

CORE CURRICULUM COMMITTEE MEETING MINUTES

WEDNESDAY, APRIL 17, 2024, 4:10 P.M., VIRTUAL MEETING

Voting Members 2023 – 2024:		Non-Voting, Ex Officio Members 2023 – 2024:	
Kathy Reid (ACCT, BADM, ECON)	x	vacant (Student Representative)	
John Steffen (BIOL)	x	vacant (Student Representative)	
Chris Coltrin (CAT)	x	Tracy Seffers (Registrar)	
Jacquelyn Cole (CHEM)	x	Christina Reich (Academic Advising)	x
Osman Guzide (CME)		Ann Wendle (Assessment)	
Monica Larson (COMM)		H. Williams-McNamee (Student Success)	x
J. B. Tuttle (EDUC)	x	Larry Daily (C&I Chair)	x
Sytil Murphy (EPS)	x	Shannon Holliday (FYEX)	x
David Gordon (HIST)	x	Emily Gross (Academic Support)	
Rhonda Donaldson (Library)	x		
Erica Rumbley (MUSC)		Also present: Rob Tudor, Provost	
Kellie Riffe-Snyder (NURS)	x		
Sam Greene (PSCI)			
Lindsey Levitan (PSYC)	x		
Rhonda Hovatter (RSES)	x	Core Curriculum Committee Chair 2023 – 2024:	
Charles Hulse (SOCL)		Tim Nixon (EML)	x
Karen Green (SOWK)	x		

X = present

Quorum = 10 voting members

Zoom link <https://us02web.zoom.us/j/81725187812?pwd=Nm11NXdveHp3R0VoTFpTbmRYMWNIQT09>

Meeting ID: 817 2518 7812

Passcode: 679775

I. Approval of the Minutes from the Meeting of 3/20/2024 Tim and Kellie establish minutes for the March 20 2024 meeting. Vacancy in MUSC identified. Minutes discussed and completed/clarified. Motion to accept as edited/second (Murphy/Donaldson). Minutes approved 10-0.

II. Reports

- A. C&I (Larry Daily) Larry summarized approvals and deletions in second readings, as well as first readings.
- B. Assessment (Ann Wendle) No Report.
- C. Course Substitution Subcommittee (Karen Green) Karen reports there have been no recent requests. Karen volunteers to continue over the summer until new committee is seated in the fall.

III. Old Proposals—Second Readings

- A. Modern Languages Deletions: FREN203, FREN204, GERM203, GERM204 (Tim Nixon); Response to Core, C&I, and Registrar Enquiry from the University Provost, Dr. Rob Tudor

Here is a copy of that letter, with responses from Dr. Tudor (in purple) for each question:

Opening questions: did we study the Ac Prioritization document before asking these questions? Did you study enrollment data? Spreadsheets of classes? Program Reviews of Modern Languages? General response: no.

1. Has there been any consideration of, and research into, grant funding for teaching modern languages? That would address the institution's financial concerns, while being able to maintain the courses that provide access to global learning and understanding, underpinning the liberal arts traditions we value. Information has been provided, and recs were made after all criteria including enrollment were studied. Specific changes reiterated. Grant funding is still a viable direction.
2. What is the teach-out plan for students currently enrolled in language classes or the affected programs? If we, for instance, delete all French classes, students studying French for their BA degrees will not be able to complete the requirement. This was a mistake in the fall, and since, French 2 is back on the schedule for next year, but French 1 will not be taught. Teach-out plans will be provided after April 26.
3. How will we handle a student who has taken several semesters of a language other than Spanish at another institution and then transfers to Shepherd? Any student who comes in with 1 year next year will take 1 year here; no further Spanish afterwards. This issue is not new.
4. What provision will the institution make for students who take the webCAPE exams in German and French, and then have no courses to take at Shepherd to be able to qualify for posted credit? Similarly, what are the plans for students who present partial language sequences other than Spanish via CLEP, International Baccalaureate, Advanced Placement, etc.? The problem existed before (Russian etc) and students always have had to find external sources for further language credit.
5. Deleting all the foreign language classes except Spanish impacts the BA foreign language requirement. Typically, a significant change is reviewed by the body that oversees the requirement that is being changed. What body oversees the BA language requirement, and has that body considered all the implications of this change? The BoG has governance, and tasked Provost with reviewing/evaluating. Academic Prioritization pp. 18-22 delineate this response. Larry responds: part of our conversation in CCC has been who is in charge of BA language requirement? Tim responds: this question predates restructuring. We believe it is not the CCC, but are unclear where that ownership lies. Rob responds that he doesn't know specifically. Tim reiterates the question: who owns the BA language requirement? Who oversees this? Larry applies the same principle to Psychology. This question does have deeper roots than restructuring and is worth pursuing.
6. Doesn't deleting all the foreign languages except Spanish impact the credibility and reach of our global studies and study abroad programs, both in receiving students and faculty from abroad and in preparing our own students to study in other than English- or Spanish-speaking countries? If we had more resources, we would offer more languages. Our situation is serious and non-unique, due to limited financial resources. Christina asks, would eliminated courses still be accepted as CC/humanities credit for transfer students? They could still be allowed as a substitution for transfer students. Would CCC support such a request as sub for language req and for humanities core req? Lindsay relates an anecdote: yes, but it took over a year. It still did not count for the humanities. Tim asks Karen to weigh in, and Karen said that there may have been a "double-dipping" limit issue in the particular student's situation: in general, the substitution committee would approve such a request.
7. Is it possible to leave at least some of the language classes in the catalog with qualifying language that indicates that they will not be offered unless there is sufficient demand for them? It's my understanding that we should not keep courses in the catalog that are not offered on a regular cycle; it's perceived as false advertising. We need to clean up the catalog in this regard.
8. Is it possible to leave special topics courses in the catalog that could be offered to facilitate completion of the language requirement for the students mentioned in question 2? See previous responses. There are limits (twice) on how often a special topics course can be offered; they are not

part of the catalog, but would have to be put in after twice. Larry responds that that rule actually isn't written anywhere, and confirms that they do not appear in the catalog. We would need to offer courses on regular cycles that students can predict.

Tim asks the committee for its will: committee members ask clarifying questions regarding timing of teach-out language changes. Tim will follow up with Tracy on this issue. Kathy asks if we can change the titling of our courses to Intermediate 1 and 2 for any language. Jacqui points out that we're just "checking the boxes" at that point, rather than directing core learning. Why bother, as CCC? Christina specifies scoring thresholds for credits awarded. Tim tables the discussion at this point.

- B. History Changes: HIST250 (David Gordon): David notes that C and I had its second reading, so we're doing second reading. Motion/second (Reid, Cole): approved 10/0/0.
- C. Chemistry Change and Creations: CHEM209, CHEM260, CHEM260L, CHEM262, CHEM262L (Jacquelyn Cole) These have been modified and updated. Motion/second (Murphy/Donaldson): approved 10/0/0.

IV. Old Business

- A. How the Liberal Arts Are Realized at Shepherd (Tim Nixon)

V. New Business

- A. Election of Chair for 2024 – 2025 Academic Year (Tim Nixon): Tim describes his exchange with Jacqui regarding new membership of the committee next year. Committee member support postponing the election of the CCC till next fall. This means that whoever is elected will need to coordinate with Tim before the first meeting.

Meeting adjourned 5:18 pm