vice President for Academic Affairs, provided the Board with the Academic Affairs Update.

(Mr. Avella joined at the end of the Academic Affairs Update.)

6. **ENROLLMENT MANAGEMENT**

Dr. Kelly Hart, Vice President for Enrollment Management, provided the Board with a brief update on Enrollment Management which included an Enrollment Management Division Update

and an Enrollment and Housing Update. Mr. Jack Shaw, Associate Vice President for Campus Services, spoke to the Housing Update. Mr. Lewis asked how much remaining capacity in the residence halls do we have, and Mr. Shaw feels it is limited, noting we only have a few spaces in the apartments. Mr. Slater asked how many students are in Shaw and Thatcher, and Mr. Shaw said it has a high proportion of singles, many of which are due to ADA accommodations. Chair Caperton thanked everyone for their hard work and success.

7. **QUARTERLY FINANCIAL REPORT: 4TH QUARTER FY2023 (PRE-AUDIT)**

This agenda item was deferred to a special meeting Tuesday, October 5.

8. **STUDENT AFFAIRS DIVISION UPDATE**

Ms. Holly Morgan-Frye, Vice President for Student Affairs and Director of Community Relations, provided the Board with the Student Affairs Division Update.

9. **UNIVERSITY DEVELOPMENT UPDATE**

Ms. Sherri Janelle, Interim Executive Vice President for Shepherd University Foundation, provided the Board with the University Development Update. Ms. Janelle noted an error in her report in the column labeled 7/1/20 – 7/31/21 stating the total should read \$56,666. Ms. Janelle noted the Shepherd University Foundation Board of Directors asked her to review the MOU with Shepherd University. Chair Caperton thanked Ms. Janelle for her report.

10. **APPROVAL OF THE 2023-2028 STRATEGIC PLAN**

M (Mentzer-Blair), S (Wolf), PASSED, all members participating by phone were polled, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves and adopts the 2023-2028 Strategic Plan and directs the President to consider it as a part of decision-making and resource allocation.

11. **REVISED FY2024 BUDGET DISCUSSION**

This agenda item was deferred to a special meeting Tuesday, October 5.

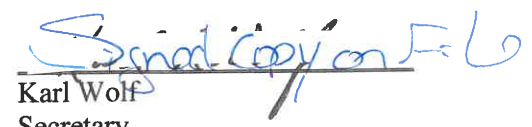
12. **NEW BUSINESS** None.

13. **EXECUTIVE SESSION**

M (Wolf), S (Teter), PASSED, all members participating by audio feed were polled, that pursuant to Section 4 of Article 9A of Chapter 6 of the W V Code, that the Board enter into executive session for the purpose of discussion of matters relating to appointment, employment or employment status, or other personnel matters, as to one or more specific employees of the University that would be an invasion of privacy if publicly discussed, and to discuss confidential legal advice.

Following this discussion, the Board adjourned.


Gat Caperton
Chair


Karl Wolf
Secretary