

Curriculum & Instruction Committee Meeting Minutes  
October 13, 2025 @ 3:10pm, Library – WV Room

**Voting Membership Present:**

Chair, Dr. Craig Cline  
Dr. Kevin Williams – Department of Contemporary Art, Communications, and Theater  
Dr. Denis Berenschot – Department of English, History, and Modern Languages  
Dr. Austin Showen – School of Music  
Dr. Aart Holtslag – Department of Social and Applied Behavioral Sciences  
Dr. Vahid Biglari – Department of Business, Accounting, Economics, and Finance  
Dr. Dawne Burke – School of Education  
Dr. Stacey Kendig – Department of Recreation, Sport, and Exercise Science  
Dr. Weidong Liao – Department of Computer Science, Mathematics, and Engineering  
Dr. Ruth Conley – Department of Natural and Physical Sciences  
Dr. Laureen Donovan – School of Nursing  
Ms. Tara Carlisle – Library

**Quorum** = 6, Vote = 2/3 or 4 of 6 for approval.

**Ex-officio Membership Present:** Ms. Tracy Seffers (Registrar), Ms. Joan Evert (Secretary),  
Will Bell or designee (Admissions), Dr. Amy DeWitt or designee (Associate Dean of Student Enrichment or designee),

**2025 -2026 meeting dates** – ~~09/08/2025~~, 10/13/2025, 11/10/2025/ 12/08/2025, 01/12/2025, 02/09/2025, 03/09/2025,  
04/13/2025

**C&I Announcements:**

- For curricular proposal guidelines see the C&I Senate website at <https://www.shepherd.edu/senate/curriculum-and-instruction>

**Approval of Minutes:** September 8, 2025

**Core Curriculum Report - No report**

**Second Readings:**

**COMM**

Course Change

COMM 470

Motion to approve, Seconded, Unanimous vote to approve course change.

**NURS**

Course Deletion

NURS 210

Motion to approve, Seconded, Unanimous vote to approve course change.

Program Deletion

RN-to-BSN Program

Motion to table awaiting further information from NURS, seconded, unanimous vote to table.

**First Readings:**

**NURS**

Program Change

BSN Major

Motion to waive first reading as this program change related to the course deletion of NURS 210. Seconded. Unanimous vote to waive first reading. Motion to approve program change, seconded, unanimous vote to approve program change.

## **MATH**

### **Course Change**

MATH 109

Advanced to second reading

## **EDUC**

### **Program Addition**

SPED (Multi-Cat) Endorsement

### **Course Addition**

EDUC 365

### **Course Addition**

EDUC 367

### **Course Addition**

EDUC 369

All EDUC course additions and program change were held over to the November 10, 2025 agenda for first reading.

## **Other Business:**

Presentation from Dr. Stevens on AAC&U Essential Learning Outcomes and Value Rubrics

C&I Committee Discussion and Recommendation on adoption of AAC&U Essential Learning Outcomes and Value Rubrics