

Shepherd University Board of Governors

Minutes of the Meeting of September 25, 2014

The Shepherd University Board of Governors met on September 25, 2014 in a regular meeting. Members participating were: John Beatty [phone], Jason Best, Marcia Brand, Holly McCall, Tia McMillan, D. Scott Roach, Chad Robinson, W. Mark Rudolph, Diane Shewbridge, Logan Sigley and John Younis. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others.

1. **PUBLIC COMMENTS**

No public comments were made.

2. **MINUTES OF THE MEETING OF JUNE 5, 2014**

M (Best), S (Roach), PASSED, all members participating by phone were polled, that the minutes of the June 5, 2014 meeting of the Board of Governors be adopted as presented in the agenda book.

3. **PRESIDENT'S REPORT**

Dr. Shipley introduced new staff members: Dr. Shari Payne, Vice President for Enrollment Management; Ms. Anna Barker, Vice President for Finance and Chief Financial Officer; Dr. Charles Nieman, Director of International Initiatives; Mr. Brian De Young, Director of Financial Aid; and Ms. Kristen Lorenz, Director of Admissions.

In referring to the image included in the President's Report, Dr. Shipley discussed how it shows the progress the University continues to make. The institutional focus has shifted from building new facilities to implementing the *Crossroads Strategic Plan*, a plan that was followed closely. Dr. Shipley introduced the title of the new iteration of the strategic plan, *Currents: Navigating with Purpose*, which reflects the dynamic environment in which higher education finds itself.

4. **REPORT ON THE DISCUSSIONS OF THE AUDIT AND FINANCE COMMITTEE**

Dr. John Younis, Audit and Finance Committee Chair, summarized the Quarterly Financials as presented to the committee by Mr. James Vigil, Vice President for Administration. The presentation included a review of the Quarterly Financial Report for the period ending June 30, 2014.

5. **REPORT ON THE DISCUSSIONS OF THE ENROLLMENT MANAGEMENT AND ADVANCEMENT COMMITTEE**

Mr. Scott Roach, Enrollment Management and Advancement Committee Chair, summarized the discussions of the committee as presented by Dr. Shari Payne, Vice President for Enrollment, and Dr. Diane Melby, Vice President for Advancement. The presentation included a review of the Tuition and Fee Waiver Report and an update on fall enrollment.

6. **RECOMMENDATION FOR APPROVAL OF THE CLOSURE OF THE MASTER OF MUSIC IN MUSIC EDUCATION PROGRAM**

M (Best), S (Shewbridge) PASSED, all members participating by phone were polled, that the following resolution be adopted by the Board:

RESOLVED, that the Shepherd University Board of Governors approves the closing of the degree Master of Music in Music Education. Resolved further, that the Board of Governors directs that no further students shall be admitted into the program effective immediately and the University shall provide the courses, consistent with the teach-out plan specified in the agenda book, for currently admitted and enrolled students to complete the program by December 2016; provided however, that the President may, upon a finding by the President of exigent circumstances, extend the conclusion of the teach-out period not later than summer 2017.

7. **REPORT ON THE DISCUSSIONS OF THE ACADEMIC AFFAIRS AND STUDENT AFFAIRS COMMITTEE**

Dr. Marcia Brand, Academic Affairs and Student Affairs Committee Chair, summarized the discussions of the committee as presented by Dr. Chris Ames, Vice President for Academic Affairs and Dr. Scott Beard, Associate Vice President for Academic Affairs and Dean of Graduate and Continuing Studies. The presentation included a review of the academic affairs annual report, the institutional compact and an update on institutional accreditations first year of data results, which will be submitted to the Commission.

8. **STRENGTHENING PROFESSIONAL PREPARATION**

Dr. Chris Ames, Vice President for Academic Affairs, presented to the Board an update on the initiatives related to professional schools and professional preparation.

9. **REVIEW OF 2014-2015 MEETING DATES**

The Board agreed to modify its meeting schedule for February from February 12th to February 26th.

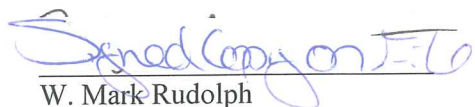
10. **MOTION TO EXECUTIVE SESSION**

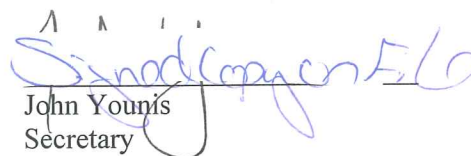
M (Shewbridge), S (Best), PASSED, all members participating by phone were polled, that pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, it was moved that the Board enter into executive session for the purpose of: discussion of matters relating to confidential legal matters.

At the conclusion of the executive session, the Board returned to open session.

11. **NEW BUSINESS**

A meeting evaluation process was introduced to the Board, implementing a best practice recommended by the Association of Governing Boards.


W. Mark Rudolph
Chair


John Younis
Secretary