

**Shepherd University
Request For Bids**

Department of Procurement Services
L18A Ikenberry Hall, PO Box 5000, Shepherdstown, WV 25443 (304) 876-5216

RFB# -P0006260

Vendor: _____
Attn: _____
Address: _____
City, ST, Zip _____
Phone: _____
Fax: _____

BIDS ARE SUBJECT TO THE
GENERAL TERMS AND
CONDITIONS AS PRINTED ON
THE REVERSE SIDE HEREOF
AND AS SET FORTH HEREIN.

Sealed bids for furnishing the supplies, equipment, services, or printing described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, THE BID WILL BE SUBMITTED ON THIS FORM IN ORIGINAL AND ONE (1) COPY. SIGNED IN FULL, IN INK, AND RECEIVED IN THE DEPARTMENT OF PROCUREMENT SERVICES TO HAVE A DATE/TIME STAMP AFFIXED, ON OR BEFORE THE DATE AND TIME SHOWN FOR THE BID OPENING. Prices will be based on units specified. The Institution reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, to waive informalities or irregularities and to contract in the best interest of the Institution.

Date:	4/5/2024	DELIVERY IS REQUIRED NO LATER THAN:	BIDS OPEN AT 3:00PM ON: 4/19/24
Item #	Quantity	Unit M	Description
			Unit Price
			Extended

"As Specified"

1	1	ea	New 2024 Ford F150 Black Police Responder as per the specifications on the attached continuation sheet . . .		
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TOTAL

To the Department of Procurement Services,

In compliance with the above, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specific above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Authorized Signature: _____
Name (Printed/Typed): _____
Title: _____

Date: _____

Bidder guarantees shipment from _____ via _____ within _____ days.

FOB _____ after receipt of order at address shown.

Shepherd College

Requisition/Purchase Order Continuation Sheet

Buyer	Page	Req. or P.O. No:
Vendor Name		

Item #	Quantity	Description	Unit Price	Extended Price
		2 speed torque on demand 4 x 4 transfer case 12V Powerpoints front (2) 18" Silver painted aluminum wheels AdvanceTrac with Roll Stability Control Built-in Steel intrusion plates in both front seat backs Class IV trailer hitch receiver with 4-pin/7-pin wiring harness and Smart Trailer Tow Connector Column-mounted shifter Engine hour and -idle meters Ford Telmatics modem Flooring-Black Vinyl Front seat side airbags and safety canopy system with side curtain airbags and rollover sensor FX4 Off Road Package includes electronic locking rear axle, hill descent control, off-road tuned shock absorbers and fuel tank, transfer case and front differential skid plates Keys-Simple fleet keys (4) LT265/70R18C BSW all-terrain tires Mirrors-Power sideview Perimeter alarm Personal Safety System for driver and front passenger with dual-stage front airbags Power Lug under rear seat for upfitting Red/white task lighting in overhead console Reinforced universal I/P top tray for mounting equipment Seats-Police grade heavy duty cloth, 8 way power driver and 4-way manual front-passenger with reduced bolsters and center seat section deleted Seat-Rear vinyl bench Securilock Passive Anti-Theft System Selectable Drive Modes: Normal, Tow/Haul, Snow/Wet, EcoSelect and Sport SOS Post Crash Alert System Speedometer-police calibrated with digital readout SYNC 4 with 8" LCD Center stack touchscreen, cloud connectivity and over-the air update capability Tire Pressure Monitoring System Upgraded Power 4-Wheel Vented Disc brakes with Anti-lock brake system Keys-Keyed alike LED Warning Strobes (Red/Blue 94R; Amber 94S, Amber/White 94W) Wired for Motorola Radios Pricing to include delivery to Shepherd University in Shepherdstown, WV 25443		

**Shepherd University
Requisition /Purchase Order
Continuation Sheet**

Buyer

Page

Requisition #

Vendor Name

Item #	Quantity	Description	Unit Price	Extended Price
		<p>1. Time is of the essence, and delivery may be considered in making an award.</p> <p>2. Specifications shown are to be used to indicate the level of performance and quality of the equipment required.</p> <p>Equipment, in the opinion of Shepherd University and the state of West Virginia, equal to or better than the performance and quality specified will be considered.</p> <p>3. Please include descriptive literature with your Quotation/Bid of the equipment you intend to furnish. If you are not bidding the brand specified, you must indicate the brand name you are substituting. A data sheet showing the equivalence of each substituted line item to the item specified is requested.</p> <p>4. Failure of successful bidder to make delivery as quoted herein will be considered sufficient cause for cancellation.</p> <p>If vendor name and/or address to be indicated on invoice will differ from that of the purchase order if it is necessary that invoice name and address be shown below:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>		

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §81-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: _____

Authorized Signature: _____ Date: _____

State of _____

County of _____, to-wit:

Taken, subscribed, and sworn to before me this ____ day of _____, 20__.

My Commission expires _____, 20__.

AFFIX SEAL HERE

NOTARY PUBLIC _____