

CORE CURRICULUM COMMITTEE MINUTES

WEDNESDAY, APRIL 16, 2025, 4:10 P.M., VIRTUAL MEETING

VOTING MEMBERS 2024 – 2025		NON VOTING, Ex Officio Members 2024 – 2025	
College of Arts, Humanities, and Social Sciences		Logan Morgan (<i>Student rep</i>)	
Brian Santana (EHML)		Allison Cronk (<i>Student rep</i>)	X
Stefan Swanson (MUSC)	X	Tracy Seffers (Registrar)	
Lindsey Levitan (SABS)	X	Christina Reich (Advising)	X
David Gordon (at large)	X	Ann Wendle (Assessment)	X
Kevin Williams (at large)	X	H. Williams-McNamee (Student Success)	X
Sam Green (at large)	X	Craig Cline (C&I Chair)	
Keith Alexander (at large)	X		
College of Business, Recreation, and Education			
Kathy Reid (BAEF)	X		
J.B. Tuttle (EDUC)		Core Curriculum Committee Chair 2024 – 2025	
Rhonda Hovatter (RSES)		Monica Larson (CACT)	X
Jason Allen (at large)	X		
Robert Richardson (at large)		Guests	
Rob Szarka (at large)	X		
College of Science, Technology, Engineering, Mathematics, and Nursing			
Osman Guzide (CSME)			
Jacqui Cole (NPS)	X		
Damian Unger (NURS)			
Brooke Comer (at large)	X		
Sara Reynolds (at large)	X		
John Steffen (at large)	X		
Scarborough Library			
Rhonda Donaldson (LIB)	X		

Quorum = 10 voting members

Zoom link: <https://us02web.zoom.us/j/83121636402?pwd=3gzLYGTcSNuBaIbphj46Kd4gFxXnNC.1>

Meeting ID: 831 2163 6402

- I. **Approval of the Minutes from the Meeting of 03/19/2025**
 - Minutes were approved as they stand.
- II. **Reports**
 - A. C&I (Craig Cline)
 - No report.
 - B. Course Substitution Subcommittee (Kathy Reid, Brian Santana, and Jacqui Cole)
 - Two course substitutions are waiting on approval from the subcommittee as a whole.

IV. Old Business

- A. Discussion of Science Sequences vote from 3/19/2025
- Prof. Greene proposed that further discussion of the science sequences issue be tabled on account of the technical difficulties that had arisen with using Teams rather than Zoom (owing to issues with Zoom at the time of the meeting). No objections were made and so the motion passed.
 - On behalf of the Dept. Of Natural & Physical Sciences, Prof. Cole requested that if the science sequences proposal passes in the Fall, the changes go into effect in Fall 2027 rather than Fall 2026. In the meantime, she and department co-chair Prof. Murphy are honoring Individual student requests for mix-and-match arrangements among CC science courses.
- B. Benchmarking with Peers and Competitors
- Prof. Allen represented the CC subcommittee on benchmarking to discuss findings regarding how Shepherd compares with peer liberal arts institutions in terms of how it handles its Core curriculum. It turns out that Shepherd's current approach is similar, particularly when the comparison is with other WV public universities.
 - Discussion ensued as to whether the Core should focus less on the freshman & sophomore years of a student's time at Shepherd, whether eye-catching course titles are desirable, and so forth. Prof. Cole stressed the wide variety of courses students can currently take to fulfill their Core requirements.
 - Regarding the issue of how the Core can be distributed across a student's undergraduate career, student representative Cronk shared her experience as a transfer student from another institution where this was handled differently.
 - Prof. Cole brought to the Chair's attention the fact that the annual Core worksheet will need to be updated soon.

V. New Business

- A. Goals for next year
- On account of technical issues with Teams and the fact that we had conducted our primary business, Chair Larson adjourned the meeting at 4:43 PM.

The Liberal Arts at Shepherd University:

Proposal for an Investigation into the Core Curriculum and Degree Offerings

Incremental Step Completion Date

Level Setting: Clarification of and Agreement on the Term "Liberal Arts"	Feb. 2024
The Liberal Arts in 2024—A Need for Updating Our Understanding?	Apr. 2024
Revisiting AACU's Leap Goals—Still Appropriate for Shepherd?	Oct. 2024
Definition of Degrees (BA, BS, BFA, BMP, BSN, BSW, RBA).....	Nov. 2024
Thorough Evaluation of Shepherd's Core Construct vis-à-vis Previous Considerations	Feb. 2025
Benchmarking with Shepherd's Peers and Competitors	Apr. 2025
Recommendations for Alterations or Augmentations of Assessment	Oct. 2025